

Saitsa Executive Council Meeting Minutes

Wednesday, June 17th, 2020
11:30a.m.
Microsoft Teams



| | Agenda Item | Accountability | Time |
|-----|---|-----------------------|-------------|
| 1.0 | Call to Order <i>R. Morstad called the meeting to order of the Executive Council at 11:37a.m. on June 17th</i> | R. Morstad | 2 Min |
| 2.0 | Approval of Agenda | R. Morstad | 2 Min |

Amendment:

- Strike agenda item Executive Director Report 5.5

Motion

It was moved by L. Hunter to approve the June 17th Executive Council meeting agenda as amended

Motion carried

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|-----|--|------------|-------|
| 3.0 | Adoption of Minutes | R. Morstad | 2 Min |
| 3.1 | <i>Regular Meeting of the Executive Council from June 3rd, 2020</i> | | |

Amendments:

- Edit item 5.2 to reflect that J. Bhatti was not the only one who had the meeting with Jag. Also, Jag is not a doctor.
- Edit item 5.1 to state that J. Bhatti and L. Hunter are assisting with convocation, strike J. Leippi from that item
- For item 8.1 clarify which duties were neglected by the Executive Council (items were weekly reports, accounting homework, emails received from A. Walgren)

Motion

It was moved by J. Bhatti to approve the amended Executive Council June 3rd meeting minutes

Motion carried

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|-----|---|------------|-------|
| 4.0 | Business Items | | |
| 4.1 | EC Expectations | R. Morstad | 5 Min |
| | L. Hunter suggested editing the bullet point for the discord chat to state when you start your day in office to check in the chat. J. Leippi would like to strike the 4 hours in office on Wednesdays to reflect a full day in office instead. R. Morstad changed his start time to 10am and end time 5pm-6:30pm. J. Bhatti changed her start time 9am-11am and end time 5pm-7pm. They also added a section that when a member is sick or on vacation that it is not expected of them to attend meetings. | | |

Motion

It was moved by J. Leippi approve the EC Expectations document as amended

Motion carried

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5.0 Individual Reports (maximum of 2 minutes each)

- 5.1 President** R. Morstad 2 Min
Report as submitted.

R. Morstad was elected to ASEC representing the Large School sector. R. Morstad was also elected trustee for Campus Trust for this school year. R. Morstad had a meeting with Melinda Park (Chair of Governors Committee for SAIT BOD) regarding Audit Committees and Conflict of Interest. Rigel and R. Morstad working are on a discussion for the R. Morstad is working on the ED review and ED goals. R. Morstad is working on the Letter Writing Campaign for the Ministry of Advanced Education. R. Morstad discussed awards with Alumni and Development in order to follow up on student support fee. R. Paris noted for R. Morstad to reach out to Andrea Rizzuti and Georgia Halasan (Coordinators, Marcom) to pick their brains from attending the AMMICUS online conference.

- 5.2 VP Academic** J. Bhatti 2 Min
Report as submitted.

J. Bhatti has been receiving a lot of student concerns. A group of 20-30 mechanical students who work primarily hands on expressed that transitioning to online has been a challenge. Due to this obstacle a few students contacted their Academic Advisor Harrison Yeung to inquire whether the letter credit grade was an option for the Spring/Summer semester, these students were told by Harrison Yeung that it was an option. On May 12th the Council meeting clearly stated the Office of the Registrar said that the letter credit grade option will not be offered during the Spring and Fall semester. R. Morstad and J. Bhatti are going to schedule a meeting with the Academic Chair and if the problem is not resolved from that meeting, they will move forward and bring this to Brad Donaldson. J. Bhatti began the International Students Academic Support Environmental Scan. A few other student leaders from other SA's (Student Associations) and J. Bhatti had a meeting with Patrick Sullivan (Director, SAIT International Centre) about international student change. R. Morstad notes J. Bhatti's report was well done.

- 5.3 VP External** L. Hunter 2 Min
Report as submitted.

L. Hunter also participated in the meeting with Jag (MP for Calgary Skyview). The ASEC Leadership conference took up L. Hunter's time last week. L. Hunter is setting up a couple of meetings from his networking at the ASEC Leadership conference. L. Hunter met with the Calgary Student Alliance Chair regarding calling an AGM to establish organization and barriers of proper advocacy, foundational documents, and how vagueness has led to aimlessness. L. Hunter also met with his counterpart from SAMRU Luke Carrell regarding the UPass Advocacy (L. Hunter is going to set up meeting R. Morstad to further talk about this item). L. Hunter is in the process of developing documents; Advocacy Backgrounder document has a rough outline, the Affordability document in the works (being created by L. Hunter and R. Morstad), the Saitsa EC Workplan (L. Hunter is feeling urgency to review the workplan, L. Hunter hasn't had

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enough time to look at it due to conferences). AL. Hunter had technical difficulties with his new laptop but got it up and running thanks to SAIT IT and A. Walgren.

M. Stromme entered meeting at 12:23pm

EC setting up meeting with M. Stromme at 2:00p.m. tomorrow.

- 5.4 VP Student Life** J. Leippi 2 Min
Report as submitted.

J. Leippi had an External Relations meeting with SAIT. J. Leippi would like to get in contact with John Partington about Gender Inclusivity at SAIT/Saitsa. The ASEC Conference was good and J. Leippi really enjoyed Bill Smiths' keynote speech, it was very motivational. At the ASEC Conference there was a surprise appearance from previous Saitsa VPX Garrett Koehler. J. Leippi is continuing with Saitsa onboarding. J. Leippi attended a mental health webinar. J. Leippi contacted AUArts regarding painting the SAIT/AUArts +15 for Pride; Stromme supports painting the +15 but they need to find a way into the building because it is currently closed. J. Leippi is in a VPSL Facebook group chat with other VPSL's around the country, they are asking the group chat about online trivia. J. Leippi is connecting with Alyson Murray regarding vacation and sick time.

- ~~**5.5 Executive Director** M. Stromme 2 Min~~

Motion

It was moved by R. Morstad to move in camera with staff at 12:27p.m.

Motion carried

Motion

It was moved by R. Morstad to move out of camera with staff at 12:44p.m.

Motion carried

- 6.0 Action Items (maximum of 2 minutes each)**

- 7.0 Unfinished Business**

- 8.0 Discussion and Information Items**

- 8.1 Bill Smith's 25 Tips for a Successful Year** M. Stromme 2 Min
Moving this item to the next EC Huddle (Monday, June 22nd).

- 8.2 Canada Day Meeting Cancelled, Reschedule? (Secretary is away that week)** 2 Min

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The Executive Council agreed to cancel the Canada Day EC meeting. $\frac{3}{4}$ EC members birthdays are that week.

9.0 Questions/Adjournment

R. Morstad

2 Min

R. Morstad adjourned the meeting at 12:59p.m.