

# Saitsa Executive Council Meeting Minutes

Wednesday, November 25<sup>th</sup>, 2020  
12:00p.m.  
Microsoft Teams



## Present:

Ryan Morstad	Saitsa President
Jasmin Bhatti	Saitsa Vice President Academic
Liam Hunter	Saitsa Vice President External
Jessi Leippi	Saitsa Vice President Student Life
Marc Stromme	Executive Director
Marc Thususka	Director, Business and Development
Rachel Paris	Manager, Governance and Advocacy
Angela Walgren	Coordinator, Administration

	<b>Agenda Item</b>	<b>Accountability</b>	<b>Time</b>
1.0	<b>Call to Order</b> <i>R. Morstad called the meeting to order at 12:08pm</i>	R. Morstad	2 Min
2.0	<b>Approval of Agenda</b>  A. Walgren assigned to add the topic of Survey Results in the chat for the Monday huddle.  <i>Approved by general consent</i>	R. Morstad	2 Min
3.0	<b>Adoption of Minutes</b> 3.1 <i>Regular Meeting of the Executive Council from November 18<sup>th</sup>, 2020</i>	R. Morstad	2 Min
	A. Walgren will send M. Thususka the template for the report. EC voted for Marc to make written report.  <i>Approved by general consent as amended</i>		
4.0	<b>Individual Reports (maximum of 2 minutes each)</b> 4.1 <b>President</b> Report as submitted	R. Morstad	2 Min
	J. Leippi noticed that her and R. Morstad are both working on a gaming tournament for students. J. Leippi suggested that the two of them collaborate on these projects, R. Morstad agreed. M. Thususka asked for the two of them to include Craig Walsh for this project. R. Morstad was originally working with Natasha, Craig, and L. Hunter – J. Leippi will now be included in this project. R. Morstad tasked J. Leippi to connect with Natasha to make this a connected project. R. Paris asked out of the Executive Council who will be the EC lead on this project; R. Morstad nominated J. Leippi to be the champion of this project.		

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- 4.2 VP Academic** J. Bhatti 2 Min  
Report as submitted.

R. Morstad gave an EC update to the managers and brought up some of J. Bhatti's academic concerns she has been working on; the managers asked if J. Bhatti needs any type of support. J. Bhatti replied with these students require a lot more assistance, she has to read policies and do more research in order to tell them who to reach out to/assist them with their inquiry. Marketing and Communications are planning to advertise tomorrow what Saitsa can do to help students with their academic concerns. Husson needs updates for Academic Inform sheet. J. Bhatti will provide those updates to Husson.

- 4.3 VP External** L. Hunter 2 Min  
Report as submitted.

CASA Advocacy month is wrapping up this week (it was for the month of November). L. Hunter is working on the Federal Advocacy Con for ASEC; logos are being developed and priorities are set. The Asterisk podcast has recorded episode 3 and 4. L. Hunter will send R. Paris the document for Advocacy Hot Topic.

- 4.4 VP Student Life** J. Leippi 2 Min  
Report as submitted.

J. Leippi is working with the Events department on upcoming events and is working on the gaming tournament.

R. Paris asks how the Grant Program rubric is coming along; J. Leippi is working on the application form.

- 4.5 Executive Director** M. Stromme 2 Min  
Report as submitted.

**Motion**

It was moved by R. Morstad to move in camera with staff at 12:39p.m.

**Motion carried**

**Motion**

It was moved by R. Morstad to move out of camera at 1:02p.m.

**Motion carried**

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## 5.0 Business Items

### 5.1 Grant Program Procedures

R. Paris/EC

5 Min

The Grant Program Policies and Procedures got uploaded to the common drive yesterday with revisions. R. Paris presented the revisions to the committee. Aleksandra, J. Bhatti and J. Leippi were consulted and A. Walgren led the first consultation meeting.

- The BOD approved on the policy change on October 5<sup>th</sup>.
- To delete the word "Personal" from the Policies and Procedures.
- The mission and vision were changed slightly; to participate in professional opportunities, to support goals and aspirations.
- For the event definition; the word professional was added, and it will present the purpose.
- The description of what an itemized receipt is was added.
- In the policy statements of approving/denying the application, the completeness of the form and eligible funds was edited.
- In the Application Process section, 1.13 was deleted.
- Instead of having the Vice President Academic oversee the program, it is now under the Vice President Student Life's portfolio.
- The Executive Council are the approving committee of these applications.
- Removed 2.3 B (already defined).
- 2.6 B was edited to refer students to our Saitsa Finance Policies and Procedures.
- 2.7.26 was deleted.

J. Leippi suggests having an example of a completed form; this would set students up for success.

#### Motion

It was moved by J. Leippi to approve the procedure changes of the Saitsa Student Grant Program as presented

**Motion carried**

## 6.0 Action Items (maximum of 2 minutes each)

## 7.0 Unfinished Business

## 8.0 Discussion and Information Items

### 8.1 EDI Check-In

J. Leippi

5 Min

The EC discussed aspects of EDI and how it is being incorporated into their roles and committees they are sitting on. J. Leippi will guide these conversations.

R. Paris noticed in our distributed survey regarding student issues, students mentioned the Black Lives Matter movement, LGBTQ, homelessness, human rights (rights to housing, rights to carry to a gun, etc.).

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J. Bhatti is spearheading the Culture Week event, which falls in the umbrella of EDI.

J. Leippi is hoping to collaborate on the Red Dress campaign.

R. Morstad encourages everyone to think about how they are contributing to an EDI community.

This is the list of questions the SAIT EDI committee suggested members think about when discussing EDI with their colleagues:

1. Do you feel SAIT as an institution is authentic in its equity, diversity and inclusion initiatives?
2. Do you think SAIT employees' model inclusive and equitable behavior inside and outside the classroom?
3. What is one thing SAIT does well related to equity, diversity and inclusion?
4. What is one thing SAIT needs to improve upon related to equity, diversity and inclusion?
5. How does having a diverse and inclusive campus impact your experience as a student at SAIT?

**8.2 SAIT/Saitsa Executive Meeting Agenda Items** R. Morstad 5 Min  
The committee discussed items to add to the SAIT/Saitsa Executive meeting agenda.

1. Aerocentrer gym fee update
2. Ombud's implementation committee update
3. MNIF tech and support fee breakdown

**9.0 Questions/Adjournment** R. Morstad 2 Min  
*R. Morstad adjourned the meeting at 1:32pm*