



Saitsa Environmental Responsibility Policy

TABLE OF CONTENTS

Subject	Approved By:	Approved Date:
Environmental Responsibility Policies & Procedures	Marc Stromme	October 21,2024

PREAMBLE

Saitsa recognizes that its administrative and operational activities impact the environment. As an organization, Saitsa is committed to integrating environmental stewardship into its operations. This policy outlines our guidelines to environmental responsibility and resource management.

JURISDICTION

This Policy applies to Saitsa staff and administration.

GUIDELINES

The Guidelines within this policy are informed by [SAIT's current sustainability framework](#) which prioritizes the social, financial and environmental dimensions of sustainability. The following guidelines serve as a framework of principles to adhere to:

1.0 Environmental and Sustainability Commitment

1.1 Saita is dedicated to promoting sustainability and reducing our environmental footprint. We commit to continually developing initiatives for sustainable development.

2.0 Conservation

2.1 We encourage energy-efficient practices, such as turning off lights and equipment when not in use and utilizing energy-saving technologies.

2.2 We advocate for the digitalization of documents to minimize paper waste.

3.0 Waste Management

3.1 Saita employs a comprehensive waste management strategy focused on reducing, reusing, and recycling.

3.2 All Saita facilities shall have comprehensive shared waste management garbage bins available.

3.3 Saita organizations with surplus, safe food will be encouraged to donate it to food insecurity programs within Saita.

3.4 Saita items should be assessed for the possibility of donation before being disposed of.

4.0 Procurement & Consumption

4.1 Saita will prioritize the procurement of environmentally friendly and sustainable products to reduce the environmental impact of purchased goods and services.

4.2 Saitsa will minimize the procurement and consumption of unnecessary services and goods such as single-use products.

5.0 Awareness and Education

5.1 Staff will be provided with resources on sustainability practices to enhance awareness and promote best practices.

5.2 Posters and visual displays are encouraged within Saitsa spaces to remind and motivate staff and students about our sustainability goals and practices.

6.0 Monitoring and Reporting

6.1 Department heads should ensure department activities align with the Environmental policy and sustainability initiatives.

6.2 Environmental performance will be regularly monitored, and SMART (Sustainable, Measurable, Achievable, Realistic, Time-Bound) goals should be set accordingly.