



## SAITSA Board of Directors

Minutes – Monday, June 4, 2018, 6 PM  
Penthouse- Burns Building- 12<sup>th</sup> floor

### Present:

Josh Bettle	BOD Chair	Voting Member
Jesse Corbel	BOD Vice Chair	Voting Member
Carol Poole	Director	Voting Member
Akhil Sharma	Director	Voting Member
Desiree Venne	Director	Voting Member
Ryan Morstad	Director	Voting Member
Daniel Caine	Director	Voting Member
Ha Nguyen	Director	Voting Member
Jess Beddow	Vice President Student Life	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting
Rachel Paris	SAITSA Manager, Governance & Advocacy	Non-Voting
Adam Boechler	SAITSA Coordinator, Governance	Non-Voting

### Regrets:

Mathew Busby	Director	Voting Member
Ninar Chaachouh	Board of Governors Student Representative	Non-Voting
Alysson Torres-Gillett	President	Voting Member
Blair McCormick	SAITSA Executive Director	Non-Voting

### Conferenced in:

Donny Nichols	Director	Voting Member
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### Agenda Item:

- 1.0 Call to Order:**  
J. Bowen-Eyre calls the meeting to order at 6:12 PM.
- 2.0 Acknowledgement of Traditional Indigenous Territories:**  
G. Koehler gives the acknowledgement of traditional indigenous territories.
- 3.0 Conflict of Interest Check:**  
No conflicts noted.
- 4.0 Approval of the Agenda:**  
**Motion:**  
Move to amend the agenda to add item 10.6, Seconding of Motions.

T. Pittis

Carried

**Motion:**

Move to approve the agenda as amended.

C. Poole  
Carried

**5.0 Adoption of Minutes:**

**5.1 Regular Meeting of the Board from May 14, 2018.**

A. Boechler introduces a list of recommendations that were discussed at the May 14, 2018 Regular Meeting that were not included in the minutes as distributed. These recommendations were referred to in the motion for item 10.2 SAITSA Donation but were not listed or stated. Suggestion is that the recommendations are stated via an amendment to the meeting minutes from May 14.

The SAITSA Board of Directors approved the donation agreement in good faith with the provision that the following recommendations, if possible, would be incorporated into the final agreement:

- SAITSA President and SAIT Board Chair would be signatories on the document;
- Clarification on how the SAITSA Board of Directors will receive financial updates on the performance of the donation investment pre-construction;
- That SAITSA will maintain decision-making capacity over building-naming and room-naming rights;
- If, after two (2) years from the signing of the agreement, construction of a building has not yet commenced, that SAIT would return the donation to SAITSA plus earned interest;
  - That the donation investment is secure, meaning that regardless of the investment performance, that SAITSA will receive 100% of the original donation.

**Motion:**

Move to approve the Regular Meeting Minutes from the May 14, 2018 as amended.

J. Corbell  
Carried

**6.0 Individual Reports:**

**6.1 President**

No report submitted.

**6.2 Vice President External**

Report as submitted.

**6.3 Vice President Academic**

Report as submitted.

**6.4 Vice President Student Life**

Report as submitted.

**6.5 Board of Governors Student Representative**

Report as submitted.

#### **6.6 Executive Director**

Report as submitted.

ACTION ITEM: That reports will be submitted to the Governance Coordinator by 3 PM on the Friday prior to any SAITSA BOD Regular Meeting.

### **7.0 Committee Reports:**

#### **7.1 Campus Life Committee**

J. Beddow reports that the committee is looking to dissolve in the near future. Transitioning towards the Campus Activities Board (CAB). Meeting with stakeholders to discuss implementation. The CAB will look at alcohol alternative programming, later evening program, encouraging charity and volunteer work, and partnering with residence.

#### **7.2 Finance Committee**

Has not met since the last meeting.

#### **7.3 Governance Committee**

Have not met since the last meeting. Bylaw redraft has been sent to the lawyers for review, waiting on their reply.

#### **7.4 Advocacy Committee**

No Update. The new Chair of the committee and Vice President External will be reaching out and scheduling a meeting in the near future.

#### **7.5 Student Expansion Advisory Committee**

No report.

#### **7.6 Strategic Plan Committee**

D. Venne reports that the Chair of the committee A. Torres Gillett is looking to dissolve the committee as the Strategic Plan is complete and was approved at the last meeting. The committee has fulfilled its mandate.

#### **Motion:**

Move to dissolve the Ad-Hoc Strategic Planning Committee as it has fulfilled its mandate.

**J. Beddow  
Carried**

ACTION ITEM: For the Chair of the Advocacy Committee to update the SAITSA BOD in relation to whether the committee has fulfilled its mandate and should be dissolved or if it still has outstanding goals.

### **8.0 Action Items:**

**No Action items**

### **9.0 Business Items:**

**No Business items**

### **10.0 Information/Discussion:**

#### **10.1 SAITSA HQ Donation Update**

Report as submitted by Executive Director.

### **10.2 Budget 2017-2018**

Report as submitted by Executive Director.

### **10.3 Bylaw Review Update**

R. Paris provides an update on the Bylaw review process. The committee has concluded the majority of the bylaw redraft and the new version has been sent to the lawyer for review. Moving forward, we are looking to register under the Alberta Societies Act.

### **10.4 Co-Curricular Record**

R. Paris reports that the process has concluded, many BOD members applied and received notation on their Co-Curricular Record for BOD related activities. R. Paris will be meeting with Erin Findlay to debrief as well as participating in a focus group with other validators on June 20, 2018.

### **10.5 Marketing and Rebrand**

Report as submitted by the Executive Director.

### **10.6 Seconding of Motions**

T. Pittis inquired if the BOD would be open to once again seconding motions at BOD meetings. She is under the impression that this will increase the efficiency of the BOD. The BOD is friendly to the motion in relation to amendments and business items.

#### **Motion:**

Move to have seconding as part of amendments and new business items for SAITSA BOD Meetings.

**T. Pittis  
Carried**

### **10.7 In-Camera**

#### **Motion:**

Move to go in Camera @ 8:05 PM.

**J. Bettle / A. Sharma  
Carried**

J. Bowen-Eyre neutral facilitator is asked by the BOD Chair J. Bettle to remain in the In-Camera session. R. Paris and A. Boechler leave the room.

#### **Motion:**

Move to go out of Camera @ 8:48 PM.

**J. Beddow / D. Venne  
Carried**

#### **Motion:**

Move that the Board of Directors direct the Executive Director to provide a detailed report outlining the Gift Agreement to SAIT that includes:

- A copy of the final legal document
- A report that outlines:
  - o History, purpose and budget for the building;
  - o Financial status of the Restricted Student Association Building Fund;

- SAITSA's risks and opportunities in relation to the construction of the building;
- A Communication Plan, which is to include an update to the SAITSA HQ website and plans for student engagement;
- A report on student survey responses;
- A comprehensive Business Plan;
- Blue Print designs for the building.

The report is to be submitted to the Board no later than June 29<sup>th</sup>, 2018 by 4:30pm.

**J. Beddow / D. Venne  
Motion Carried**

**11.0 Questions/Adjournment:**

**Motion:**

Move to adjourn at 8:55 PM.

**J. Bettle / J. Corbell  
Motion Carried**