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# It's Your

# Campus

Navigate around SAIT campus & find some of the most sought after services, locations and destinations!

Map



### **CAMPUS DIRECTORY**

A	Heritage Hall Office of the Registrar   International Centre	L	Green Building Technologies (GBT) Lab & Demonstration Centre
В	Clayton Carroll Automotive Centre	М	<b>Stan Grad Centre</b> Bookstore   Food Court   Library   Saitsa
C	Aldred Centre	Ν	Senator Burns Building Natoysopoyiis   Food Court   Saitsa
D	East Hall Residence	Q	Eugene Coste Building
E	John Ware Building Highwood Dining Room	т	Thomas Riley Building
G	E.H. Crandell Building	V	Campus Centre
Н	Begin Tower Residence		Under Construction - See SAIT Wellness Centre
J	Cenovus Energy Centre	ZA	SAIT Wellness Centre Temporary Recreation Structure
K	Johnson-Cobbe Energy Centre Food Court		
LE	GEND	QUI	CK FINDS
LE	<b>GEND</b> Campus Buildings	QUI	CK FINDS Office of the Registrar AA211, (2nd floor) Heritage Hall
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	Campus Buildings Residence Buildings Saitsa Destination *see page 4 Bus Stop CTrain Parking		Office of the Registrar AA211, (2nd floor) Heritage Hall SAIT International Centre AA206, (2nd floor) Heritage Hall IT Support (Helpdesk) MB027, (basement) Stan Grad Centre Parking, UPass & E-card NN104, (main floor) Senator Burns Lamb Learner Success

# All Things Saitsa

### WHERE TO FIND US

\*See 'Saitsa Destination' pins on Campus Map, inside fold-out, previous page.

### **1. Saitsa Resource Centre** (MC107)

The Saitsa Resource Centre is our services hub. We deliver relevant services aimed at helping you reach a student-life balance. Services like: student clubs, volunteers, wellness bank program, discounted tickets, and so much more!

#### 2. Peer Support Centre (NJ105)

The Saitsa Peer Support Centre is a student-only, safer-space on campus that welcomes all SAIT students to gather, socialize and actively participate in initiatives that promote positive mental health and well-being. It is an inclusive and diverse discrimination-free space for all.

### 3. Governance & Advocacy (NN117)

The Saitsa Governance and Advocacy Office is your on-campus stop for everything governance or advocacy related. Interested in academic & non-academic misconduct supports, government advocacy initiatives, or becoming a Saitsa Board of Director? Stop by and speak to our team for more information!

### 4. Station Express (MB108)

Studying on campus late? Station Express is open late for your convenience and is a one-stop shop for chips, chocolate bars, cold drinks, healthy snacks, and direct trade coffee.

#### 5. The Odyssey Market (NN120)

Due to the Campus Centre redevelopment The Odyssey is now living in Senator Burns. This temporary location boasts the same student-friendly vibe you know and love, offering up high-quality, direct trade, custom roast coffee and snacks.



▶ 4

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### **STUDENT DAYTIMER 32**



### WELCOME TO YOUR SAIT EXPERIENCE

### A Message from Your President

Dear SAIT Students,

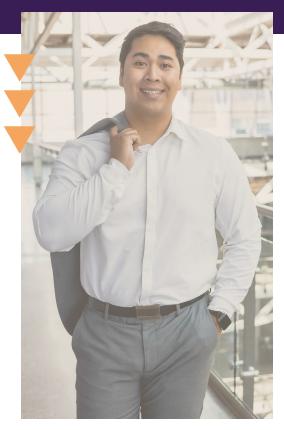
Welcome to the 2023-2024 academic year! I am Aaron Ramos, your student-elected president, and I am thrilled to kick-start this journey with you.

At Saitsa, we are a community of passionate and like-minded individuals ready to support you in every way we can. We strive to ensure you have the best possible experience while studying at SAIT and are committed to helping you succeed.

Whether continuing your academic journey or embarking on your first semester, you are already a valued member of Saitsa. As a fulltime SAIT student, you can access various resources to support your well-being and success.

This year, we invite you to immerse yourself fully in the SAIT experience. Join one of our many events or stop by the Saitsa Resource Centre (MC107) or the Peer Support Centre (NJ105). Here, you can connect with our vibrant and inclusive community, meet fellow students, and take full advantage of what Saitsa offers.

Let's make the most out of the coming year,



filled with new experiences, friendships, and achievements. Remember, we're in this together, and together, we can make this year truly unforgettable!

Warmest regards,

Acron Ramos

Aaron Ramos Saitsa President <u>Saitsa.President@edu.sait.ca</u>

### MEET THE REST OF THE BOARD



MANSOOR ALI Vice President Saitsa.VP@edu.sait.ca



GURNOOR BRAR Director GurnoorSingh.Brar@edu.sait.ca



AUGINNE BUNADO Director AuginneCarla.Bunado@edu.sait.ca



JATIN JOSHI Director Jatin.Joshi@edu.sait.ca



RYAN NG Director Ryan.Ng@edu.sait.ca



BENJAMIN NWACHUKWU Director Benjamin.Nwachukwu@edu.sait.ca

To learn more about how you can connect with your Saitsa Board of Directors, please visit: Saitsa.com/BoardOfDirectors

# 7 Reasons to **GET ON BOARD**

### Become an Elected Student Leader on the Saitsa Board of Directors!

- Receive extensive leadership & governance training - no experience necessary!
- 2 Network with SAIT administration, instructors, Deans & Academic Chairs.
- **3** Gain a comprehensive understanding of ethical and effective governance with non-profit organizations.
  - Learn to effectively advocate on issues that affect SAIT students.

- Be recognized in the community as a Servant Leader.
- 6.

Receive reference and resume support upon graduation/term completion.

**7** Receive an honourarium of \$1,000/month.



Learn More: Saitsa.com/Get-on-Board



### Saitsa\*

Thank You for

### with us

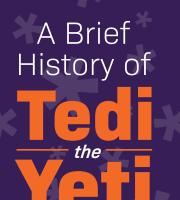
Over the 2021-2022 academic year, we amped up to our big Centennial Celebration, and we kicked it all off last September with a month-long festival featuring acclaimed speakers, amazing musicians and Saitsasanctioned fun events, giveaways and prizes.





Thank you to all our sponsors, volunteers, attendees, and most importantly...YOU







### A Star is Born

A very small, very cute yeti is born, but hides away from all budding civilizations, as is customary with his species. However, this Yeti is different- he is enamored with humans and spends time in the countryside, watching them from afar. He soon begins to understand their languages and ways of living.



The Yeti decides its finally time to live the life he always dreamed of. He is accepted as a student into recently founded PITA (the Provincial Institute of Technology and Art). He officially adopts the name "Theodore Yettison", and is soon a beloved presence on campus, affectionately known as 'Tedi the Yeti'



Tedi helps form the first Student Government of campus. Created in order "to control activities outside of the shop and classroom." It costs to join, and this initiative "promotes literary, athletic and social activities." These are the foundations of student-led government that will go on to become Saitsa in 50 years!

Saitsa\*





#### 1980 -**\***-**Campus Centre Opens**

'Student Activities Building' is replaced with The Campus Centre. It becomes home to a number of Saitsa offices, including publications & the Weal, Spartacus Lounge, and the Saitsa run Friday night pubs. Tedi was often found partying at Sparty's and tearing up the dance floor on Friday nights.



### 1982 -**Missing in Action**

Tedi mysteriously disappears from SAIT campus and ends all contact with his human associates. People wonder if he has given up on the human lifestyle due to his dismay with disco- or if he had perhaps fallen in love and run away with a paramour. He is deeply missed by everyone at SAIT.

### 1990

An Unsolved Mystery

After a rigorous search turned up no clues, the official explanation was that Tedi had returned to a life of guiet contemplation in the mountains of Banff National Park. As time passed, the last of his classmates, their children, and grandchildren, eventually graduated... Tedi the Yeti became a distant memory, with some wondering if he had ever existed at all.



### **Changes for Saitsa**

Fast forward into the new millennium, and in this year the SAIT institution announces that they will soon begin demolition on the 'Campus Centre'. Saitsa's operations and the Odyssey relocate, and the Gateway closes and becomes 'Gateway FoodTruck'

#### 2022 Notorious T.E.D.I

It was a great surprise to all when Tedi emerged from the rubble of the Campus Centre during decommissioning. According to Tedi, he got caught snoozing in class, so he retreated to a favourite crawlspace napping spot. What was supposed to be a quick nap ended up lasting an incredible 40 years! Humans can be a very tiring species to befriend.





### **Big Ted on Campus**

The Student Government publishes its first vearbook known as the 'Tech-Art Record'. Tedi is head of the yearbook committee, and makes sure to look very studious in his first official school photo.

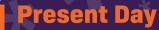


### **PITA No More**

PITA is renamed to the Southern Institute of Technology (SAIT). Tedi thinks PITA sounds more delicious, but grudgingly accepts this name change.



The Student Government officially takes name 'the SAIT Students' Association'. aka 'Saitsa'. No thanks to Tedi who wanted to call it the "Super Happy Students Association"



As the newly crowned Saitsa Mascot, Tedi is excited to share his enthusiasm for education with a new generation of SAIT students. Unlike his distant cousin Big Foot, Tedi loves being the center of attention, so if you see him on campus, don't be shy! Tedi loves giving out high fives and hugs and is excited to be in a selfie with YOU!



Scan Here to learn more about Tedi & Saitsa!

Saitsa.com/Ted



# wнo is Sait<u>sa</u>\*?



The SAIT Students' Association (Saitsa) is a **student-led**, **student-focused** organization dedicated to **enhancing the student experience**. We are governed by a Board of Directors (BOD) made up of SAIT students just like you.

### **Our Mission**

To empower SAIT students and enrich their experience by fostering well-being, providing support, and advocating for success at every step of their academic journey.

### **Our Vision**

A thriving, inclusive community where students achieve their fullest potential, equipped with resources, support, and opportunities that inspire growth, leadership, and excellence.

### **Our Business**

At Saitsa, our non-profit Students' Association, the students are our cornerstone! Our foremost dedication is to their academic advancement and comprehensive well-being. The reinvestment of any surplus revenue is designated to constantly improve student experiences and the services we deliver.

Above all, the Students' Association is here to make your experience at SAIT more enjoyable. We want to hear your concerns and your suggestions— our doors are always open.

\* Saitsa.Info@edu.sait.ca

### **LOOKING BACK**

SAIT's Students' Association was founded in 1922 with 8 members to promote "intellectual and physical improvement and a better social intercourse among the student body" among its initial enrollment of 811 students. They organized a literary society, an athletic association, and biweekly debates for the students.

In 1926, the association established The Emery Weal, a monthly publication, which became the voice of the student body. The association faced various challenges, such as financial losses during the Great Depression and temporary relocation during World War II. In 1967, the Students' Council was formed to enhance communication and school spirit between students and administration.

### **LOOKING FORWARD**

Today, SAIT's Students' Association offers various services, such as the Student Health and Dental Plan, Saitsa Student Clubs, the Resource Centre, Peer Support Centre (+ many more), and organizes events and initiatives to create a vibrant and inclusive student community. We are comprised of a Board of Directors, and a team of Admin, Management, and organizational staff. We also offer retail services like The Odyssey Market, Station Market & Express, and Gateway Food Truck.



### **KNOW THE DIFFFERENCE**



#### Student Led

Saitsa is a student-led entity with our own governing body consisting of members of the SAIT student body who provide strategic direction for our organization.

### Advocating for You

As a separate organization, we are able to advocate and publicly speak to and support causes, conduct research, develop positions, and meet with officials on matters that affect SAIT students.

#### A Resource Hub

Saitsa-run locations like the Resource Centre and the Peer Support Centre offer a wide range of student programming and services, addressing food insecurity, enhancing student wellness, and beyond.

#### Community Builder

We independently offer a variety of events, clubs, and leadership experiences, fostering an environment for community building, networking, and an enriched student experience.

#### Opportunity Provider

We present both paid and volunteer opportunities to help you gain valuable work and life skills outside the classroom.



#### The Institution

**N**S

SAIT is an educational institution responsible for delivering your academic curriculum. They manage course registration, tuition, and other administrative tasks related to your education.

#### Your Educator

They provide the coursework, instructors, and other academic resources necessary for your education.

#### Academic Supporter

SAIT offers services like libraries, labs, study rooms, academic advising, and career counselling to aid your learning process.

#### Campus Manager

They maintain the physical campus where your classes take place, including buildings, labs, classrooms, and common areas.

#### Career Connector

They provide career services and job placement assistance, helping you transition from the classroom to your chosen profession.

### **Bottom Line?**

While both Saitsa and SAIT are are integral parts of your student experience, it's important to understand that we are separate entities, each with distinct roles and responsibilities.

Saitsa is a student-led organization, dedicated to advocacy, support, community building, and providing opportunities for students outside of academic pursuits. **We work on your behalf** to ensure your voice is heard, your needs are met, and your student experience is enriched.

On the other hand, SAIT is your educational institution. They are responsible for delivering your academic program, providing academic support, handling administrative tasks, and maintaining the physical campus where your classes take place. *While we often work closely together*, our roles and functions do not overlap, *ensuring a broad and comprehensive support system for students.* 

# Invest in Saitsa... Invest in Yourself!

Every dollar you spend at Saitsa operations is re-invested into Saitsa services, programming and events including the Student Grant Program, Emergency Food Fund, Wellness Bank, Student Awards, Saitsa Expos, and more.

We can't say what happens to your money when you visit non-Saitsa operations, all we know is that a sweet treat or delicious beverage from the Station Express or Odyssey Market tastes twice as sweet knowing that the money you spend comes right back to you!

To learn about all the ways Saitsa gives back to the student experience, visit us online at:

ODYSSEY





<u>Saitsa.com</u>

### GOVERNANCE

### **About the Association**

Within Alberta, all student associations and unions are regulated by the Post-Secondary Learning Act; section 95(1). The act prescribes that Saitsa is managed by a board who is elected by and from the members of the association.

Saitsa is governed by student representatives who are elected each year. Saitsa's success is tied directly to these dedicated students. Our Board meets regularly and invites students to attend their meetings to see governance in action. For more information on elections and the Board, you can visit <u>Saitsa.com/Elections</u>

### **Board of Directors (BOD)**

The BOD is a group of elected student officials, they are elected in the Winter semester and commence their one-year term in May that following Spring. The Board provides ongoing ownership linkages with the student body, sets organizational policy in accordance with ownership needs, and provides oversight of operational compliance with policy. Within the Board, they internally elect a President and Vice-President; these positions are the chief and deputy chief representatives and advocates for the student body and are the leaders of the Board.



### GOVERNANCE

### **Regular Board Meeting Attendees & Support**

#### **Board Advisor**

This appointed position supports the Board's governance by acting as a parliamentarian and experienced governance resource for the President, VP and Board as a whole.

#### **Chief Executive Officer**

The Chief Executive Officer is the leader of the organization, and reports to the Board on relevant business and helps to mitigate risk.

#### **Governance Staff**

Saitsa Governance & Advocacy staff support the administration and ownership linkage activities of the Board and work to support fair, transparent and open elections.



Attend a meeting, it's your right! Visit this link to request attendance to the next Saitsa Board of Directors meeting:

\* Saitsa.com/Governance



### **ALL ABOUT OUR FEES**

### What's With the Fees?

Our goal is to serve you, the students. We do this by collecting membership fees, which are utilized to advocate for your rights, and to provide quality services and programs to students outside of the classroom. The Post-Secondary Learning Act grants authority to Saitsa to collect fees in order to fulfill its mandate to represent and serve students.

### Who Pays Fees?

Most full and part-time students, apprentices, and some earned revenue students pay Saitsa membership fees. The actual fee assessment depends on the number of credit hours or apprentice weeks in which a student is enrolled

> Our audited financial statements and more information about how your fees work for you, can be found at:

> \* Saitsa.com/Fees-and-Financials

### Fees Are Divided into Three Funds:

**General Fund** (\$172) Established to be Saitsa's operational fund. All of the business operations, administrative, and event expenditures of the Association are transacted through this fund. Operating funds are predominantly provided by student fees as determined by the Saitsa Board of Directors.

#### **Restricted SA Building Fund** (\$120)

Established to accumulate funds to provide for the purchase or development of a student, non-academic building or space Students provide the direction for expenditures of the fund via a referendum process. Revenue is allocated from Student Fees as determined by the Saitsa Students Board of Directors.

#### Health and Dental Plan Fund (\$330)

SAIT collects these fees on behalf of the Association, and are deposited in the fund, from which all contributions are paid to the benefits provider to adjudicate health and dental claims for the students. Contributions paid to the benefits provider are adjusted based on actual usage of the plan and any surpluses or losses at the end of the fiscal year will be reflected in the Health and Dental Plan Fund.

### **STUDENT SUPPORTS**

#### Good Food Box 🛛 🐼 Tedi\*

MC107 Stan Grad | 403.210.4323

The Good Food Box is a program operated by the Community Kitchen Program of Calgary. The box is full of fresh fruits and vegetables at discounted rates, right on campus! Anyone can purchase a Good Food Box, just come into the Resource Centre, MC107 and place your order. You will need to fill out a form and make a payment (cash, credit or debit).

#### Tedi Food Market 🛛 Tedi\*

NJ105 Senator Burns | 403.210.4323

Tedi Market offers a pay-what-you-can system for filling a bag with a variety of produce, non-perishable items, and more. Located at the Peer Support Centre, NJ105, this market provides an accessible and affordable food security option for those who may be struggling financially or who could use a bit of support to fill their fridge and cupboards with healthy food options. Check our events page to find out when the next Tedi Market will be taking place.

### Emergency Food Fund States

MC107 Stan Grad | 403.210.4323

Saitsa's Emergency Food Fund is designed to support SAIT students experiencing food insecurity due to financial hardships. In order for students to access the Emergency Food Fund, they must complete the Emergency Food Fund Request Form available at the above link.

#### Wellness Bank 🛛 🐼 Tedi\*

NJ105 Senator Burns | 403.210.4323

At Saitsa, we believe hygiene is a basic right, not a luxury. Which is why we created the Saitsa Wellness Bank to provide students with access to free personal hygiene products and household supplies. Current SAIT students are able to apply for the Wellness Bank via the form at the link above.

#### Student Support & Advocacy

NN117 Senator Burns

#### saitsa.info@edu.sait.ca

Having issues with a landlord or instructor? Want to better understand your rights as a citizen or SAIT student? Facing academic misconduct allegations and want help navigating the process? Our trained and dedicated staff in the Governance & Advocacy department can help you advocate for yourself throughout your journey as a student, visit us in NN117 or send us an email.

### **STUDENT SERVICES**

#### Saitsa Resource Centre

MC107 Stan Grad | 403.210.4323

► The Saitsa Resource Centre is your services hub. We deliver relevant services aimed at helping you successfully navigate your time at SAIT. From providing helpful directions and campus service referrals, to selling discounted tickets and quality produce, this office supports thousands of students a year! Come and visit us yourself to see how we can enhance your student experience!

### **Printing & Binding Services**

MC107 Stan Grad | 403.210.4323

Affordable & high-quality printing services includes: printing, scanning, copying, binding, laminating, and faxing (yes, faxing still exists).

### **Discounted Tickets**

MC107 Stan Grad | 403.210.4323

Saitsa.com/Tickets

The Resource Centre is your proud discounted ticket hub for: Calgary Flames, Calgary Stampeders, Banff Gondola, Cineplex, Lake Louise Ski Resort, Resorts of the Canadian Rockies (RCR) (Fernie, Kicking Horse, Kimberley, Nakiska), Sunshine Village Ski Resort, Castle Mountain Ski Resort, Panorama Mountain Resort, and TELUS Spark. Visit us in person to purchase your student tickets today!

### **Locker Rentals**

MC107 Stan Grad | 403.210.4323

- Saitsa.com/Lockers
- Lockers@edu.sait.ca

Lockers are available for purchase on a first-come, first-serve basis per semester, or for apprentice weekly programs. Saitsa has lockers available to rent in Senator Burns, Stan Grad, John Ware, Clayton Carroll, Johnson Cobbe, Cenovus Energy, Aldred Centre, Thomas Riley.

#### Microwaves

#### Saitsa.com/Microwaves

A little warmth goes a long way! For a list of microwave locations visit the link above. If you experience any problems or find a messy microwave, please make sure to email us at <u>Saitsa.Centre@edu.sait.ca</u>

### Tax Program 🛛 Tedi\*

MC107 Stan Grad | 403.210.4323

At Saitsa we know the burden that tax season can place on students' shoulders, which is why, during tax season, we partner with the Canada Revenue Agency's Community Volunteer Income Tax Program (CVITP). The CVITP provides students and the immediate community with a FREE service to have their taxes done.

### **STUDENT SERVICES**

### **Student Health & Dental**

MC107 Stan Grad | 403.210.4323

- Saitsa.Benefits@edu.sait.ca
- Saitsa.com/Benefits

All eligible full-time SAIT students entering the fall, winter, or spring semester in regular day, certificate, diploma and applied degree programs are automatically enrolled in the Student Health & Dental Plan upon registering at SAIT. There are exceptions, and not all programs qualify. If you have comparable coverage, be sure to opt-out by the deadline to be eligible for a refund!

### Saitsa Peer Support Centre 🛛 🐼 Tedi\*

NJ105 Senator Burns | 403.210.5823
Saitsa.PeerSupport@edu.sait.ca
Saitsa.com/PeerSupport

The Saitsa Peer Support Centre is a safe student-only space on campus where SAIT students are welcome to hang out, socialize and participate in initiatives that promote positive mental health and well-being. Our dedicated support staff and volunteers are also there to lend an empathic ear and recommend community services that may further support you in your student-journey.

### Saitsa Awards

#### Saitsa.com/Awards

For decades, Saitsa's Awards recognize and celebrate student excellence and community; currently undergoing a review to align our Awards with our newly established organizational objectives, Saitsa ensures our awards are intentionally designed to best serve and support students. Stay tuned to our website for updates and application information!

### **Student Jobs**

#### Saitsa.com/Careers

Saitsa offers several part-time and fulltime positions in most of our departments throughout the year. Saitsa understands the value of on-campus employment and we strive to hire students wherever possible.

### Volunteer Program 🛛 🕅 Tedi's\*

MC107 Stan Grad | 403.210.4323

As a non-profit organization, Saitsa recognizes the importance of volunteering to our continued success. As volunteers you'll be representing Saitsa as you interact directly with students, whether you're helping run fun annual events like the Polar Jam Winter Carnival, or handing out flyers to raise awareness about Saitsa events and services. Visit our website for upcoming volunteer opportunities and to understand how to get involved!

### **STUDENT CLUBS**



### Student Clubs Office

MC107 Stan Grad

Saitsa.com/Clubs

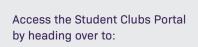
Saitsa.Clubs@edu.sait.ca

Make the most of your SAIT experience and join a club! Through Saitsa Student Clubs (academic & social), you can meet new people who share the same interests as you, join industry networking events, and give back to the community!

#### Want to join a club, or start your own?

The Student Clubs Portal is a new resource for club registration, events, activities, and opportunities to you as Saitsa Student Clubs.

Students can sign-in using their SAIT credentials. Once logged in, students will have access to all the opportunities and events provided by SAIT departments, Saitsa departments and Saitsa Clubs.



\* Sait.Campuslabs.ca/Engage

### The benefits of being a registered Saitsa club include:

- Networking opportunities
- Club funding
- Co-Curricular Record
- Opportunity to hold & organize events
- Access to meeting room space
- Student leadership opportunities



### **OPERATIONS**



#### Saitsa.com/Odyssey NN120 Senator Burns

Due to the redevelopment of the Campus Centre, the Odyssey Market now lives in NN120, Senator Burns. Same great coffee, same great service, just in a new location.



#### Saitsa.com/Gateway

Cruising on a street near you!

This year we launched our Food Truck offshoot of the legendary Gateway Bar. Mobile, fresh, and on-the-go, you won't want to miss this roaming kitchen!



#### Saitsa.com/StationExpress MB108 Stan Grad

Think the Station Market, but a little smaller and located conveniently in the middle of campus at MB108 in the Stan Grad building.



#### GatewayYYC.com

Rentals & event production in Calgary, focusing in entertainment and music. Bringing the magic of the Gateway stage to your community.



# The Gateway has Gone Mobile!

Great Food • On-the-Go • Cruisin' Near You



Wanna know where you can find us next? Sign up for our Mailing List!



THE ASSOCIATION OF SCIENCE AND ENGINEERING TECHNOLOGY **PROFESSIONALS OF ALBERTA** 

### **Engineering technology students!**

ASET is the self-regulatory association for engineering technology professionals.

Join as a **student member** to help you grow in your field with access to resources like:

- mentoring;
- · access to the members-only ASET Career Centre; and
- scholarships.

Visit aset.ab.ca/student to apply for your FREE membership today!

# Your SAIT Resources

### **ACADEMIC SERVICES**

### Lamb Learner Success Centre

MC221, Stan Grad | 403.284.7050 Sait.ca/LambLearner

# Learning Skills Services 403.284.8082 learning.skills@sait.ca Sait.ca/Academic-Coaching

 Tutoring 403.284.8082
 tutoring@sait.ca
 Sait.ca/Tutoring

# Writing Services 403.284.8082 writing.help@sait.ca Sait.ca/Writing-Centre

### **Transfer Options**

AA211, Heritage Hall | 403.284.7248 transfer.options@sait.ca Sait.ca/TransferOptions

### **Reg Erhardt Library**

MC111 Stan Grad | 403.284.8616 Sait.ca/Library



For **everything** you need to know about accessing the SAIT services relevant to your student experience, visit:

<u>Sait.ca</u>

### **APPRENTICE SERVICES**



### Apprenticeship & Industry Training

TF241 Thomas Riley | 403.284.8092 Sait.ca/Apprenticeships

#### SAIT Examination and Liaison Officer

Thomas Riley Building, TF241 SAIT office: 403.284.8092 Appointment bookings: 403.297.2191

#### Alberta Advanced Education & Technology Apprenticeship and Industry Training Client Services (South Region)

Suite 200, Willow Park Centre, 10325 Bonaventure Drive SE 1.800.248.4823

#### TradeSecrets.Alberta.ca

### Employment Insurance & Financial Aid

funding@sait.ca Sait.ca/Apprenticeship-Tuition

Student Awards Sait.ca/Awards

Help & Tutoring Lamb Learner Success Centre MC221 Stan Grad | 403.284.8082 Sait.ca/LambLearner

### **Trade Secrets**

TradeSecrets.Alberta.ca

### **CAMPUS SERVICES**

### **Office Of The Registrar**

In-Person: AA211 Heritage Hall Online Support: download 'QLess' app through your app store Sait.ca/OTR

### eCard Office & Mobile UPass

NN104 Senator Burns | 403.774.5296

card.office@sait.ca Sait.ca/ECard

### **International Centre**

AA211 Heritage Hall international@sait.ca Sait.ca/International

### **CAMPUS SERVICES**

### **Travel & Tourism Destinations**

403.284.8455 destinations@sait.ca

#### **SAIT Study Abroad**

MC218 Stand Grad | 403.774.4971 Sait.ca/StudyAbroad

#### Alumni & Development

AA113 Heritage Hall | 403.284.7010 Sait.ca/Alumni

### Natoysopoyiis

Indigenous Student Support Services NN108 Senator Burns | 403.210.4028 <u>chinook.lodge@sait.ca</u> <u>Sait.ca/Indigenous-Students</u>

### Office of the Ombudsperson

MC201 Stand Grad | 403.284.8511 ombudsperson.info@sait.ca Sait.ca/Ombudsperson

### Equity, Diversity, and Inclusion

MC201 Stan Grad | 403.284.8333 inclusion@sait.ca Sait.ca/EDI

### **Office of Community Conduct**

MB201 Stan Grad student.conduct@sait.ca Sait.ca/Community-Conduct

### **Student Engagement Office**

student.engagement@sait.ca Sait.ca/Student-Life/Get-Involved

- English Conversation Partners
   Program
   <u>Sait.ca/ECP</u>
- LEADS Student Leadership Program <u>student.leadership@sait.ca</u> <u>Sait.ca/LEADS</u>
- Interfaith Centre MB305 Stan Grad | 403.284.7385
   <u>Sait.ca/Interfaith</u>
- Peer Mentorship Program <u>Sait.ca/PeerMentor</u>
- Phi Theta Kappa Honor Society <u>Sait.ca/PTK</u>

Student Awards Sait.ca/Awards

SAIT FOIP Office Sait.ca/FOIP



For **more** student services information visit:

Sait.ca/Student-life



### Career Advancement Services

MB205 Stan Grad | 403.210.5730 student.employment@sait.ca Sait.ca/CareerSupport

### **Co-Curricular Record**

A Co-Curricular Record (CCR) is an official document that complements your academic transcript.

### **HEALTH & WELLNESS**

### **Health Services Clinic**

NR041 Senator Burns | 403.284.8666 Monday - Friday: 8:15 a.m. - 4:00 p.m. <u>Sait.ca/Healthclinic</u>

### Student Development & Counselling Services

AA205 Heritage Hall | 403.284.7023 Sait.ca/Counselling

### Trojans Athletics & Recreation

403.284.8027 Sait.ca/Recreation

Dental Clinic 403.284.8380 dental.clinic@sait.ca Sait.ca/DentalClinic

### **HOUSING SERVICES**

### **SAIT Residence**

Begin Tower, Main Floor 403.284.8013 (ext.1) Sait.ca/Residence



### **SAFETY & SECURITY**

### Security and Emergency Services Department

Q100 Eugene Coste Emergency: 403.284.8000 Non-emergency: 403.284.8530

### SAITALERT

Visit your app store and search 'SAITAlert' to download the app.

### Harassment and Discrimination

Confidential Hotline: 403.210.4406

#### Lost and Found Q100 Eugene Coste campus.security@sait.ca

### Sexual and Gender-Based Violence Support & Education

<u>svprogram@sait.ca</u> Sait.ca/TakeAStand

### **SAIT Fire Alarms**

If you detect fire or smoke, activate the nearest fire alarm pull station, evacuate through the nearest exit and call Campus Security at 403.284.8000. For more information, visit <u>MySait.ca</u>

### Injury/Illness on Campus Sait.ca/Injury-Illness

### SAIT SATELLITE CAMPUS

### Art Smith Aero Centre

1916 McCall Landing NE Calgary, Alberta T2E 9B5 403.284.7018

### Hours of operation

Monday - Friday: 6 a.m. - 9 p.m.

### **SAIT Point Trotter Campus**

10490 72 St SE Calgary, AB T2C 5P6 403.210.4020

Hours of operation Monday – Friday: 7 a.m. – 3 p.m.

### **SAIT SATELLITE CAMPUS**

### The Tastemarket by SAIT

444 7 Ave SW Calgary, AB T2P 0X8 403.284.8220

#### Hours of operation

Visit Sait.ca/Tastemarket

For Google Map directions to each satellite location visit:

Sait.ca/Map

### **TECHNOLOGY SERVICES**

#### **ITS Service Desk**

MB027 Stan Grad | 403.774.5200 Sait.ca/ITS

#### **Student Email**

Go to outlook.office365.com Your SAIT email is: firstname.lastname@edu.sait.ca Password: Birthdate (YYMMDD)

### **TEXTBOOKS**

#### **SAIT Bookstore**

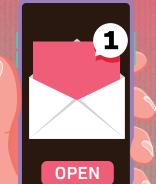
MB105, Stan Grad | 403.284.8466 SaitStore.com Open Educational Resources (OER) Libguides.sait.ca/OER Sait<u>sa</u>\*



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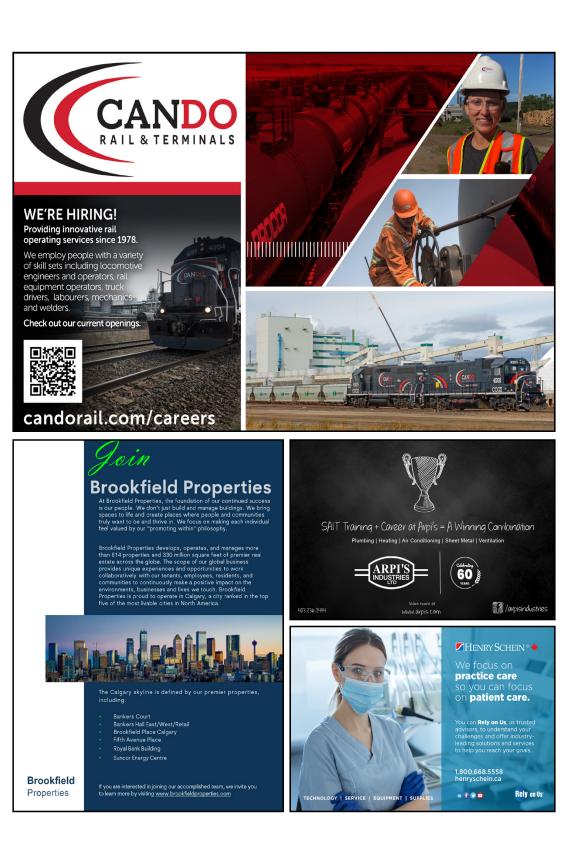
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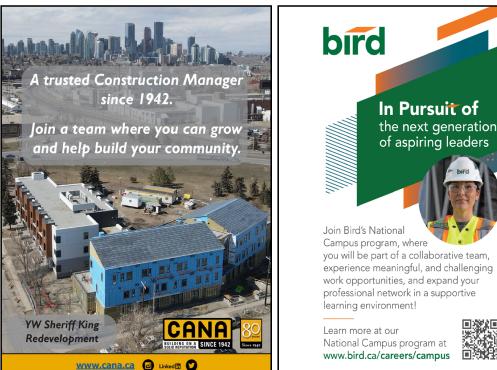






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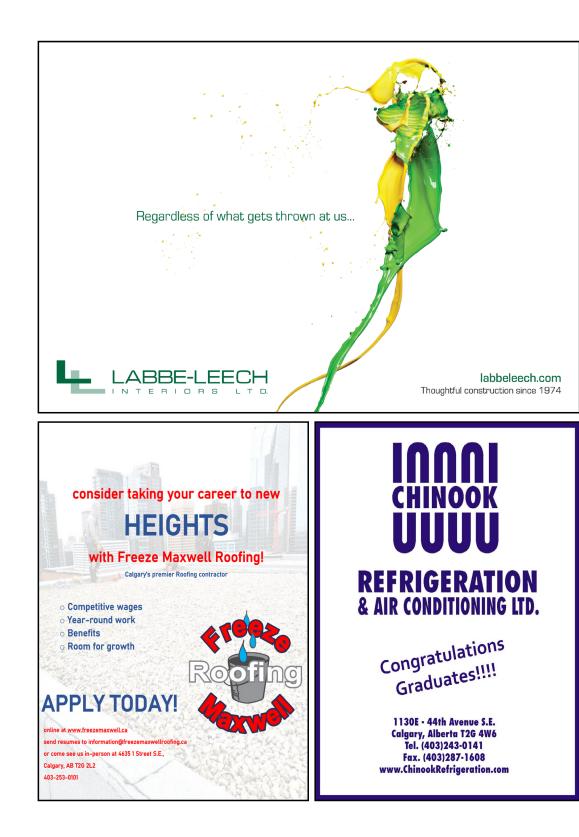
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