

Meeting – September 14, 2021 at 5:00 p.m.

Microsoft Teams Meeting

Present:

Dawson A. Thomas	Vice President	Voting Member
Jasmin K. Bhatti	Director	Voting Member
Arek Gellatly	Director	Voting Member
Hana Hossain	Director	Voting Member
Maclean Jarvis	Director	Voting Member
Truc Thanh	Director	Voting Member
Jaira Velasco	Director	Voting Member
Marc Stromme	Saitsa Executive Director	Non-Voting
Rachel Paris	Saitsa Director, Student Services	Non-Voting
Rio Valencerina	Saitsa Coordinator, Governance	Non-Voting

Regrets:

Liam Hunter	President	Voting Member
Oluwatomisin Aroge	Director	Voting Member

Agenda Item

1.0 Call to Order:

D. A. Thomas called the meeting to order at 5:04 p.m.

2.0 Acknowledgement of Traditional Indigenous Territories:

A. Gellatly gave the Acknowledgement of Traditional Indigenous Territories.

3.0 Conflict of Interest Check:

D. A. Thomas requested the Board to declare any real or perceived conflict of interest. A conflict of interest is any situation in which an individual may directly or indirectly benefit from the approval of an item on the agenda.

4.0 Approval of the Agenda:

The following amendments were made to the agenda:

- “Rescheduling Board of Directors Meetings” was added as item 9.2.

Motion:

To approve the agenda as amended.

**A. Gellatly/M. Jarvis
Motion Carries**

The motion was approved by unanimous consent.

5.0 Adoption of Minutes:

5.1 Regular Meeting of the Board from August 9, 2021



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D. Thomas amended item 6.2 to state “also answer questions by email due to being away for holidays.”

Motion:

The approve the Minutes of the August 9, 2021 Board of Directors meeting as amended.

**A. Gellatly/H. Hossain
Motion Carries**

The motion was approved by unanimous consent.

6.0 Individual Reports:

6.1 President

Report as submitted. Any questions can be directed to L. Hunter via email.

6.2 Vice President

Report as submitted.

H. Hossain asked D. A. Thomas for clarification about what the Board of Governors Support Group meeting is. The Board of Governors Support Group was created by ASEC to support other student leaders when working on their respective institution’s Boards of Governors. This group is intended to to discuss techniques to work with high-level decision making at the Board of Governors.

A. Gellatly asked about the G&A and Administrative meetings with the President and Vice President. These meetings are intended to provide updates about current advocacy initiatives like Get Out the Vote, and to bring Board concerns and requests for support to the attention of staff.

7.0 Individual Reports:

J. K. Bhatti’s report is as submitted.

A Gellatly’s report is as submitted.

H. Hossain’s report is as submitted.

A. Gellatly asked H. Hossain about the new co-representative H. Hossain noted with ASEC’s FSAA. H. Hossain will be meeting with the new co-representative to discuss the business of the FSAA. D. A. Thomas asked if any commitments have been made regarding the FSAA meeting schedule. H. Hossain stated that ASEC and FSAA will be meeting regarding advocacy and lobby week.

M. Jarvis’ report is as submitted. M. Jarvis highlighted making contact with Lois Hayward, Supervisor of Student Development and Counseling and Karen Klassen, Clinic Manager of Sait Health Services to introduce myself and H. Hossain and get to know where they would like LAS committee.

R. Paris asked how meetings have been going with SAIT’s student support staff. M. Jarvis stated that they feel the meetings have been positive.

T. Thanh’s report is as submitted. T. Thanh stated that they met with their Dean yesterday, who helped connect them with their department’s academic chair. T. Thanh will be giving a classroom talk to students in the School of Construction, and will have a future engagement opportunity at events



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with the School of Construction. T. Thanh and J. Velasco contacted the International Centre to discuss regular meetings with the International Centre staff.

D. A. Thomas asked about data collection with a survey with the International Center, asking for details about survey structure and design. T. Thanh stated that they are waiting for additional staff support on how to design the survey. M. Stromme stated that the questions will be developed based on the research that has been conducted so far.

J. Velasco's report is as submitted. J. Velasco reiterated the points of T. Thanh regarding the International Center and the upcoming plans of she and T. Thanh to meet with the International Center moving forward.

8.0 Business Items:

8.1 Equity, Diversity, and Inclusion Review

Motion:

To table the Equity, Diversity, and Inclusion Review until the January 2022 Board of Directors meeting.

J. K. Bhatti/M. Jarvis
7-0-0
Motion Carries

8.2 Quarterly Financial Condition and Activities Monitoring

M. Stromme provided an update on Saitsa's quarterly financial condition and activities. M. Stromme stated that they will be including this information in their future reports.

9.0 Information/Discussion:

9.1 Upcoming Saitsa Events

R. Valencerina presented upcoming Saitsa events.

9.2 ED Report

Report as presented.

D. A. Thomas asked about staff feedback regarding the review of the new Human Resources policy manual. M. Stromme responded the feedback was generally pretty good, and will be working with Saitsa's consultants to address the issues and questions. The HR Policy Manual will likely be implemented by Oct. 15, 2021.

A. Gellatly asked M. Stromme for an update on how compliance with the Board of Directors policy manual will be determined. M. Stromme responded that they are researching and determining how to best demonstrate compliance with the Board's policies, and will be meeting with Saitsa's governance consultants to determine if these metrics are meaningful and useful.

J. Velasco asked M. Stromme about item 4.3 regarding treatment of staff. M. Stromme responded that the policies and procedures were written by human resources consultants to address complaints.

T. Thanh asked M. Stromme when the Saitsa website will be updated to reflect new information for Saitsa clubs. M. Stromme responded to forward any broken links on the Saitsa website to M.



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Stromme or Husson Zaman, Saitsa's Manager of Marketing and Communications. Directors reaching out to their respective Deans to register academic clubs with Saitsa should also consider mentioning needing to re-register any clubs that students are a part of. Previously registered clubs need to re-register with Saitsa through the website.

O. Aroge joined the meeting at 6:00 p.m.

9.3 In-Camera

Motion:

To move In-camera without staff.

**J. K. Bhatti/A. Gellatly
Motion Carries**

The motion was approved by unanimous consent.

The meeting moved in-camera at 6:01 p.m.

L. Hunter joined the meeting at 6:02 p.m.

10.0 Questions/Adjournment:

Motion:

To move Ex-camera.

**L. Hunter/J. Velasco
Motion Carries**

The motion was approved by unanimous consent.

The meeting moved ex-camera at 6:21 p.m.

Motion:

To adjourn the meeting.

**L. Hunter/J. Velasco
Motion Carries**

The meeting adjourned at 6:21 p.m.