

Meeting – Monday, January 13, 2020 at 6:00 p.m.

Boardroom - Begin Tower – 22nd Floor

Present:

Alex Sutherland	BOD Chair	Voting Member
Avneet Brar-Sran	Director	Voting Member
Richard Hoang	Director	Voting Member
Tim Holowachuk	Director	Voting Member
Liam Hunter	Director	Voting Member
Shawna LeBlanc	Director	Voting Member
Jessi Leippi	Director	Voting Member
Candy Loo Tong	Director	Voting Member
Charlson Reyes	Director	Voting Member
Tristan Ryan	Director	Voting Member
Yatendra Solanki	Director	Voting Member
Ryan Morstad	Saitsa President	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Jess Beddow	Vice President Student Life	Voting Member
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting
Rigel Raju	Board of Governors Student Representative	Non-Voting
Marc Stromme	Saitsa Executive Director	Non-Voting
Rachel Paris	Saitsa Manager, Governance & Advocacy	Non-Voting
Rio Valencerina	Saitsa Coordinator, Governance	Non-Voting

Regrets:

Jesse Wicks	BOD Vice Chair	Voting Member
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Guests:

Brad Donaldson	SAIT Vice President Academic
Hemzah Habib	Student
Kelly Jeed Savadan	Student

Agenda Item

1.0 Call to Order:

A. Sutherland called the meeting to order at 6:05 p.m.

2.0 Acknowledgement of Traditional Indigenous Territories:

A. Brar-Sran gave the acknowledgement of Traditional Indigenous Territories

3.0 Conflict of Interest Check:

A. Sutherland reminded the Board of Conflicts of Interest and reminded the Board to declare any real or perceived conflicts of interest.



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4.0 Approval of the Agenda:

BCFS Knock Out Student Interest Campaign was added as item 10.2.
Saitsa Town Hall & Ministers Town Hall was struck from the agenda.

Motion:

To approve the agenda as amended.

T. Ryan/C. Reyes

15-0-0

Motion Carries

5.0 Adoption of Minutes:

5.1 Regular Meeting of the Board from December 2, 2019

Motion:

To approve the minutes from the December 2, 2019 BOD Meeting

A. Sutherland/T. Pittis

13-0-2

Motion Carries

6.0 BOD Media Training

S. Collins, Manager of Marketing and Communications explained media and event etiquette and skills to the Board.

7.0 SAIT Education Plan Status and Future Activities

Brad Donaldson, SAIT Vice President Academic updated the Board regarding SAIT's Education Plan and future activities. B. Donaldson explained that SAIT's education plan aims to keep curriculum in-line with changing competencies and standards in markets and industry. B. Donaldson discussed the pillars of the education plan, elaborating on how the pillars are being applied to develop SAIT's education plan.

Motion:

To set an adjournment time for 9:30 p.m.

G. Koehler/J. Beddow

4-8-3

Motion Failed

8.0 Individual Reports:

8.1 President

Report as submitted.



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R. Morstad was asked about the OER pilot project. R. Morstad indicated that certain programs that are currently being considered due to the material of the courses being less likely to change.

8.2 Vice President Academic

Report as submitted. T. Pittis highlighted the completion of the Ombudsman proposal.

T. Pittis was asked about the SAIT Code of Conduct Office and how it may affect the Saitsa VP Academic's efforts with the Ombudsperson proposal. T. Pittis indicated that the code of conduct office will be concerned with academic and non-academic misconduct, but Saitsa has not been consulted.

8.3 Vice President External

Report as submitted.

8.4 Vice President Student Life

Report as submitted.

9.0 Committee Reports:

9.1 Finance Committee

Committee has not met yet. The committee's first meeting will be on January 17.

9.2 Governance Committee

Committee has met, and recommended Finance Policies and Procedures for the Board approval.

9.3 Nominations Committee

Committee has not met.

10.0 Business Items:

10.1 Finance Policies & Procedures

R. Paris presented a briefing of the newly revised Finance Policies and Procedures.

Motion:

To approve the amended Finance Policies and Procedures as updated.

R. Morstad/T. Pittis
15-0-0
Motion Carries

10.2 BCFS Knock Out Student Interest

Motion:

Move for the Saitsa Board of Directors to endorse the British Columbia Federation of Students Knock Out Student Interest Campaign.

G. Koehler/T. Holowachuk
15-0-0
Motion Carries



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Motion:

To call the question.

**T. Holowachuk/L. Hunter
Motion Carries**

11.0 Information/Discussion:

11.1 BOD Election Survey Report

R. Valencerina presented the results of the Board of Directors election survey distributed in the Saitsa Student Bulletin in October 2019.

J. Beddow left the meeting at 8:36 p.m.

11.2 Board Working Groups

R. Morstad presented a brief summary about possible working groups for the Saitsa Board of Directors. R. Morstad clarified that these groups are not committees, and asked Directors interest for working on those groups. Directors voiced interest for joining the following work groups:

Cannabis on Campus:

- T. Holowachuk
- T. Pittis
- J. Leippi

Nap Space on Campus

- C. Tong
- J. Leippi
- T. Holowachuk

Daycare on Campus

- S. LeBlanc
- T. Ryan
- A. Brar-Sran

11.3 Upcoming Saitsa Events

R. Paris updated the Board regarding upcoming Saitsa events.

11.4 Mandatory Non-Instructional Fee Proposal

Motion:

**To move in-camera without R.
Valencerina.R. Morstad/R.
Huang
12-0-2
Motion Carries**



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Meeting moved in camera at 8:52 p.m.

11.5 ED Report

T. Ryan left the meeting at 9:15 p.m.

11.6 In-Camera with ED

11.7 In-Camera without ED.

M. Stromme, R. Paris, and R. Raju were excused from the meeting at 9:37 p.m.

J. Bowen-Eyre was excused from the meeting at 9:42 p.m.

Motion:

To move out of camera.

G. Koehler/A. Sutherland
13-0-0
Motion Carries

Meeting moved out-of-camera at 9:48 p.m.

Motion:

To approve the recommended changes to the Executive Director contract.

R. Morstad/L. Hunter
13-0-0
Motion Carried

Motion:

To approve the distribution of information to the BOG Rep as discussed in-camera.

R. Morstad/T. Holowachuk
10-1-2
Motion Carried

12.0 Questions/Adjournment:

Motion:

To adjourn the meeting.

A. Sutherland/T. Holowachuk
Motion Carried

The meeting adjourned at 9:57 p.m.