

Saitsa Executive Council Meeting Minutes

Wednesday, May 6th, 2020

11:30a.m.

Microsoft Teams



	Agenda Item	Accountability	Time
1.0	Call to Order <i>R. Morstad called the meeting to order at 11:49a.m.</i>	R. Morstad	2 Min
2.0	Approval of Agenda	R. Morstad	2 Min
	Amendments: - The addition of 9.0 In-Camera Session		
	<i>The agenda was approved with the following amendments by general consent</i>		
3.0	Adoption of Minutes	R. Morstad	2 Min
3.1	<i>Regular Meeting of the Executive Council from April 29th, 2020</i>		
	Motion It was moved by T. Pittis to approve the Executive Council minutes from April 29 th , 2020		
	Motion carried		
4.0	Business Items		
5.0	Individual Reports (maximum of 2 minutes each)		
5.1	President Report as submitted.	R. Morstad	2 Min
	R. Morstad had a busy week, he met with the Minister of Advanced Education to discuss international student support and the Sexual Violence policies. During this meeting the Minister gave a 10-minute briefing regarding Covid-19. The Fall Reading Week Committee report was submitted. R. Morstad and M. Stromme had a great meeting with the SAIT International Centre's new director Patrick Sullivan. They discussed the possibility of getting international student backs on our Health and Dental plan. The onboarding of incoming Executive Council (EC) is going well.		
5.2	VP Academic Report as submitted.	T. Pittis	2 Min
	T. Pittis is working on a lot of student concerns and academic misconducts. T. Pittis and J. Bhatti are continuing with onboarding phone calls. The Instructor and Excellence awards link has been sent to T. Pittis and she is going to send the link to our SAIT counterparts. T. Pittis is providing feedback and recommendations to SAIT Academic Misconduct and Integrity subcommittee.		

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- 5.3 VP External** G. Koehler 2 Min
Report not submitted. G. Koehler gave a verbal report.

G. Koehler is working on wrapping up CASA human resources policies before his departure. He is also working on the ASEC Leadership Conference. The Vice President External onboarding with L. Hunter helped with talking points for the upcoming Minister of Advanced Education meeting. G. Koehler is on the board with ASEC and CASA until June. G. Koehler will be attending the Minister of Advanced Education meeting next week to go over the key performance indicators. ASEC obtained two new seats.

- 5.4 Executive Director** M. Stromme 2 Min
Report as submitted.

Motion

It was moved by R. Morstad to move in camera with staff at 12:12p.m.

Motion carried

Motion

It was moved by R. Morstad to move out of camera at 12:37p.m.

Motion carried

- 5.5 Director, Business and Development** M. Thususka 2 Min
Report as submitted.

M. Thususka is working on pitches to potential sponsors. The Events and Programming department is starting a weekly online trivia night for students starting tomorrow at 4:00p.m. The Campus Centre is on full lockdown, Shandos is responsible for the locked down buildings now (not SAIT Security). All our critical systems in our business operations are working (Odyssey, Station Market + Express, and the Gateway). C.Walsh (Manager, Events & Programming) is shifting all events into 2021.

6.0 Action Items (maximum of 2 minutes each)

- 6.1** The Vice President External and the Vice President Academic to send A. Walgren and M. Thususka a list of items they need from the campus. – *Complete by T. Pittis, incomplete by G. Koehler*
- 6.2** The President to email the Chair of the Saitsa BOD to add Saitsa Fee as a business item for the upcoming BOD meeting in June – *In progress.*

7.0 Unfinished Business

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8.0 Discussion and Information Items

8.1 EC Goodbye Party

A. Walgren/EC 2 Min

The Executive Council committee discussed a goodbye party for T. Pittis and G. Koehler. The party will consist of the Executive Council committee only. R. Paris will dominate in the games portion of the party.

9.0 In-Camera Session

Motion

It was moved by G. Koehler to move in camera with R. Paris and M. Stromme at 1:04p.m.

Motion carried

Motion

It was moved by T. Pittis to move out of camera at 1:05p.m.

Motion carried

10.0 Questions/Adjournment

R. Morstad 2 Min

R. Morstad adjourned the meeting at 1:05p.m.