

Meeting – March 2, 2020 at 6:00 p.m.

Boardroom – Begin Tower - 22<sup>nd</sup> Floor

**Present:**

Alex Sutherland	BOD Chair	Voting Member
Jesse Wicks	BOD Vice Chair	Voting Member
Avneet Brar-Sran	Director	Voting Member
Richard Hoang	Director	Voting Member
Tim Holowachuk	Director	Voting Member
Liam Hunter	Director	Voting Member
Shawna LeBlanc	Director	Voting Member
Jessi Leippi	Director	Voting Member
Candy Loo Tong	Director	Voting Member
Charlson Reyes	Director	Voting Member
Ryan Morstad	Saitsa President	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting
Rigel Raju	Board of Governors Student Representative	Non-Voting
Marc Stromme	Saitsa Executive Director	Non-Voting
Rachel Paris	Saitsa Manager, Governance & Advocacy	Non-Voting
Rio Valencerina	Saitsa Coordinator, Governance	Non-Voting

**Regrets:**

Yatendra Solanki	Director	Voting Member
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**Guests:**

Kelly Jeed Sawadan	SAIT Student
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**Agenda Item**

- 1.0 **Call to Order:**  
Alex Sutherland call the meeting to order at 6:11 p.m.
- 2.0 **Acknowledgement of Traditional Indigenous Territories:**  
T. Holowachuk gave the acknowledgement of Traditional Indigenous Territories.
- 3.0 **Conflict of Interest Check:**  
A. Sutherland reminded the Board of Conflicts of interest and the procedure when a conflict is declared.  
  
R. Raju declared a conflict of interest regarding agenda item 7.3.1 (BoG Student Representative Appointment Update).
- 4.0 **Approval of the Agenda:**  
The following amendments were made:
  - R. Paris added “Board of Governors Student Representative Report” as item 6.5



Meeting – March 2, 2020 at 6:00 p.m.

Boardroom – Begin Tower - 22<sup>nd</sup> Floor

**Motion:**

To approve the Agenda as amended.

**T. Pittis/J. Wicks**  
**13-0-0**  
**Motion Carries**

**5.0 Adoption of Minutes:**

**5.1 Regular Meeting of the Board from February 3, 2020**

The following amendments were made:

- R. Morstad amended the fourth motion under item 11.2 to read “To set the 2020-2021 Saitsa Dental fee to \$130.00.”

**Motion:**

To approve the minutes of the Regular Meeting of the Board from February 3, 2020 as amended.

**J. Wicks/T. Pittis**  
**13-0-0**  
**Motion Carries**

**5.2 Special Meeting of the Board of Directors from February 26, 2020**

**Motion:**

To approve the minutes of the Special Meeting of the Board from February 26, 2020.

**S. LeBlanc/A. Brar-Sran**  
**13-0-0**  
**Motion Carries**

**6.0 Individual Reports:**

**6.1 President**

Report as submitted.

**6.2 Vice President Academic**

Report as submitted.

**6.3 Vice President External**

Report as submitted.

R. Hoang asked for clarification regarding the combined study and work permit for international students. G. Koehler explained that CASA is asking for the federal government to combine the study and work permit into a single application form to make it easier for international students to apply for both permits.

G. Koehler excused himself from the meeting due to having travelled on behalf of Saitsa from February 16 – February 28, 2020.

*G. Koehler excused himself from the meeting at 6:32 p.m.*



**6.4 Vice President Student Life**

No report submitted. In accordance with a motion made at the Special Meeting of the Board on February 26, 2020, there will be no further reports from this position until June 2020.

**6.5 Board of Governors Student Representative**

Report as submitted. R. Raju reported that the next Board of Governors meeting is June 3, 2020.

**7.0 Committee Reports:**

**7.1 Finance Committee**

R. Morstad reported that the committee has been developing an investment policy statement in accordance with the committee's work plan. R. Morstad reported that the policy statement will likely be brought to the Board soon. R. Morstad stated that the Investment Policy is looking to increase risk and diversity to allow additional opportunities for Saitsa's investments to grow.

*ACTION: R. Morstad to poll finance committee members to determine future meeting times.*

**7.2 Governance Committee**

A. Sutherland reported that the Committee has not met, and that the committee has a vacancy. The Committee will reschedule its next meeting.

**7.3 Nominations Committee**

**7.3.1 BoG Student Representative Appointment Update**

J. Wicks reported that all the dates and information regarding the Appointment process have been updated. The deadline to apply will be March 20<sup>th</sup>, 2020 at 4:00 p.m., applications are to be sent to [jesse.wicks@edu.sait.ca](mailto:jesse.wicks@edu.sait.ca).

**7.3.2 Board Vacancy**

J. Wicks reported that there is currently a vacancy on the Board of Directors. The Board must decide if they will fill the vacancy via a nomination process.

R. Paris informed the Board that they have three options regarding the vacancy:

- Keeping the position vacant;
- Filling the position through a Byelection;
- Filling the position by Appointment.

*ACTION: The Board tasks J. Wicks and the Nominations Committee to begin the process of appointing a new Director for the Board of Directors.*



Meeting – March 2, 2020 at 6:00 p.m.

Boardroom – Begin Tower - 22<sup>nd</sup> Floor

**8.0 Business Items:**

**8.1 New Strategic Plan**

M. Stromme presented to the Board regarding process of review and development of a new strategic plan. M. Stromme presented a timeline for the process of developing a new strategic plan.

**Motion:**

WHEREAS Saitsa Bylaw 5.7 states that “the Board shall undertake a comprehensive re-assessment and make necessary amendments of the Strategic Plan at least every three (3) years.” And;

WHEREAS Saitsa’s most recent Strategic Plan was approved in 2018.

BE IT RESOLVED THAT the Board authorizes the Executive Director to begin the process of developing a new strategic plan for the 2021/2022 academic year.

**T. Holowachuk/S. LeBlanc**  
**12-0-0**  
**Motion Carries**

*ACTION:* M. Stromme will provide an update to the Board of Directors by June 2020.

**9.0 Information/Discussion:**

**9.1 SAIT Student Support**

The Board discussed Saitsa’s mandate and whether Saitsa is to support all SAIT students, or only those who are assessed Saitsa fees.

**9.2 Saitsa EC Election**

R. Paris presented information to the Board regarding the Saitsa Executive Council (EC) Election. R. Paris presented information regarding election events, EC Compensation, and transition information.

**9.3 Upcoming Saitsa Events**

R. Valencerina presented upcoming Saitsa events to the Board.

A. Brar-Sran invited the Board to a Holi celebration hosted by SAIT International event on March 19 from 11 a.m. to 2 p.m.

**9.4 ED Report**

**Motion:**

To take a 5-minute recess.

**C. Reyes/R. Hoang**  
**12-0-0**  
**Motion Carries**

*The Board adjourned for a recess at 7:38 p.m.*

*The Board reconvened for a recess at 7:46 p.m.*



Meeting – March 2, 2020 at 6:00 p.m.

Boardroom – Begin Tower - 22<sup>nd</sup> Floor

M. Stromme presented his report to the Board of Directors, including financial statements and other information.

**9.5 In-Camera**

**Motion:**

To move In-Camera at 7:46 p.m. with staff, and without guests.

**T. Holowachuk/T. Pittis**

**12-0-0**

**Motion Carries**

**Motion:**

To move out-of-Camera at 8:05 p.m.

**L. Hunter/R. Morstad**

**12-0-0**

**Motion Carries**

**10.0 Questions/Adjournment:**

**Motion:**

To adjourn the meeting at 8:06 p.m.

**L. Hunter/T. Pittis**

**12-0-0**

**Motion Carries**

*The meeting adjourned at 8:06 p.m.*

APPROVED