

Saitsa Board of Directors Meeting Minutes

June 14, 2021 – 5:00 p.m.
June 21, 2021 – 5:00 p.m.
Microsoft Teams



Present:

Liam Hunter	President	Voting Member
Dawson Andrew Thomas	Vice President	Voting Member
Tomi Aroge	Director	Voting Member
Jasmin Bhatti	Director	Voting Member
Arek Gellatly	Director	Voting Member
Hana Hossain	Director	Voting Member
Truc Than Thi Thanh	Director	Voting Member
Jaira Velasco	Director	Voting Member
Marc Stromme	Executive Director	Non-Voting
Rachel Paris	Manager, Governance & Advocacy	Non-Voting

Regrets:

MacLean Jarvis	Director	Voting Member
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Guests:

Joshua Switzer	Caron & Partners LLP	Non-Voting
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1.0 Call to Order

L. Hunter called the meeting to order at 5:04 p.m..

2.0 Acknowledgement of Traditional Indigenous Territories

D. Thomas gave the acknowledgment of the Traditional Indigenous Territories.

3.0 Conflict of Interest Check

L. Hunter reminded the Board of the definition of Conflict of Interest, and to declare any real or perceived conflict of interest should they have any.

4.0 Approval of Agenda

Motion: Move to approve the agenda as circulated.

**A. Gellatly/D. Thomas
Motion Carried**

The motion was approved by general consent.

5.0 Business Items

5.1 Lease Agreement

Motion: Move to go in-camera.

**J. Bhatti/A. Gellatly
Motion Carried**

The motion was approved by general consent.

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Meeting moved in camera at 5:08 p.m.

H. Hossain joined the meeting at 5:15 p.m.

Motion: Move to go ex-camera.

A.Gellatly/J. Velasco
Motion Carried

The motion was approved by general consent.

Meeting moved ex-camera at 7:31 p.m.

Guest J. Switzer was excused from the meeting at 7:38 p.m.

Motion: Move to fix the time to which to adjourn to 5:00 p.m. on June 21, 2021

J. Velasco/H. Hossain
8-0-0
Motion Carried

Motion: Move to adjourn this meeting.

A.Gellatly/H. Hossain
Motion Carried

The motion was approved by general consent.

Meeting adjourned at 7:43 p.m. to continue at 5:00 p.m. on June 21, 2021

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June 21, 2021 – 5:00 p.m.

Meeting Resumed from June 14, 2021

Present:

Liam Hunter	President	Voting Member
Dawson Andrew Thomas	Vice President	Voting Member
Jasmin Bhatti	Director	Voting Member
Arek Gellatly	Director	Voting Member
Hana Hossain	Director	Voting Member
Truc Than Thi Thanh	Director	Voting Member
Jaira Velasco	Director	Voting Member
MacLean Jarvis	Director	Voting Member
Marc Stromme	Executive Director	Non-Voting
Rachel Paris	Manager, Governance & Advocacy	Non-Voting

Regrets:

Tomi Aroge	Director	Voting Member
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Guests:

Joshua Switzer	Caron & Partners LLP	Non-Voting
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1.0 Call to Order

L. Hunter called the meeting to order at 5:03 p.m.

2.0 Acknowledgement of Traditional Indigenous Territories

A. Gellatly gave the acknowledgment of the Traditional Indigenous Territories.

3.0 Conflict of Interest Check

L. Hunter reminded the Board of the definition of Conflict of Interest, and to declare any real or perceived conflict of interest should they have any.

Motion: Move to go in camera with legal counsel and staff.

**A.Gellatly/M.Jarvis
Motion Carried**

The motion was approved by general consent.

Meeting moved in camera at 5:06 p.m.

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Motion: Move to go ex-camera.

J. Bhatti/A.Gellatly
Motion Carried

The motion was approved by general consent.

Meeting moved ex-camera at 5:24 p.m.

5.0 Business Items

5.1 Lease Agreement

Motion:

WHEREAS section 95(1) of the Post-Secondary Learning Act empowers the Board of Directors to manage the affairs of the organization; and

WHEREAS section 17(1) of the Alberta Societies Act empowers Saitsa to acquire and lease and deal with real property for its legitimate objects only and in accordance with its bylaws; and

WHEREAS section 5.5 of the Saitsa Bylaws state that the Board of Directors shall govern the business and affairs of Saitsa on behalf of the membership; and

WHEREAS section 1.1.1 of the Saitsa Policy Governance Manual states that Saitsa shall seek to ensure members succeed to the fullest extent possible, including through the development of improved facilities; and

WHEREAS In June 2019, SAIT requested that Saitsa has lease agreements for all demised premises in the Campus Centre Building; and

WHEREAS Since July 2019, Caron & Partners LLP has negotiated on behalf of Saitsa, for the best interest of Saitsa regarding this matter; and

WHEREAS Caron & Partners LLP has determined the proposed Campus Centre Building Lease agreement is reasonable.

BE IT RESOLVED that the Saitsa Board of Directors approve the Campus Centre Building Lease Agreement as presented.

A.Gellatly/J. Velasco
7-0-0
Motion Carried

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**Note: Due to technical difficulties one of the voting members was absent for voting.*



WHEREAS section 95(1) of the Post-Secondary Learning Act empowers the Board of Directors to manage the affairs of the organization; and

WHEREAS section 17(1) of the Alberta Societies Act empowers Saitsa to acquire and lease and deal with real property for its legitimate objects only and in accordance with its bylaws; and

WHEREAS section 5.5 of the Saitsa Bylaws state that the Board of Directors shall govern the business and affairs of Saitsa on behalf of the membership; and

WHEREAS section 1.1.1 of the Saitsa Policy Governance Manual states that Saitsa shall seek to ensure members succeed to the fullest extent possible, including through the development of improved facilities; and

WHEREAS In June 2019, SAIT requested that Saitsa has lease agreements for all demised premises in the Campus Centre, Senator Burns and Stand Grad Buildings; and

WHEREAS Since July 2019, Caron & Partners LLP has negotiated on behalf of Saitsa, for the best interest of Saitsa regarding this matter; and

WHEREAS Caron & Partners LLP has determined the proposed Stan Grad Centre and Senator Burns Building Lease Agreement is reasonable.

BE IT RESOLVED that the Saitsa Board of Directors approve the Stan Grad Centre and Senator Burns Building Lease Agreement as presented.

J. Bhatti/A. Gellatly

7-0-0

Motion Carried

**Note: Due to technical difficulties one of the voting members was absent for voting.*

Action Item: *J. Switzer to send signed agreement copies to M. Stromme upon receipt of signature from SAIT.*

6.0 Questions/Adjournment

Motion: Move to adjourn.

J. Bhatti/J. Velasco

Motion Carried

The motion was approved by general consent.

Meeting adjourned at 5:33 p.m.