



SAITSA Board of Directors

Meeting – 14 January 2019, 6:00 PM

Senator Burns Penthouse – Senator Burns 12th Floor

Present:

Ryan Morstad	BOD Chair	Voting Member
Rebekah Callaghan	BOD Vice Chair	Voting Member
Alex Sutherland	Director	Voting Member
Chloe Fleury	Director	Voting Member
Elaina Chaput	Director	Voting Member
Paramvir Gill	Director	Voting Member
Kaylee Taylor	Director	Voting Member
Lief Garrett	Director	Voting Member
Matthey Busby	Director	Voting Member
Zain Bukhari	Director	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Jess Beddow	Vice President Student Life	Voting Member
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting
Marc Stromme	SAITSA Executive Director	Non-Voting
Rachel Paris	SAITSA Manager, Governance & Advocacy	Non-Voting
Rio Valencerina	SAITSA Coordinator, Governance	Non-Voting

Regrets:

Ben Goud	Director	Voting Member
Tola Jimoh	Director	Voting Member
Alysson Torres-Gillett	President	Voting Member
Ninar Chaachouh	Board of Governors Student Representative	Non-Voting

Guests:

Joshua Switzer	Caron & Partners LLP	Guest
Connor Goodfellow	Student-At-Large	Guest
Timothy Holowachuk	Student-At-Large	Guest

Agenda Item

1.0 Call to Order:

J. Bowen-Eyre called the meeting to order at 6:07 PM.

2.0 Acknowledgement of Traditional Indigenous Territories:

K. Taylor gave the Acknowledgement of Traditional Indigenous Territories.

3.0 Conflict of Interest Check:

J. Bowen-Eyre reminded the Board of Directors about Conflicts of Interest.

4.0 Approval of the Agenda:

The following amendments were requested:

M. Stromme - to remove item 8.6 (ED Report) as it is a duplicate item that will be addressed in item 11.3.

G. Koehler - to add "Approval of SAITSA Advocacy Plan" as Item 10.2.

B. Callaghan - to add "Ad-hoc Committee Update" as item 9.5.

R. Morstad tabled item 6.2 until the February 4, 2019 BOD meeting.

M. Stromme - to move SAITSA HQ to Item 5.

E. Chaput - to remove item 8.1 (Presidents Report).

Motion:

Move to approve the agenda as amended.

**G. Koehler/E. Chaput
Motion Carried**

5.0 SAITSA HQ

Motion:

Move to go in-camera with R. Paris and R. Valencerina present, and guests asked to leave at 6:12 PM.

**R. Morstad/ G. Koehler
Motion Carried**

J. Switzer from Caron & Partners LLP presented to the Board.

B. Callaghan left the meeting at 6:56 PM.

B. Callaghan rejoined the meeting at 6:59 PM.

Motion:

Move to go out-of-camera at 7:03 PM.

**J. Beddow/G. Koehler
Motion Carried**

6.0 Adoption of Minutes:

6.1 Regular Meeting of the Board from December 3, 2018

Motion:

Move to approve the Regular Meeting Minutes of the Board from December 3, 2018.

**B. Callaghan/L. Garett
Motion Carried**

7.0 Exploring Governance – "Making a Motion"

As part of the Board's ongoing efforts to learn and develop as Board members, J. Bowen-Eyre and R. Valencerina explained how motions should be worded to achieve the goals of the board and maintain original intent of the motion.

8.0 Individual Reports

8.1 Vice President Academic: Report as submitted

8.2 Vice President External:

G. Koehler added to his submitted report that on Thursday, January 17, he will be attending the Post-Secondary Education Budget consultation to discuss SAITSA's priorities with the government as they develop the budget for 2019.

8.3 Vice President Student Life:

J. Beddow added to her submitted report that the SAIT Sustainability Committee met before the break and heard a presentation from Coca-Cola

8.4 Board of Governors Student Representative

R. Morstad gave the update on behalf of N. Chaachouh stating that the next BOG meeting is scheduled for February 6, 2019.

9.0 Committee Reports:

9.1 Finance Committee

K. Taylor gave the committee report. The committee met and appointed K. Taylor as Vice-Chair of the Committee, and Timothy Holowachuk as a Student-at-Large member of the committee.

Motion: To approve the appointment of K. Taylor as Vice-Chair of the Finance Committee.

**J. Beddow/B. Callaghan
Motion Carried**

Motion: To approve the appointment of Timothy Holowachuk as Student-At-Large of the Finance Committee.

**J. Beddow/K. Taylor
Motion Carried**

9.2 Governance Committee

R. Morstad updated the Board on the committee's meeting schedule, and informed the board that the vacancy on the committee has been filled.

Motion: To approve B. Callaghan to fill the vacancy on the Governance Committee.

**R. Morstad/M. Busby
Motion Carried**

9.3 Nominations Committee

B. Callaghan reported that the Committee has approved its Terms of Reference for approval by the Board.

R. Morstad stated that as a standing-committee he would prefer if the deliverables outlined in the Terms of Reference are recorded in a separate document.

Motion: To approve the Terms of Reference recommended by the Nominations Committee as amended.

**B. Callaghan/P. Gill
Motion Carried**

Motion: To amend the previous motion to remove the deliverables section, and have the Nominations Committee create a work plan to be presented to the Board at the February 4, 2019 meeting.

**G. Koehler/B. Callaghan
Motion Carried**

9.4 Student Space Expansion Advisory Committee

M. Stromme reported that the Terms of Reference were designed to gather feedback for the design of the SAITSA HQ building, recommending that the committee be dissolved.

Motion: To dissolve the Student Space Expansion Advisory Committee.

**E. Chaput/R. Morstad
Motion Carried**

9.5 Ad-Hoc Committee Update

B. Callaghan provided an update regarding the committee's working timeline to complete their inquiry and activities.

10.0 Action Items:

10.1 Governance Committee Vacancy Applications

R. Morstad reported that B. Callaghan applied and was ratified as the appointed member of the Governance Committee.

10.2 Approval of SAITSA Advocacy Plan

G. Koehler presented the SAITSA Advocacy Plan as it was approved at the May 14, 2018 BOD Meeting, requesting feedback and guidance. The Board indicated that he should proceed with the plan where possible.

11.0 Information/Discussion:

11.1 Upcoming SAITSA Events

R. Paris outlined upcoming SAITSA Events.

Action Item: Members of the Board are to send their winter semester schedules to R. Paris and R. Valencerina.

11.2 ED Probationary Period Update

R. Morstad gave the update on the ED Probationary period, noting that the probationary period has ended.

11.3 ED Report

Motion: To Move in-camera at 8:26 PM with R. Paris and R. Valencerina present and guests asked to leave.

**B. Callaghan/G. Koehler
Motion Carried**

R. Paris and R. Valencerina were excused from the meeting at 8:52 PM.

11.4 In-Camera

C. Fleury was excused from the in-camera session at 9:05 PM.

M. Stromme and J. Bowen-Eyre were excused from the In-Camera Session at 9:09 PM.

Motion:

To move out-of-camera at 9:31 PM.

**K. Taylor/Z. Bukhari
Motion Carried**

12.0

Questions/Adjournment:

Motion:

To adjourn the meeting at 9:32 PM.

**G. Koehler/M. Busby
Motion Carried**