



Attention Saitsa Members

You are invited to the Annual General Meeting!

Join us on **February 15, 2022 at 5:00 p.m. online** for our Annual General Meeting (AGM). The AGM will cover regular AGM items such as:

- *Annual Report*: presentation highlighting significant changes, challenges and wins of the organization from the past year;
- *Audited Financials*: presentation highlighting Saitsa's income, disbursements, assets and liabilities of the organization;
- *Question Period*: opportunity for a general Q&A about the organization.

In addition to the items above, this year marks a significant opportunity for you to be involved in the governance of your Students' Association as the agenda will also include a *Special Resolution*, the resolution is included below. Whether you are just generally interested to see what Saitsa has been up to or want to be more involved in the strategic direction of the organization, join us on February 15. Hope to see you there!



What is a Special Resolution?

A Special Resolution is generally used to effect fundamental changes to the governance, the membership, the purpose of the organization, and/or the bylaws of an organization. Since the proposal can effect substantial change, for the proposed change to be 'approved' the vote on the item requires $\frac{3}{4}$ majority, rather than a simple majority.

Notice of Special Resolution – Dated: January 25, 2022

The Board of Directors of the SAIT Students' Association (Saitsa) hereby gives notice that at the 2022 Annual General Meeting of the members, to be held February 15, 2022, the Board of Directors will be proposing the following Special Resolution to amend the Saitsa Bylaws:

WHEREAS Section 14.1 of the Saitsa bylaws state that the bylaws may be rescinded or amended by a Special Resolution at any Annual General Meeting of the members; and

WHEREAS Saitsa has contracted Jessica Park, an external consultant, to review Saitsa's Bylaws and propose amendments to improve the organization's governance; and

WHEREAS the proposed amendments to the Bylaws have been recommended by the Board of Directors at the January 10, 2022 meeting, and distributed for the consideration of the membership at Saitsa's 2022 Annual General Meeting;

BE IT RESOLVED THAT the proposed amendments to bylaws are approved by the membership of Saitsa, effective immediately.

You and your AGM

Highlights of Process & Proposed Changes

The AGM Agenda Package, which can be found online, contains this document in addition to others to help Saitsa members navigate the significant changes that are being proposed with the Special Resolution. To be an informed voter, review the entire AGM agenda package to fully comprehend what changes are being proposed and the impact that these changes will have on the organization. The agenda package contains:

- **AGM Agenda**
 - Simply join us online on February 15th to attend and vote!
- **Special Resolution & Notice to Members (this document)**
- **Current & Proposed Bylaws**
 - *Current Bylaws* are the bylaws Saitsa is currently operating with;
 - *Proposed Bylaws* are the version of the Bylaws with the proposed amendments included.
- **Bylaw Change Summary Table**
 - This document organizes all the changes and rationale for those changes.
- **2020 - 2021 Audited Financial Statements**
 - These statements, and past statements, are available online; as a member you are entitled to review these documents and ask questions about how the funds are spent, saved and allocated.