



Present:

Dawson Thomas	President	Voting Member
Oluwatomisin Seriki	Director	Voting Member
Jasmin K Bhatti	Director	Voting Member
Arek Gellatly	Director	Voting Member
Hana Hossain	Director	Voting Member
Maclean Jarvis	Director	Voting Member
Truc Thanh	Director	Voting Member
Jaira Velasco	Director	Voting Member
Marc Stromme	Saitsa Executive Director	Non-Voting
Rio Valencerina	Saitsa Manager, Governance & Advocacy	Non-Voting
Sunra Sunra	Saitsa Coordinator, Administration	Non-Voting
Neil Little	Board Advisor	Non-Voting

Guests:

Joshua Switzer	Saitsa Legal Council, Caron & Partners LLP
Patrick Trudel	Saitsa Legal Council, Caron & Partners LLP

Agenda Item

1.0 Call to Order:

D.A. Thomas called the meeting to order at 5.30 pm. He welcomed the guests, as acting President.

2.0 Acknowledgement of Traditional Indigenous Territories:

O. Seriki gave the acknowledgement of Traditional Indigenous Territories.

3.0 Adoption of Agenda:

Motion:

D.A. Thomas entertained a motion to approve the agenda.

J.Velasco/A.Gellatly

Motion Carries

The motion was approved by general consent.

4.0 Adoption of Minutes of last Meeting:

4.1 Regular Meeting of the Board of Directors from March 8, 2022



Motion:

To approve the minutes of meeting from the last month's BOD meeting.

A. Gellatly proposed an amendment in section 8.0 where the school name mentioned was Mount Royal University and not St.Mary's University.

D.A Thomas entertained a motion to adopt Minutes as amended.

Motion:

To adopt Minutes as amended.

A.Gellatly/H.Hossain
Motion Carries

The motion was approved by general consent.

5.0 Declaration of Conflict of Interest:

D.A Thomas reminded the Board to declare any real or perceived conflicts of interest they may have. A Conflict of Interest is defined as any situation in which a director may benefit or appear to benefit from business of the Board.

6.0 Required Approvals:

6.1 Lawyer's Presentation

D.A Thomas then entertained a motion for an In-camera session with the lawyers & staff at 5.35pm. He requested the students' guests to kindly exit the meeting.

J.Velasco/A.Gellatly

Motion Carries

D.A. Thomas entertained a motion to go Ex-camera at 6.04pm

Motion:

To move Ex-Camera.

J.Velasco/A.Gellatly

Motion Carries

The motion was approved by general consent.



Motion:

Be it hereby resolved that the Executive Director be instructed to retain SAITSA's professional advisors, including legal counsel and such other advisers as deemed necessary for the following purpose:

The development of a plan for consideration by the Board of Directors which provides for the transition of the operating entity of SAITSA, being the Society known as the Southern Alberta Institute of Technology Students' Association (SAITSA), to the corporation created pursuant to section 46 of the Technical Institutes Act and continued under the Post-Secondary Learning Act, also known as the Southern Alberta Institute of Technology Students' Association (SAITSA).

H.Hossian/A.Gellatly

9-0-0

Motion Carries

D.A Thomas thanked the lawyers for their presentation as they left the meeting.

7.0 Items for Decision:

- 7.1 Policy Review for BEDR-4 (Board-Management Delegation)
- 7.2 Executive Director Compensation

D.A. Thomas entertained a motion for an In-camera session.

Motion: To move in camera with BOD without staff and guests at 6.10pm

J.Velasco/A.Gellatly

9-0-0

Motion Carries

The Board moved Ex-camera at 6.18pm.

Motion:

BE IT RESOLVED that the Board of Directors approves the changes to the Executive Director's compensation, as discussed in-camera.

J.Velasco/A.Gellatly

9-0-0

Motion Carries



7.3 Vice-President Selection

R. Valencerina referred to the Policy Manual and explained the electronic ballot system.

D.A. Thomas asked if anyone has any nomination to make for themselves, O.Seriki & H.Hossain nominated themselves. J.Velasco nominated J.K. Bhatti and she accepted.

D.A Thomas invited all three candidates to address the Board one by one.

O.Seriki thanked everyone for this opportunity, she said as she is coming back the coming year, she is considering being Vice president as she will gain experience if she can manage it with the next Board. This opportunity will act as a trail run for her.

H.Hossain said she is not coming back the next academic year due to mental health reasons and to concentrate on her education & grades, but she is going to be here at SAIT for next three years and therefore wants to be considered. She said she also has external advocacy experience and has worked with President & Vice President on the current board very closely. She also has experience of being in a club working with the now President on board. J.K Bhatti said she considers herself capable of being in this role as she already has VP academic experience and only has one class and therefore has the time for this role. She is aware of the aspects of the role and has a good relationship with the people at ASEC and other external stakeholders.

D.A. Thomas thanked all three candidates for their speeches, R.Valencerina then introduced and explained Simply voting and how it works.

Recess was announced at 6.35pm for five minutes. Everyone assembled back at 6.42pm. At 6.45pm, **J. Bhatti was elected as Vice President by secret ballot.** She thanked everyone.

8.0 Required Approval Agendas:

8.1 Presentations/Government Documents/Requests

9.0 Ownership Linkages:

D.A asked everyone if they wanted to highlight anything in their reports or have any question regarding any on else's reports.

M.Jarvis complimented A.Gellatly and J.K. Bhatti for the acknowledgements they have made through their reports. M.Jarvis also mentioned that she is learning so much by being on the Valedictorian committee and that she highly recommends it to everyone. She also mentioned visiting the Aero Center campus with the G&A staff and recommended that more of that should be done in the future.

D.A Thomas asked M.Jarvis for when the Valedictorian committee's & the Instructor's Award committee's decisions are pending, M.Jarvis responded saying it's the of 13th April for the Valedictorian committee and requested S.Sunra to talk about the deadline for the Instructor's Award. S.Sunra explained to D.A. Thomas that the Instrucor's committee has made their decision and the report right now is being complied to be sent to R.Paris by the 8th of April. As R.Paris is on



vacation currently, the findings shall be announced once she comes back and makes that decision with SAIT.

D.A. Thomas share with the Board that they attended CASA AGM online this year, and that they really enjoyed and learned a lot, they also shared that how a director at the AGM brought up a point about gender and how people from different genders approach different policies and that they found it very interesting.

J.K Bhatti also updated everyone that after the reading week, the SAIT faculty is currently working on a report/recommendation about EMC, and they want SAITSA to present their findings and said that she will reach out to staff for help when required.

H.Hossain updated everyone on the FSAA and that they had a strategic meetings this month and the last one is on 15th April, it's been good and a learning experience for them they said and positive in terms of feedback.

D.A. Thomas asked H.Hossain if the meetings have been valuable, to which they said, honestly not so much, as there is such an intense political climate. CASA they said, did it at a good time but FSAA not so much and hence the meetings have not been very impactful.

O.Seriki informed everyone that SADT are trying to get a student survey out and requested everyone to kindly share it as much as possible, as they want it to be an engaging process.

10.0 Monitoring CEO Performance:

10.1 Position Statements: Policy Review

Motion:

BE IT RESOLVED the Board has assessed the monitoring report relating to EL-11, Position Statements, and found it compliant with a reasonable interpretation of the policy.

A.Gellatly/J.Velasco

9-0-0

Motion Carries

11.0 Monitoring Board Performance:

12.0 Information Requested by the Board:

12.1 Governance Process: Cost of Governance Policy Review

a) Draft Budget Presentation

M. Stromme and R. Valencerina provided an overview of the Board's budget for the 2022-2023, Fiscal year. The recommended that the Board approves up to \$525,000."



Motion:

WHEREAS sections 2 and 4 Board of Directors Policy GP-11, regarding Investment in Governance, acknowledges that Board skills and supports available to the Board must be sufficient to support the governance of the organization, while prudently incurring costs; and

WHEREAS the Executive Director has prepared and presented a draft budget for the Board of Directors, outlining the expected costs associated with the Board of Directors for the 2022-2023 fiscal year;

BE IS RESOLVED the Board of Directors has determined to dedicate up to \$525,000 for its cost of governance for the fiscal year 2022 – 2023.

A.Gellatly/H.Hossain

9-0-0

Motion carries

13.0 *Nice to Know: Saitsa Events of the Month*

S. Sunra presented the events of the month to the Board. O.Aroge requested if we the events docuemnet could be emailed to them. S.Sunra informed her that the document is uploaded on SharePonit as part of the Supporting Documents for the Board and is also available at Saitsa.events. The list of events of the month was also emailed to the Board after the meeting. R.Valencerina & S.Sunra also remined the Board about their participation in the JM Parker Award, it's deadline and the three day Wellness Expo being organized by the Student Experience office.

14.0 In-Camera Session

D.A Thomas announced that we don't have any reason to go into camera.

15.0 Self-Evaluation & Governance Process

H.Hossain shared, that this being their last meeting with this board, that they could have been better with their Board reposts in retrospect and thanked everyone. T.Than mentioned, if they were to choose again, they would choose to be a part of the Academic Council.



R.Valencerina & S.Sunra reminded the Board about the Resume Writing session on 6th April, 4pm-5.30pm (as part of their 30-60-90) being conducted by Ms. Barb Read from Salopek.

16.0 Questions/Adjournment:

J.K Bhatti thanked everyone, D.A Thomas thanked everyone. They said, they have had a lot to learn, and that advocacy does not stop, wherever one goes. J.Velasco thanked everyone and said she has learned a lot and that she shall be carrying these learnings as she goes to Australia the coming academic year and that she will try to be part of the Student's Association there.

Meeting was adjourned at 7.32 pm.