

Meeting – May 6, 2019 and May 13, 2019 at 6:00 p.m.

Penthouse – Senator Burns Building – 12th Floor

Present:

Ryan Morstad	BOD Chair	Voting Member
Bekah Callaghan	BOD Vice Chair	Voting Member
Alex Sutherland	Director	Voting Member
Ben Goud	Director	Voting Member
Elaina Chaput	Director	Voting Member
Kaylee Taylor	Director	Voting Member
Matthew Busby	Director	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Jess Beddow	Vice President Student Life	Voting Member
Ninar Chaachouh	SAIT Board of Governors Student Representative	Non-Voting
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting
Marc Stromme	SAITSA Executive Director	Non-Voting
Rachel Paris	SAITSA Manager, Governance & Advocacy	Non-Voting
Rio Valencerina	SAITSA Coordinator, Governance	Non-Voting

Regrets:

Chloe Fleury	Director	Voting Member
Tola Jimoh	Director	Voting Member
Paramvir Gill	Director	Voting Member
Zain Bukhari	Director	Voting Member
Alysson Torres-Gillett	President	Voting Member

Guests:

Alyson Murray	SAITSA Manager, Staff Experience	Guest
Stephanie Collins	SAITSA Manager, Marketing and Communications	Guest
Noah McDonald	SAITSA Controller	Guest
Chinaza Anodozie	Student-at-Large; BOD Nominee	Guest
Delmoy Daley	Student-at-Large; BOD Nominee	Guest
Tim Holowachuk	Student-at-Large; BOD Nominee	Guest
Edward Yu	Student-at-Large; BOD Nominee	Guest
Yatendra Solanki	Student-at-Large; BOD Nominee	Guest
Rigel Raju	Student-at-Large	Guest
Laura Daniels	PriceWaterhouseCoopers Representative	Guest
Angela Loo	PriceWaterhouseCoopers Representative	Guest

Agenda Item

1.0 Call to Order:

J. Bowen-Eyre called the meeting to order at 6:15PM.



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2.0 Acknowledgement of Traditional Indigenous Territories:
E. Chaput gave the Acknowledgement of Traditional Indigenous Territories.

3.0 Conflict of Interest Check:
J. Bowen-Eyre reminded the Board about Conflict of Interests.

4.0 Approval of the Agenda:
Motion:
To approve the agenda.

R. Morstad/M. Busby
8-0-0
Motion Carried

5.0 Adoption of Minutes:
5.1 Regular Meeting of the Board from April 1, 2019
Motion:
To approve the minutes of the Regular Meeting of the Board from April 1, 2019

T. Pittis/K. Taylor
6-0-2
Motion Carried

6.0 Board of Directors Appointment Process

B. Callaghan gave the Board an overview of the appointment process and the nominees.

Chinaza Anodozie presented to the Board at 6:22PM.

Delmoy Daley presented to the Board at 6:27PM.

Tola Jimoh joined the meeting at 6:30PM.

Tim Holowachuk presented to the Board at 6:36PM.

Yatendra Solanki presented to the Board at 6:43PM.

Edward Yu presented to the Board at 6:50PM.

Motion:
To move In-Camera with staff at 6:59PM.

B. Callaghan/J. Beddow
9-0-0
Motion Carried

G. Koehler left the conference call at 7:00PM.

R. Morstad left the meeting at 7:10PM



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Motion:

To move Out-of-Camera at 7:15PM.

R. Morstad/K.Taylor

9-0-0

Motion Carried

The Board appointed Tim Holowachuk and Delmoy Daley to the Board by secret ballot.

Motion:

To approve the appointment of Tim Holowachuk and Delmoy Daley to fill the vacancies on the Board of Directors, effective at the June 3, 2019 Regular Meeting.

R. Morstad/K.Taylor

8-0-0

Motion Carried

7.0 Advocacy Resource Presentation

Motion:

To move In-Camera at 7:23 without R. Valencerina present.

T. Pittis/J. Beddow

8-0-0

Motion Carried

Motion:

To move Out-of-Camera at 7:48PM.

J. Beddow/K. Taylor

8-0-0

Motion Carried

R. Valencerina rejoined the meeting at 7:51PM.

8.0 Individual Reports:

8.1 President

Nothing to report.

8.2 Vice President Academic

Report as submitted.

8.3 Vice President External

Report as submitted.

8.4 Vice President Student Life

Report as submitted.



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9.0 Upcoming Events

R. Paris reported upcoming events at SAITSA.

T. Jimoh left the meeting at 8:00PM

10.0 ED Report

M. Stromme provided his update to the board.

Motion:

To move In-Camera at 8:10PM without staff present.

K. Taylor/E. Chaput
8-0-0
Motion Carried

11.0 Adjournment until May 13, 2019 at 6:00PM. Meeting Room: Senator Burns Penthouse

Motion:

To adjourn until May 13, 2019 at 6:00PM.

Motion Carried

The meeting adjourned at 8:30PM and will reconvene on May 13, 2019 at 6:00PM at the Senator Burns Penthouse.

12.0 PriceWaterhouseCoopers Auditors Report – Laura Daniels and Angela Loo

J. Bowen-Eyre reconvened the May 6, 2019 meeting and reminded the Board of Conflicts of Interest and Confidentiality.

Motion:

To move In-Camera at 6:04PM without R. Paris and R. Valencerina present.

E. Chaput/B. Goud
9-0-0
Motion Carried

M. Stromme, N. McDonald, Angela Loo and Laura Daniels left the meeting at 7:06PM.

M. Stromme and N. McDonald rejoined the meeting at 7:20PM.

Motion:

To move Out-of-Camera at 7:37PM.

G. Koehler/E. Chaput
9-0-0
Motion Carried



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R. Paris, R. Valencerina, N. Chaachouh, R. Raju, S. Collins, and Guests rejoin the meeting.

Motion:

Move that the 2017-2018 Audited Financial Statements be approved as presented.

G. Koehler/B. Goud
9-0-0
Motion Carried

Motion:

Move that PriceWaterhouseCoopers LLP are approved as the Auditors for SAITSA for the 2018-2019 fiscal year.

B. Goud/K. Taylor
9-0-0
Motion Carried

13.0 Recess

The Board adjourned for a recess at 7:40PM.

The Board reconvened at 7:47PM.

14.0 SAITSA Rebranding

S. Collins gave a presentation to the board regarding the proposed rebranding for SAITSA.

Motion:

Move to approve Option 1 - the Asterisk logo as presented.

R. Morstad/B. Goud
5-3-1
Motion Carried

Motion:

To amend the previous motion to not update the SAITSA logo.

B. Goud/Z. Bukhari
1-8-1
Motion Failed

15.0 Committee Reports:

15.1 Finance Committee

K. Taylor reported that the committee met on April 29 and recommended that the Board increases the EC salaries by 2.3% based on CPI increase of March 2019 as per SAITSA's bylaws.



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Motion:

Move to accept the recommendation of the Finance Committee to increase the EC salaries by 2.3%, based on Alberta CPI increase of March 2019, in accordance with SAITSA's bylaws.

B. Goud/Z. Bukhari
6-0-4
Motion Carried

ACTION: The committee recommended that the EC salaries be reviewed before the end of December 2019 to be reflective of the Commitment of the EC and the national median of their respective positions.

15.2 Governance Committee

R. Morstad reported that the committee has not met, and will meet with consultation with R. Paris.

15.3 Nominations Committee

B. Callaghan reported that members of the committee met and recommended candidates to fill the vacancies on the Board of Directors. The new Board members will be sworn in at the June 3 Regular Meeting.

16.0 Action Items:

16.1 Board of Governors Ministry Letter

R. Paris reported that the letter was completed.

16.2 Nominations Committee Work Plan

B. Callaghan reported that the work plan was completed and sent to R. Paris.

17.0 Business Items:

17.1 Chair and Vice-Chair Standard Operating Procedure

Motion:

BE IT RESOLVED That the SAITSA Board of Directors adopt the SAITSA BOD Election Process Board of Directors Chair and Vice Chair Nominations & Elections as a standard operating procedure of the Board.

G. Koehler/E. Chaput
2-7-1
Motion Failed

17.2 Ad-Hoc Advocacy Committee

G. Koehler presented to the Board regarding the formation of an ad-hoc advocacy committee to develop and promote SAITSA's Advocacy initiatives.

Motion:

To suspend the rules, to not be required to circulate the Advocacy Committee ToR's as per the bylaw.

G. Koehler/T. Pittis



**5-4-1
Motion Carries**

Motion:

BE IT RESOLVED that in accordance with SAITSA Bylaw 9.13 the Board establish an ad-hoc Advocacy Committee to support SAITSA’s internal and external advocacy efforts. The Committee:

- Will exist until the end of the 2019-2020 Academic Year, or until a standing Advocacy Committee of the Board is established;
- Shall be comprised of:
 - The Vice President External
 - The Vice President Academic
 - Four (4) Directors of the Board
 - Three (3) students-at-large, with preference for one (1) Indigenous student representative
 - One (1) Ex-officio staff resource (non-voting)
- Will report to the Board regarding the development of SAITSA Advocacy and lobby documents, progress on advocacy initiatives, and student perspectives on policy issues.
- Shall operate according to the Advocacy Committee Terms of Reference, as attached.

**G. Koehler/B. Goud
5-2-2
Motion Carries**

E. Chaput announced her resignation from the Board of Directors, effective immediately.

18.0 Information/Discussion:

18.1 In-Camera

Motion:

To Move In-Camera at 10:22 with online guests.

**G. Koehler/Z. Bukhari
10-0-0
Motion carried**

R. Paris, R. Valencerina, and M. Stromme leave the meeting.



**Board of
Directors**

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Motion:

To Move Out-of-Camera at 10:40PM.

R. Morstad/G. Koehler

10-0-0

Motion carried

19.0 Questions/Adjournment:

Motion:

To adjourn the meeting at 10:41PM.

Motion Carries

The meeting was adjourned by general consent.