



## Regular Meeting of the Board of Directors

Minutes from the Monday, July 10, 2017  
V206 Trojans Boardroom – Campus Center

### Present:

Alex Dimopoulos	President	Voting Member
Rachel Moerschfelder	Vice President External	Voting Member
Alysson Torres - Gillett	Vice President Academic	Voting Member
Connor Goodfellow	Vice President Student Life	Voting Member
Mitchell Holt	BOD Chair	Voting Member
Cameron Hodgins	Director	Voting Member
Daniel Caine	Director	Voting Member
Ian Buenaventura	Director	Voting Member
Joshua Eway	Director	Voting Member
Naomi Movilla	Director	Voting Member
Tanya Pittis	Director	Voting Member
Rachel Paris	SAITSA Manager, Governance and Advocacy	Ex-Officio
Martin Cruz	SAITSA Coordinator, Governance and Compliance	Ex-Officio
Joy Bowen-Eyre	Neutral Facilitator	Ex-Officio

### On Call:

Ha Nguyen	Director	Voting Member
Harsha Bhamidipati	Director	Voting Member
Hayli Hinchey	Director	Voting Member

### Regrets:

Herlina Siagan	Director	Voting Member
Jessica Beddow	Director	Voting Member
Blair McCormick	SAITSA Executive Director	Ex-Officio

### Absent:

Donavin Nichols	Director	Voting Member
Joshua Bettle	Director	Voting Member

#### 1.0 Call to order & Welcome Remarks from the Neutral Facilitator

J. Bowen-Eyre called the meeting to order at 6:00PM.

#### 2.0 Conflict of Interest Check

No conflict of interest noted.

#### 3.0 Approval of Agenda

R. Moerschfelder would like to add Presentation Item #5.0 – Executive Council 2017 – 2018 Goals Presentation, and Business Item #9.2 – Approval of Presented Executive Council 2017 – 2018 Goals.

T. Pittis would like to add Business Item #9.3 – Board Resignation.

#### Motion:

Move to approve agenda as amended.

M. Holt/D. Caine  
Motion carried

#### 4.0 Adoption of Minutes

#### Motion:

Move to approve the minutes from the June 12<sup>th</sup> Regular Meeting of the Board.

**N. Movilla/R. Moerschfelder**  
**Motion carried**

**5.0 Executive Council Goals Presentation**

A. Dimopoulos, A. Torres-Gillett, and R. Moerschfelder presented their positional goals for the 2017-2018 academic year. The supporting documents were attached to the agenda package.

**6.0 Individual Reports**

A. Dimopoulos, R. Moerschfelder, A. Torres-Gillett, C. Goodfellow, and T. Pittis provided a verbal report to the Board. Written reports that were submitted have been circulated prior to the meeting and are attached to the agenda package.

C. Goodfellow has been attending conferences and vacation over the past couple of weeks. He will amalgamate all of his reports and submit to the Board for the next Regular Meeting.

T. Pittis will not be providing a Board of Governors Student Representative Report until the September Regular Meeting as the first meeting of SAIT's Board of Governors will not be held until after the SAITSA Board meets in August 2017.

**7.0 Committee Reports**

A. Dimopoulos presented a report on behalf of the Finance Committee. A written report has been submitted and circulated prior to the meeting.

**Motion:**

Move for A. Dimopoulos to present the SAITSA Operational Budget for 2017-2018 as an information item to Board at the next Regular Meeting of the Board.

**A. Torres-Gillett/ M. Holt**  
**Motion carried**

T. Pittis presented a report on behalf of the Governance Committee. A written report has been submitted and circulated prior to the meeting.

C. Goodfellow presented a report on behalf of the Campus Life Committee. The committee has not met since the 2016-2017 academic year concluded. C. Goodfellow is working on scheduling another meeting and working closely with W. Lin, Chair of the Campus Life Committee on the logistics of the meeting.

R. Paris presented an update on behalf of B. McCormick, Chair of the Student Space Advisory Committee. The committee meets when necessary and has not met since the last Regular Meeting of the Board. B. McCormick will provide updates as it occurs.

**8.0 Action Items**

**8.1 Executive Council – Agenda Package posted online (B. McCormick)**

*A. Dimopoulos reported on behalf of B. McCormick and noted that this action item is currently on-going.*

**8.2 Contact Neutral Facilitator Candidates of the Board's Decision by Thursday, June 15<sup>th</sup> (B. McCormick)**

*A. Dimopoulos reported on behalf of B. McCormick and noted that this action has been completed.*

**8.3 Board of Directors Meet & Greet feedback & recommendations to T. Pittis by June 26<sup>th</sup> (Board)**

*This action item has been extended until July 17<sup>th</sup> to accommodate those who have not submitted feedback or recommendations to T. Pittis. T. Pittis will also meet with C. Goodfellow to discuss the scheduling of the event in the future to get more student involvement.*

**9.0 Business Items**

**9.1 Approval: Student Grant Program**

T. Pittis presented the SAITSA Student Grant Program to the Board. T. Pittis noted that the SAITSA Governance and Advocacy department has been working in conjunction with the Governance Committee to develop the program. It is

intended to allow students to participate in professional and personal development opportunities to develop skillsets and network with likeminded individuals.

R. Paris highlighted the mission, vision and policies of the program, and gave an overview of who is eligible and how students can apply. The Student Grant Program is intended to provide SAITSA members with the opportunity to participate in personal and professional development, which enhances skillsets, promotes change, cultivates leaders, and fosters new ideas. The program supports SAITSA's members in achieving their personal and professional goals and aspirations. \$15,000 has been allotted during the pilot year to fund the program to support students.

17-18-01

**Motion:**

Move to adopt the mission, vision, and policies outlined in the Student Grant Program.

**T. Pittis/A. Dimopoulos**  
**Motion carried**

**Commented [MC1]:** Motion Tracking Number – This is upon approval of the Board during August Regular Meeting.

**9.2 Approval: Executive Council Goals**

17-18-02

**Motion:**

Move to approve the President's Goals for 2017-2018.

**M. Holt/I. Buenaventura**  
**Motion carried**  
**1 abstention**

17-18-03

**Motion:**

Move to approve the Vice Presidents External's Goals for 2017-2018.

**N. Movilla/I. Buenaventura**  
**Motion carried**  
**1 abstention**

17-18-04

**Motion:**

Move to approve the Vice President Academic's Goals for 2017-2018.

**T. Pittis/I. Buenaventura**  
**Motion carried**  
**1 abstention**

**9.3 Resignation**

As per Bylaw 7.8.4, a member on the Board is only allowed to hold one position. T. Pittis was appointed as the Board of Governors Student Representative for SAIT; therefore, T. Pittis must resign from her role as a Director.

17-18-05

**Motion:**

Move to accept T. Pittis' resignation from the Board as a Director.

**N. Movilla/M. Holt**  
**Motion carried**  
**1 abstention**

**Motion:**

Move to open the agenda to add Business Item #9.4 Finance Committee Membership Ratification.

**A. Dimopoulos/C. Goodfellow**  
**Motion carried**

**Motion:**

Move to remove James Nakamura and Aida Rakhmetova as members of the Finance Committee.

**A. Dimopoulos/ I. Buenaventura**  
**Motion carried**

**10.0 Information/Discussion**

**10.1 Governance Review – Road Map (R. Paris)**

R. Paris presented the Governance Review - Road Map, a document that Watson Advisors prepared for SAITSA and concludes Watson's Governance Review of SAITSA. The Road Map outlines tasks that Watson recommends SAITSA to complete to improve its governance practices, the Road Map is accompanied with a timeline. Four Road Map action items were noted to be time sensitive, they are as follows: Governance Authority Matrix, Board Position Role & Responsibilities Descriptions, Orientation of New Board Members and Governance Policies. The remaining action items will be presented for approval at the next Regular Meeting of the Board.

**Motion:**

Move to approve four of the Road Map recommended action items (Governance Authority Matrix, Board Position Role & Responsibilities Descriptions, Orientation of New Board Members, and Governance Policies).

**A.Dimopoulos/N. Movilla  
Motion carried**

**10.2 In-Camera**

The Board did not have any confidential items to discuss and did not move the meeting in-camera.

**11.0 Questions/Adjournment**

A.Torres-Gillett announced that SAIT's Orientation Week will be held from August 28 – September 2 and there is an opportunity for Directors to volunteer and participate in the activities during the week. A.Torres-Gillett encouraged Directors to volunteer and she also noted that she will follow up with an email later outlining the details of the events that will occur during Orientation Week.

J. Bowen-Eyre adjourned the meeting at 8:02pm.

\_\_\_\_\_  
BOD Chair

\_\_\_\_\_  
Approved Date:

\_\_\_\_\_  
President