

Meeting – May 4, 2020 at 6:00 p.m.

Microsoft Teams Meeting

Present:

Alex Sutherland	BOD Chair	Voting Member
Jesse Wicks	BOD Vice Chair	Voting Member
Avneet Brar-Sran	Director	Voting Member
Richard Hoang	Director	Voting Member
Tim Holowachuk	Director	Voting Member
Liam Hunter	Director	Voting Member
Shawna LeBlanc	Director	Voting Member
Jessi Leippi	Director	Voting Member
Candy Loo Tong	Director	Voting Member
Charlson Reyes	Director	Voting Member
Yatendra Solanki	Director	Voting Member
Ryan Morstad	Saitsa President	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting
Rigel Raju	Board of Governors Student Representative	Non-Voting
Marc Stromme	Saitsa Executive Director	Non-Voting
Rachel Paris	Saitsa Manager, Governance & Advocacy	Non-Voting
Rio Valencerina	Saitsa Coordinator, Governance	Non-Voting

Guests:

Jocelyn Colaiezzi	Saitsa Senior Manager, Business Operations
Kelly Jeed Sawadan	SAIT Student
Fatima Bilal	SAIT Student
Terence W. Caravan	SAIT Student; BOG Representative Candidate
Jasmin Bhatti	SAIT Student; Saitsa VP Academic-Elect

Agenda Item

1.0 Call to Order:

A. Sutherland called the meeting to order at 6:06 p.m.

2.0 Acknowledgement of Traditional Indigenous Territories:

S. LeBlanc gave the Acknowledgement of Traditional Indigenous Territories.

3.0 Chair Acknowledgement

A. Sutherland announced that T. Pittis and G. Koehler have completed their terms in their respective positions, and thanked them for their service to Saitsa.

4.0 Conflict of Interest Check:

A. Sutherland reminded the Board to declare any real or perceived conflicts of interest.



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R. Raju declared a conflict of interest regarding item 7.0 - Board of Governors Student Representative Appointment Process.

R. Morstad declared a perceived conflict of interest regarding Saitsa's budget development and approval process. No members of the Board raised objections to R. Morstad's participation in the development of the organization's budget.

5.0 Approval of the Agenda:

G. Koehler removed item 11.2 - VP External End of Term Report.

C. Reyes added item "Election Concerns" as item 11.2.

C. Reyes added item "Future Board Meeting Times" as item 11.3.

Motion:

To approve the agenda as amended.

**G. Koehler/T. Pittis
Motion Carried**

The amended agenda was approved by unanimous consent.

6.0 Adoption of Minutes:

6.1 Regular Meeting of the Board from April 6, 2020

Motion:

To approve the Minutes of the Regular Meeting of the Board from April 6, 2020.

**S. LeBlanc/A. Sutherland
Motion Carried**

The minutes were approved by unanimous consent.

7.0 Board of Governors Student Representative Appointment Process

J. Wicks introduced R. Raju and T. Caravan as the nominees for the Board of Governors Student Representative. Each nominee will present for 2 minutes, with 3 minutes for questions from the Board.

T. Caravan gave his presentation to the Board.

Motion:

To extend question period by 4 minutes for both nominees.

**G. Koehler/S. LeBlanc
Motion Carried**



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The motion was approved by unanimous consent.

R. Raju presented to the Board.

Motion:

To move In-Camera without R. Raju, T. Caravan, and guests.

**G. Koehler/L. Hunter
Motion Carried**

The motion was approved by unanimous consent.

The meeting moved In-Camera at 6:52 p.m.

Motion:

To move Out-of-Camera.

**J. Wicks/A. Sutherland
Motion Carried**

The motion was approved by unanimous consent.

The meeting moved out-of-camera at 7:02 p.m.

R. Raju was selected as the 2020 – 2021 BOG Student Rep by secret ballot.

8.0 Individual Reports:

8.1 President

Report as submitted.

R. Morstad highlighted his UPass advocacy update, and the CR/F Model that SAIT has adopted in response to student feedback regarding the COVID-19 pandemic.

R. Morstad was asked what transition activities he is participating. R. Morstad outlined the various transition and training sessions that the Executive has participated in, and will be participating in.

8.2 Vice President Academic

Report as submitted.

T. Pittis highlighted the completion of Academic process forms, transition with J. Bhatti, and completion of a majority of her annual goals.

8.3 Vice President External

Report as submitted.

Motion:

To move In-Camera without staff and guests.

**G. Koehler/L. Hunter
Motion Carried**



The meeting moved in-camera at 8:32 p.m.

Motion:

To move Out-of-Camera without staff and guests.

G. Koehler/L. Hunter
14-1-0
Motion Carried

The meeting moved out-of-camera at 8:42 p.m.

9.0 Committee Reports:

9.1 Finance Committee

R. Morstad reported that the Committee will meet on May 25 regarding the upcoming budget, and asked the Board to join the meeting to learn about the budget and development process.

9.2 Governance Committee

A. Sutherland met and discussed future topics for the governance committee meeting.

9.3 Nominations Committee

9.3.1 BOD Vacancy Update

J. Wicks provided an update regarding the Board of Directors vacancy, and reminded the Board to send out information regarding the application process to students.

10.0 Business Items:

10.1 Strategic Plan Update

M. Stromme introduced J. Colaiezzi, Saitsa's Senior Manager of business operations.

J. Colaiezzi presented an updated to the Board regarding the development and updating of Saitsa's strategic plan. J. Colaiezzi identified new baselines and targets for each of the Strategic Plan's pillars and goals.

G. Koehler asked how underrepresented groups were identified. J. Colaiezzi stated that the information was drawn from staff in Saitsa's Student Experience department.

J. Colaiezzi was asked how research will be conducted. M. Stromme responded that the Executive will have discretion into how some of this research will be conducted.

Motion:

To move In-Camera without staff, guests, or the Neutral Facilitator.

G. Koehler/L. Hunter
14-1-0
Motion Carried



Motion:

To move Out-of-Camera.

G. Koehler/L. Hunter
Motion Carried

Motion:

To approve the recommended amendments to the current strategic plan (2018-2023) from the Strategic Plan Working Group.

G. Koehler/T. Holwachuk
Motion Carried

The motion was approved by unanimous consent.

11.0 Information/Discussion:

11.1 Co-Curricular Records

R. Paris reminded the Board of the deadline to apply for their Co-Curricular records.

11.2 Election Concerns

C. Reyes raised concerns regarding conduct of candidates during the 2020 Executive Council election. The Board discussed possible alternatives and developments for elections policies and procedures regarding information that can be shared or discussed during elections.

11.3 Future Board Meeting Times

C. Reyes informed the Board that he has class during the next Board of Directors meeting, requesting if it would be possible to change the meeting time.

A. Brar-Sran, J. Wicks and T. Holowachuk voiced opposition to changing the date.

ACTION: To task governance committee to review Board of Director meeting times.

11.4 ED Report

M. Stromme presented his report to the Board.

M. Stromme was asked for an update regarding the organization's cash burn. M. Stromme responded that the amount of spending varies. Additional questions were asked regarding how the budget will be developed in consideration of the closure of SAIT, and changes to other funds including the Health & Dental fund. Questions were also asked about how revenue may be affected by enrollment; M. Stromme responded that Saitsa can face a significant loss of revenue.

11.5 EC Contracts

Motion:

To move In-Camera without staff or guests.

T. Holowachuk/A. Sutherland
Motion Carried

The meeting moved in-camera at 9:42 p.m.



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R. Morstad, T. Pittis, and G. Koehler left the meeting at 9:49 p.m.

R. Morstad, T. Pittis, and G. Koehler rejoined the meeting at 10:02 p.m.

11.6 In-Camera

Motion:

To move Out-of-Camera.

**J. Wicks/A. Sutherland
Motion Carried**

The meeting moved out-of-camera at 10:04 p.m.

Motion:

The Board directs the Executive Director and incoming VPX and President to both generate new external advocacy deliverables and integrate extant deliverables from the existing External Advocacy Plan, to complete recommendations for the 2018-2023 Strategic Plan.

**L. Hunter/G. Koehler
8-6-0
Motion Carried**

12.0 Questions/Adjournment:

Motion:

To adjourn the meeting.

**A. Sutherland/J. Leippi
Motion Carried**

The meeting adjourned by unanimous consent at 10:32 p.m.