



Present:

Liam Hunter	President	Voting Member
Dawson Thomas	Vice President	Voting Member
Oluwatomisin Seriki	Director	Voting Member
Jasmin Bhatti	Director	Voting Member
Arek Gellatly	Director	Voting Member
Hana Hossain	Director	Voting Member
Maclean Jarvis	Director	Voting Member
Truc Thanh	Director	Voting Member
Jaira Velasco	Director	Voting Member
Marc Stromme	Saitsa Executive Director	Non-Voting
Rachel Paris	Saitsa Director, Student Services	Non-Voting
Rio Valencerina	Saitsa Manager, Governance & Advocacy	Non-Voting
Sunra Sunra	Saitsa Coordinator, Administration	Non-Voting
Neil Little	Board Advisor	Non-Voting

Guests:

Kiera Savoie	Senior Manager, Gateway
Lysh Piekarski	Assistant Manager, Gateway
Mischaelle Flores	Sait Student
Alexander Radok	Sait Student
Aaron Ramos	Sait Student
Owen Ralph	Campus Trust Account Manager
Paul Tucker	Campus Trust Account Manager

Agenda Item

1.0 Call to Order:

L. Hunter called the meeting to order at 5.35 pm. He mentioned that we have a new structure for agenda starting this meeting. He also welcomed the guests.

2.0 Acknowledgement of Traditional Indigenous Territories:

L. Hunter gave the acknowledgement of Traditional Indigenous Territories.

3.0 Adoption of Agenda:

Motion:

L. Hunter entertained a motion to approve the agenda.



M. Jarvis / H. Hossain

Motion Carries

9-0-0

The motion was approved by general consent.

4.0 Adoption of Minutes of last Meeting:

4.1 Regular Meeting of the Board of Directors from January 10, 2022

Motion:

To approve the Minutes of the December 6th 2021 meeting as circulated.

A. Gellatly mentioned an amendment -name of the committee as part of the previous minutes to be amended to Integrative (Hybrid) Learning Development.

L. Hunter entertained a motion to adopt Minutes as amended.

M. Jarvis/H. Hossain

Motion Carries

The motion was approved by general consent.

5.0 Declaration of Conflict of Interest:

L. Hunter reminded the Board to declare any real or perceived conflicts of interest they may have. A Conflict of Interest is defined as any situation in which a director may benefit or appear to benefit from business of the Board.

6.0 Items for Decision:

6.1 Ends

6.2 Executive Limitations

a) Health & Dental Approval

P. Tucker talked about the reports and asked if there were any questions. He mentioned the monthly reports for H&D in the report. H&D he said is self-funded. The main things he mentioned were claims wise things have returned to pre-pandemic situation. As SAITSA is new to the campus trust they should keep in mind how they analyze it. Students can opt out and 17% of them did opt out this year. He highlighted that Health Prescription, Counseling and Vision are allotted a huge percentage. Claimants generally don't hit the cap and hence we provide more than required, which is good. Last year a million dollars were paid in Dental claims, Alberta's Dental prices are the highest



in all of Canada. However, a lot of students don't use dental plans. Campus trust is like a co-op, a trust fund which is yours, students get a lot from the plan, but we have made more revenue than we spent. O. Ralph said it is up to SAITSA of what they want covered for students. SAITSA's plan he said is very cost effective, unlike other student associations and that a lot of important stuff, which is important to students is covered.

P. Tucker also mentioned that they are here as the Board's consultants and will make suggestions but it's entirely SAITSA's decision. Assuming the Health plan remains the same with the same fee, SAITSA will be able to break even as an association, the same conditions apply for dental as well. O. Ralph reiterated the plan is good but the feedback we had from the wellness coordinator was that students want more coverage. He suggested instead of \$5 to increase to \$10, but that the ultimate decision lies with the Board.

A. Gellatly asked P. Tucker if we increased by \$5 dollar what percentage increase are, we are looking at the income of the plan. He replied, it will be a 4% increase.

L. Hunter asked them if coverage prescription is capped rarely and counselling generally is, is that an indication that we should increase percentage in counselling, P. Tucker replied that plan works well from what we have experienced, counselling coverage is always increased but that increases claims as well, and that please be aware of that.

Motion:

To set the Saitsa Health Fee at \$127.00 for the 2022-2023 academic year.

A. Gellatly/H. Hossain
9-0-0
Motion carries

Motion:

To set the Saitsa Dental Fee at \$135.00 for 2022-2023 academic year.

A. Gellatly/H. Hossain
9-0-0
Motion carries

L. Hunter thanked P. Tucker & O. Ralph. They left the meeting at 6:12pm.

b) Capital Asset Approval

Motion:

To move In-camera with staff at 6.14pm

M. Jarvis/J. Bhatti



L. Hunter informed the guest students that they will have to be removed from the meeting for this session.

L. Hunter then removed the student guests & invited K. Savoie and L. Piekarski to present.

L. Hunter then moved a motion for all staff and presenters, except the Executive Director, to leave at 7:05 pm.

J. Velasco/ O. Seriki

The Board moved Ex Camera at 7:14pm

Motion:

WHEREAS the Board of Directors Policy EL-5 states that the Executive Director must seek approval from the Board of Directors for any capital expenditure greater than \$50,000 that was not included in the initial financial plan for the year; and

WHEREAS the Board of Directors has heard a proposal for the creation of a Saitsa-owned food truck;

BE IT RESOLVED that the Board approves a Capital Asset expenditure of \$175,000, for the purpose of creating a Saitsa-owned food truck.

H. Hossain/ M. Jarvis

Motion: To amend *of to up to*

M. Jarvis/ A. Gellatly

9-0-0

Motion Carries

WHEREAS the Board of Directors Policy EL-5 states that the Executive Director must seek approval from the Board of Directors for any capital expenditure greater than \$50,000 that was not included in the initial financial plan for the year; and

WHEREAS the Board of Directors has heard a proposal for the creation of a Saitsa-owned food truck;

BE IT RESOLVED that the Board approves a Capital Asset expenditure up to \$175,000, for the purpose of creating a Saitsa-owned food truck.

All in favor of the motion as amended

9-0-0

Motion Carries

L. Hunter declared, Capital Asset Request approved. SAITSA is getting a food truck.

6.3 Governance Process

a) Election Oversight Panel Approval

R. Valencerina read the following names and asked for approval from the Board.

1. Jackie Nixon - Chair



2. Jeanie Shipley - Member
3. David McIntyre – Member

Motion:

WHEREAS section 8.8 of the Saitsa Bylaws requires the establishment of an Election Oversight Panel to oversee election and rule on disputes arising from the elections process; and

WHEREAS Policy EL-8 of the Board of Directors Policy Manual states that elections shall not be operated without independent, third-party oversight; and

WHEREAS the Board of Directors Hiring Committee has reviewed the applicants for the Election Oversight Panel;

BE IT RESOLVED that the following individuals are appointed to SAITSA's Elections Oversight Panel for the 2022 General Election, effective immediately:

1. Jackie Nixon - Chair
2. Jeanie Shipley - Member
3. David McIntyre – Member

H. Hossain/ A. Gellatly
9-0-0
Motion Carries

b) Membership Fee Amendment

Motion:

To amend the Board of Director's motion dated December 6, 2021, with regards to the Saitsa membership fee, to read as follows:

BE IT RESOLVED that the Board of Directors approves an increase of 1.93% to the Saitsa membership fee to \$171 per semester, effective July 1, 2022.

H. Hossain/ A. Gellatly
9-0-0



6.4 Board-Management Delegation

7.0 Required Approval Agendas:

7.1 Presentations/Government Documents/Requests

8.0 Ownership Linkages:

8.1 Reports & Activities

J. Bhatti shared that the Board asked about SAFA's and SAITSA's relationship and if anyone is interested in joining her in this discussion, they are more than welcome.

R. Paris shared with the Board that she and O. Seriki are supporting an international student and while doing so recognized a systemic issue which SAIT and is now rectifying it. She also highlighted and appreciated the work the Board does supporting students. L. Hunter appreciated and seconded the sentiment.

O. Seriki asked the Board if the Board can still have meetings on Thursdays & Fridays. L. Hunter asked her to share her schedule, and then may be the Board shall be able to consider it, till then things shall stay the same. L. Hunter also took this opportunity to applaud O. Seriki's report.

L. Hunter asked A. Gellatly about pushbacks on OER's committee to which A. Gellatly said the pushbacks were mostly from faculty and that he and J. Bhatti are meeting with T. Bornhorst and that should help.

9.0 Board Education:

10.0 Monitoring CEO Performance:

a) Asset Protection

Motion:

To accept the Executive Director's Asset Protection monitoring report.

M. Jarvis/ J. Velasco

9-0-0

Motion Carries

b) Compensation & Benefits



Motion:

To accept the Executive Director's monitoring report regarding Compensation & benefits of Staff.

M. Jarvis/ J. Velasco

9-0-0

Motion Carries

c) Fees

Motion:

To accept the Executive Director's monitoring report regarding EL-10, Saitsa Fees.

H. Hossain / J. Velasco

9-0-0

Motion Carries

d) Financial Condition

Motion:

To accept the Executive Director's monitoring report regarding EL-4, Saitsa's Financial condition, and activities.

H. Hossain / A. Gellatly

9-0-0

Motion Carries

e) Organizational Culture

Motion:

To accept the Executive Director's monitoring report regarding EL-9, Organizational Culture.

H. Hossain / A. Gellatly

9-0-0

Motion Carries

f) Asset Protection

Motion:

To accept the Executive Director's monitoring report regarding EL-2, Treatment of Staff.

H. Hossain / A. Gellatly

9-0-0

Motion Carries



M. Stromme informed the Board that from next month onwards there shall be one motion per monitoring report, not together and then questions can be answered with each report.

A. Gellatly asked M. Stromme about his trying to get information from IT SAIT to which M. Stromme replied that it is still a work in progress.

Motion

To accept the Executive Director's Asset Protection monitoring report.

H. Hossain / J. Velasco

8-1-0

Motion Carries

A. Gellatly asked the Board about Andrew having suggested recommendations about full or partial compliance and if we can discuss that right now, to which L. Hunter responded saying that shall be discussed during the Board huddle. R. Valencerina mentioned here that the Board is at liberty to change the wordings if they please.

11.0 Monitoring Board Performance:

12.0 Information Requested by the Board:

13.0 *Nice to Know: Saitsa Events of the Month*

S. Sunra presented the events of the month to the Board and reminded them about the AGM coming up, she requested them to bring two friends each, to the AGM if possible.

14.0 L. Hunter requested an In-Camera Session with the Board and the Executive Director.

Motion:

To Move In-Camera with the Executive Director at 7:52 pm

A. Gellatly/ J. Bhatti

Motion:

To Move In-Camera with the Executive Director at 8:04 pm



**Board of
Directors**

Meeting – 7th February 2022, 5.30pm
Teams Meeting - Online



H. Hossain / A. Gellatly

15.0 Questions/Adjournment:

Meeting adjourned at 8:05 pm.