



BOARD OF DIRECTORS

SAITSA Board of Directors

Regular Meeting – February 4, 2019 – 6:00 PM

Burns Penthouse – Senator Burns Building 12th Floor

Present:

Ryan Morstad	BOD Chair	Voting Member
Bekah Callaghan	BOD Vice Chair	Voting Member
Alex Sutherland	Director	Voting Member
Ben Goud	Director	Voting Member
Chloe Fleury	Director	Voting Member
Elaina Chaput	Director	Voting Member
Paramvir Gill	Director	Voting Member
Matthew Busby	Director	Voting Member
Zain Bukhari	Director	Voting Member
Kaylee Taylor	Director	Voting Member
Tola Jimoh	Director	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Jess Beddow	Vice President Student Life	Voting Member
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting
Marc Stromme	SAITSA Executive Director	Non-Voting
Rachel Paris	SAITSA Manager, Governance & Advocacy	Non-Voting
Rio Valencerina	SAITSA Coordinator, Governance	Non-Voting

Regrets:

Alysson Torres-Gillett	SAITSA President	Voting Member
Lief Garrett	Director	Voting Member
Ninar Chaachouh	Board of Governors Student Representative	Non-Voting

Guests:

Timothy Holowachuk	Student at Large	Guest
Annie Sherry	CASA – Member Relations	Guest
Adam Boechler	SAITSA – External Relations Specialist	Guest

Agenda Item

- 1.0 **Call to Order:**
J. Bowen-Eyre called the meeting to order at 6:09 PM.
- 2.0 **Acknowledgement of Traditional Indigenous Territories:**
B. Callaghan gave the Acknowledgement of Traditional Territories.
- 3.0 **Conflict of Interest Check:**
J. Bowen-Eyre reminded the Board of Directors about conflicts of interest.

- 4.0 Approval of the Agenda:**
Motion:
 Move to approve the agenda as amended.
G. Koehler/E. Chaput
Motion Carried
- 5.0 Adoption of Minutes:**
5.1 Special Meeting Minutes of the Board from January 7, 2019
Motion:
 Move to approve the Special Meeting Minutes of the Board from January 7, 2019.
J. Beddow/G. Koehler
Motion Carried
- 5.2 Regular Meeting Minutes of the Board from January 14, 2019**
Motion:
 Move to approve the Regular Meeting Minutes of the Board from January 14, 2019
Z. Bukhari/K. Taylor
B. Goud Abstained
Motion Carried
- 6.0 CASA Presentation – Annie Sherry – Member Relations**
 Sherry presented to the Board on CASA’s organizational structure, provided a historical overview of CASA’s lobbying initiatives, and explained the role that organizations such as CASA play in student advocacy.
- 7.0 Individual Reports:**
7.1 President – Nothing to report.
7.2 VP External – Report as submitted.
7.3 VP Academic – Report as submitted.
 - T. Pittis made a request for Board volunteers for the week of March 4th for support related to the Open Education Resource campaign.**7.4 VP Student Life** – Report as submitted.
 - J. Beddow emphasized the events related to SAITSA Pride week and encouraged the Board to attend.**7.5 Board of Governors Student Representative** – Nothing to report
 - Next BOG meeting is scheduled for February 6, 2019.
- 8.0 Committee Reports:**
8.1 Finance Committee
 K. Taylor presented on the work of the Finance Committee; the committee has made the recommendation to not increase the 2019/2020 SAITSA fee (agenda business item 10.2).
8.2 Governance Committee
 R. Morstad explained that the committee has met twice in the last month to review the EC job descriptions and are recommending changes (business item 10.3).
8.3 Nominations Committee
 B. Callaghan noted that the committee has not met, but will be meeting to plan for the Board of Governors Student Representative application process.

9.0 Action Items:

9.1 BOD Winter Semester Schedules

R. Paris thanked those who have submitted their schedules and noted this action as complete.

9.2 Nominations Committee Work Plan

B. Callaghan noted that she will be distributing the committee's Work Plan before the next Board meeting.

ACTION: B. Callaghan to submit Nominations Committee work plan for approval by the Board

10.0 Business Items:

10.1 Request for Proposal (RFP) SAITSA's Auditor

Motion:

"Move that SAITSA proceed with an RFP process for selecting an auditor, to be approved by the BOD no later than May 6, 2019."

**B. Goud / R. Morstad
Motion Carried**

Motion to Amend:

"Move that SAITSA proceed with AN RFP process for the 2019 audit."

**B. Goud / K. Taylor
Motion Carried**

ACTION: M. Stromme to report the Audit RFP timeline at the next BOD meeting.

10.2 SAITSA Fee Review

The finance committee recommends to the SAITSA Board of Directors a 0% increase to the SAITSA student fee for the 2019/2020 year.

Motion:

"Move to approve the recommendation by the Finance Committee."

**K. Taylor / R. Morstad
Motion Carried**

10.3 Executive Council Job Descriptions

Motion:

"Move to approve the Governance Committee's recommended changes to the Presidents' job description as amended."

**R. Morstad / E. Chaput
Motion Carried**

Motion:

"Move to approve the Governance Committee's recommended changes to the VP Academic job description as amended."

**R. Morstad / M. Busby
Motion Carried**

Motion:

“Move to approve the Governance Committee’s recommended changes to the VP External job description as amended.”

**B. Goud / A. Sutherland
Motion Carried**

Motion:

“Move to recess.”

**G. Koehler/ Z. Bukhari
Motion Carried**

P. Gill stated his regrets and was excused from the meeting.

Recess adjourned at 8:37 PM

Motion:

“Move to approve the Governance Committee’s recommended changes to the VP Student Life job description as amended.”

**C. Fleury / K. Taylor
Motion Carried**

11.0 Information/Discussion:

11.1 SAITSA’s Upcoming Events & Elections

R. Paris presented on all of SAITSA’s upcoming events; R. Paris noted that SAITSA’s EC Election Nomination Period will open February 14th at noon. R. Paris reminded the Board of the importance of Board neutrality during the election.

11.2 ED Report

Report as submitted. M. Stromme reviewed SAITSA’s July Financial Statements.

11.3 Ad-Hoc Committee Update

Motion:

“Move to go in-camera.”

**G. Koehler / E. Chaput
Motion Carried**

R. Paris and guests excused from the meeting at 9:14 PM.

M. Stromme was excused from the meeting at 9:22 PM.

J. Bowen-Eyre was excused from the meeting at 10:10 PM.

E. Chaput stated her regrets and was excused from the meeting at 10:13 PM

Motion:

“Move to go out of camera.”

**Z. Bukhari/ K. Taylor
Motion Carried**

12.0 Questions/Adjournment:

Motion:

“Move to adjourn at 10:15 PM.”

**R. Morstad/ M. Busby
Motion Carried**