



SAITSA Board of Directors

Meeting – 18 March 2019 at 6:00PM

Senator Burns' Penthouse – Senator Burns 12th Floor

Present:

Ryan Morstad	BOD Chair	Voting Member
Bekah Callaghan	BOD Vice Chair	Voting Member
Alex Sutherland	Director	Voting Member
Ben Goud	Director	Voting Member
Paramvir Gill	Director	Voting Member
Kaylee Taylor	Director	Voting Member
Matthew Busby	Director	Voting Member
Tola Jimoh	Director	Voting Member
Zain Bukhari	Director	Voting Member
Garrett Koehler	Vice President External	Voting Member
Tanya Pittis	Vice President Academic	Voting Member
Jess Beddow	Vice President Student Life	Voting Member
Ninar Chaachouh	Board of Governors Student Representative	Non-Voting
Marc Stromme	SAITSA Executive Director	Non-Voting
Rachel Paris	SAITSA Manager, Governance & Advocacy	Non-Voting
Rio Valencerina	SAITSA Coordinator, Governance	Non-Voting

Regrets:

Chloe Fleury	Director	Voting Member
Elaina Chaput	Director	Voting Member
Lief Garrett	Director	Voting Member
Alysson Torres-Gillett	President	Voting Member
Joy Bowen-Eyre	Neutral Facilitator	Non-Voting

Guests:

Tim Holowachuk	Student-at-Large	Guest
Allison Pepler	BMO Nesbitt Burns Representative	Guest
Dave Foraie	BMO Nesbitt Burns Representative	Guest

Agenda Item

1.0 Call to Order:

R. Morstad called the meeting to order at 6:04 PM

2.0 Acknowledgement of Traditional Indigenous Territories:

A.Sutherland gave the Acknowledgement of Traditional Indigenous Territories.

3.0 Conflict of Interest Check:

R. Morstad reminded the Board about Conflicts of Interest.

4.0 Approval of the Agenda:

R. Morstad added Board Resignation as agenda Item 6.0, and Board Vacancies discussion as Item 11.2.

Motion:

To approve the agenda as amended.

B. Goud/A. Sutherland

12-0-0

Motion Carried

5.0 BMO Nesbitt Burns Presentation

Allison Pepler and Dave Foraié gave a presentation on SAITSA's investments with BMO Nesbitt Burns and provided an overview on investment policies.

6.0 Board Resignation

The Board accepted Lief Garrett's resignation and thanked him for his service.

7.0 Adoption of Minutes:

7.1 Regular Meeting of the Board from February 4, 2019

M. Stromme amended the minutes to remove the date from the motion under item 10.1.

Motion:

To approve the minutes for the February 4, 2019 BOD Meeting as amended.

B. Callaghan/J. Beddow

12-0-0

Motion Carried

8.0 Individual Reports:

8.1 President

Nothing to report.

8.2 Vice President External

Report as submitted.

8.3 Vice President Academic

Report as submitted.

8.4 Vice President Student Life

Report as submitted.

8.5 Board of Governors Student Representative

Report as submitted. Next Board of Governors meeting will be on May 29, 2019 at 4:00PM.

9.0 Committee Reports:

9.1 Finance Committee

K. Taylor reported that the Committee prepared questions for BMO Nesbitt Burns representatives. Next meeting will be April 8 at 5:00PM

9.2 Governance Committee

R. Morstad reported that the committee has not met.

9.3 Nominations Committee

The Nominations Committee will be reviewing applications for the Board of Governors Student Representative position and recommending applicants for selection at the April 1st Board meeting.

9.4 Executive Director Review Committee

J. Beddow reported that the committee met and reviewed the results of a survey that was completed by some SAITSA staff. Results of the survey will be compiled and presented to the Board at a future meeting.

10.0 Action Items:

10.1 Nominations Committee Work Plan

B. Callaghan stated that the final draft of the Work Plan will be sent to R. Valencerina to distribute.

10.2 Audit RFP Report Timeline

M. Stromme stated that the timeline is included in his report.

11.0 Information/Discussion:

11.1 Alberta Tuition Framework

G. Koehler reported on the new Alberta Tuition Framework guidelines and provided an overview of the benefits of the framework. G. Koehler stated that SAITSA Board of Directors will now be responsible for approving new Mandatory Non-Instructional Fees that are proposed by SAIT, and as such, SAITSA will need to develop a review process.

Motion:

Be it resolved that the SAITSA Board of Directors tasks the Governance & Advocacy Office and Governance Committee in the creation of a standard operating procedure when dealing with Mandatory Non-Instructional Fees.

**G. Koehler/B. Goud
12-0-0
Motion Carried**

11.2 Board Vacancies

R. Morstad reported that there will be 2 vacancies on the Board: one effective immediately, and the other effective on May 15 once R. Morstad takes office as SAITSA President. R. Morstad explained that the Board may choose to fill the vacancies or leave them vacant. R. Paris explained the historical appointment procedure for vacancies on the Board of Directors, which consisted of a posting, and application selection and interview process.

Motion:

Move to fill the vacancies on the SAITSA BOD via an appointment process similar in nature to the BOG Student Representative appointment process.

G. Koehler/K. Taylor
11-0-1
Motion Carried

11.3 SWOT Analysis

M. Stromme explained what a SWOT analysis is, and the results of the recent SAITSA SWOT analysis completed by staff.

11.4 Executive Director Report

M. Stromme delivered his report.

11.5 In-Camera

Motion:

To move In-Camera at 8:41PM without R. Paris,R. Valencerina, N.Chaachouh and guests present.

R. Paris and R. Valencerina were excused for the evening.

B. Callaghan/A. Sutherland
12-0-0
Motion Carried

12.0 Questions/Adjournment:

Motion:

To move out-of-camera at 9:00PM

T. Pittis/Z. Bukhari
12-0-0
Motion Carried

The meeting was adjourned by General Consent at 9:00PM