



## SAITSA Board of Directors

Meeting Minutes – Monday October 15, 2018, 6PM  
Burns Penthouse – Burns Building – 12<sup>th</sup> floor

### Present:

Ryan Morstad	BOD Chair	Voting Member
Rebekah Callaghan	BOD Vice Chair	Voting Member
Alex Sutherland	Director	Voting Member
Ben Goud	Director	Voting Member
Chloe Fleury	Director	Voting Member
Elaina Chaput	Director	Voting Member
Paramvir Gill	Director	Voting Member
Kaylee Taylor	Director	Voting Member
Lief Garrett	Director	Voting Member
Matthew Busby	Director	Voting Member
Zain Bukhari	Director	Voting Member
Alysson Torres-Gillett	President	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Jessica Beddow	Vice President Student Life	Voting Member
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting
Ninar Chaachouh	Board of Governors Student Representative	Non-Voting
Marc Stromme	SAITSA Executive Director	Non-Voting
Rachel Paris	SAITSA Manager, Governance & Advocacy	Non-Voting
Adam Boechler	SAITSA Specialist, External Relations	Non-Voting

### Regrets:

Tola Jimoh	Director	Voting Member
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### Guests:

Bryan Boechler	Client Services Director: Gallivan Student Health and Wellness	Guest
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### Agenda Item

- 1.0 Call to Order:**  
J. Bowen-Eyre calls the meeting to order at 6:04 PM.
- 2.0 Acknowledgement of Traditional Indigenous Territories:**  
J. Beddow gives the Acknowledgement of Traditional Indigenous Territories.
- 3.0 SAITSA BOD Oath of Office:**  
All Board of Directors recited the Oath of Office:  
"I [Member's Name] affirm that I will honour my office and perform my duties to the best of my knowledge and ability."

I will make informed decisions and act with loyalty and purpose.  
I will truly and faithfully adhere to the Bylaws, Policies and Procedures of SAITSA.  
I will advocate for, promote and safeguard the best interests of the membership.

**4.0 Conflict of Interest Check:**

J. Bowen-Eyre reminded the Board of Directors about conflicts of interest.

**5.0 Approval of the Agenda:**

M. Stromme requested to move his report to Information and Discussion item as 11.2, and requested to go In-Camera.

E. Chaput requested to add Smoking on Campus to Information and Discussion item as 11.2, moving Executive Director Report In-Camera to item 11.3.

G. Koehler requested to add Calgary Student Alliance Membership to Business as item 10.5.

R. Morstad requested to move Business item 10.3 Committee Ratification to a Discussion item 11.3, moving Executive Director Report In-Camera to item 11.4.

**Motion:**

Move to approve the agenda as amended.

**G. Koehler / L. Garrett  
Carried**

**6.0 Gallivan Student Health and Wellness Presentation:**

B. Boechler, Client Services Director for Gallivan Student Health and Wellness presented to the Board of Directors on the intricacies of the Health and Dental insurance plans that SAITSA provides its membership.

**7.0 Adoption of Minutes:**

**7.1 Regular Meeting of the Board from September 10, 2018.**

J. Bowen-Eyre explains to the Board of Directors that due to this being a new Board, only Directors and Executive Council members present at the Regular Meeting of September 10<sup>th</sup>, 2018 or the Special Meeting of October 1st, 2018 are able to approve the minutes.

- M. Busby, R. Morstad, A. Torres-Gillett, G. Koehler, T. Pittis and J. Beddow were the eligible voting members.

N. Chaachouh noted that the Executive Director role was vacant, as such was not in attendance at the September 10, 2018 BOD Meeting and required amending.

**Motion:**

Move to adopt the minutes from the September 10, 2018 Regular Meeting of the Board as amended.

**J. Beddow / A. Torres-Gillett  
R. Morstad Abstains  
Carried**

**7.2 Special Meeting of the Board from October 1, 2018.**

**Motion:**

Move to adopt the minutes from the October 1, 2018 Special Meeting of the Board.

**J. Beddow / G. Koehler  
Carried**

- 8.0 Individual Reports:**  
**8.1 President:** Report as submitted.  
**8.2 Vice President External:** Report as submitted.  
**8.3 Vice President Academic:** Report as submitted.  
**8.4 Vice President Student Life:** Report as submitted.  
**8.5 Board of Governors Representative:** Nothing to report at this time.

**Motion**

Move to take a 10 minute recess at 7:18 PM.

**R. Morstad / B. Callaghan  
Carried**

J. Bowen-Eyre calls the meeting back to order at 7:31 PM.

- 9.0 Committee Reports:**  
**9.1 Finance Committee:** Membership still to be determined.  
**9.2 Governance Committee:** Membership still to be determined.  
**9.3 Student Expansion and Awareness Committee:** Membership still to be determined.  
**9.4 Nominations Committee:** Membership still to be determined.

**10.0 Business Items:**

**10.1 Ratification of Chair:**

**Motion:**

Move to ratify R. Morstad as the Chair of the SAITSA Board of Directors.

**M. Busby / K. Taylor  
Carried**

**10.2 Ratification of Vice Chair:**

**Motion:**

Move to ratify B. Callaghan as the Vice Chair of the SAITSA Board of Directors.

**B. Goud / L. Garrett  
Carried**

**10.3 CRO Report Ratification:**

R. Paris presented the CRO Report.

**Motion:**

Move to approve the CRO Report for the 2018 Board of Director Election.

**L. Garrett / A. Sutherland  
Carried**

**10.4 Calgary Student Alliance Membership:**

**Motion:**

Move to ratify SAITSA's membership in the Calgary Student Alliance.

**11.0 Information/Discussion:**

**11.1 Upcoming SAITSA Events:**

R. Paris updated the Board of Directors on upcoming SAITSA events and activities. Also put out a request for engagement for the SAITSA BOD Pancake Breakfast on October 30<sup>th</sup>, 2018 at 7 AM at the Gateway.

**11.2 Smoking on Campus:**

\*Action Item: President (or Designate) to talk to SAIT Smoking Committee about better signage, enforcement, and general awareness about smoking areas on campus. To emphasize that all members of SAIT are to abide by the new policy.

**11.3 Committee Member Ratification:**

\*Action Item: Email Board of Director Chair and President your 1<sup>st</sup> and 2<sup>nd</sup> choice of standing committees by Friday October, 19<sup>th</sup> at 4 PM.

\*Action Item: The Presidents Operational Committee meets once per month on a Monday from 4:00 to 5:30 PM. The objective of the committee is to bridge the gap between governance and operations to give the opportunity for student and staff engagement and feedback. If you would like to join the committee (2 vacancies), please email the President by October 19<sup>th</sup> at 4PM.

**11.4 Executive Director Report – In-Camera:**

**Motion:**

Move to go In-Camera at 8:42 PM.

M. Busby / B. Goud  
Carried

- A. Boechler, R. Paris and N. Chaachouh left the meeting.

**11.5 In-Camera:**

- J. Bowen-Eyre and M. Stromme left the meeting.

**Motion:**

Move to go Out of Camera at 9:13 PM.

L. Garrett / B. Goud  
Carried

**12.0 Questions/Adjournment:**

**Motion:**

Move to adjourn at 9:14 PM.

R. Morstad / M. Busby  
Carried