

Saitsa Lockers Agreement

1. General Information

- I. No one shall occupy a locker without reading and accepting the Lockers Agreement and paying for the rental in advance.
- II. The SAIT Students` - Association (Saitsa) is responsible for the management of all the lockers located on campus. If you have any questions or concerns, contact us at lockers@edu.sait.ca or find us at the Saitsa Resource Centre (MC 107, Stan Grad Building).
- III. You **MUST** use your SAIT e-mail when registering for an account.
- IV. To rent a locker, it is recommended to complete the process on our website using a credit card. This process will automatically provide you with immediate access to your locker and the lock combination. For debit payments visit the Saitsa Resource Centre at Stand Grand, MC 107.
- V. **SAIT, Saitsa, or any employee** will not be held responsible for any damages to, or loss of locker contents. This includes break-ins or theft. Valuables left in your locker are left at your own risk and discretion.
- VI. The assigned locker is for your use only and is **NOT to be shared**. You may not give the combination to any other person(s).
- VII. No refund of your locker fee will be given after one week (7 days) from the time of rental. This also applies to students who may leave SAIT before the end of their rental term. Each case will be handled on an individual basis and is the responsibility of a supervisor.
- VIII. Failure to abide to any of the conditions presented in this agreement will result in the loss of locker privileges without refund of fees.

2. Renter Responsibilities

- i. It is the responsibility of the renter to know the status of their locker rental, whether they want to renew before the expiry date and clean it out once it expires.
- ii. Lockers **MUST** be kept clean and odor free.
- iii. You may not trade locks or lockers without permission from the Saitsa Locker Operation team. If another lock is used without permission, it will be cut off and locker privileges will be terminated without any notice.

- iv. Sharing, selling, and/or renting lockers for revenue purposes is prohibited and the student will be banned for future rentals.
- v. Report any maintenance problems with the locker, locker hardware or padlock to Saitsa Locker Operations team immediately by emailing lockers@edu.sait.ca.
- vi. No illegal substances, weapons or other prohibited offensive or dangerous material are to be placed in the lockers. Given reasonable cause, SAIT Security reserves the right to remove the locks and inspect lockers without notifying the student.
- vii. Any items found in the locker upon rental are the property of Saitsa and ***MUST*** be returned to the Saitsa Resource Centre prior to locker occupancy. Failure to comply will result in termination of rental agreement.
- viii. If any items are found in the locker after the expiration of the rental agreement, those items will become Saitsa property.
- ix. Upon completion of the locker rental, it is the responsibility of the renter to clean the locker and leave it locked. Once your rental expires, it may take up to 60 days following the end of rental period for the Saitsa Locker Operations Team to process deposit refunds back to the original payment method.

3. Rental Rates

| Term | Half Size | Full Size |
|---------------|-----------|-----------|
| 1 Semester | \$30 | \$35 |
| 2 Semesters | \$45 | \$55 |
| 8 or 12 weeks | \$20 | \$30 |

- i. **A \$5.00 fee will be applied to change the location of lockers (if location change is requested after the first 7 days of the rental). Approval of locker location changes is subject to availability.**

Resource Centre (MC 107, Stan Grad Building)

Mon, - Fri 9:00 a.m. – 4:00 p.m.

Responsible Coordinator for Lockers: Fernanda Maraboli.

E-mail: Lockers@edu.sait.ca

Telephone: 403.210.4323