

# Saitsa Executive Council Meeting Agenda

Thursday, February 6<sup>th</sup>, 2020

10:00a.m.

Room V128, Campus Centre Building



|     | <b>Agenda Item</b>  | <b>Accountability</b> | <b>Time</b> |
|-----|---|-----------------------|-------------|
| 1.0 | <b>Call to Order</b><br>R. Morstad called the meeting to order at 10:01a.m.   | R. Morstad            | 2 Min       |
| 2.0 | <b>Approval of Agenda</b><br><br><b>Amendments:</b> <ul style="list-style-type: none"><li>- Added discussion item 8.3 Election Procedures</li><li>- Strike 8.1 from the agenda</li></ul><br><i>Approved by general consent</i>  | R. Morstad            | 2 Min       |
| 3.0 | <b>Adoption of Minutes</b><br><b>3.1</b> Regular Meeting of the Executive Meeting from January 30 <sup>th</sup> , 2019  | R. Morstad            | 2 Min       |
|     | <b>Amendments:</b> <ul style="list-style-type: none"><li>- 5.4 not roots but routes, not Andrew Houston but Hewson, not to sell produce but to have the opportunity to have it on campus</li><li>- 10.0 strike G. Koehler stated from the record</li><li>- Campus Trust 8.2 numbers in the trust current revenues \$322,270, minimum \$522,075 and maximum \$1044,150</li></ul><br><i>Approved by general consent</i> |                       |             |
| 4.0 | <b>Business Items</b>   |                       |             |
| 5.0 | <b>Individual Reports (maximum of 2 minutes each)</b><br><b>5.1 President</b><br>Report as submitted.   | R. Morstad            | 2 Min       |

The Library is concerned regarding the frequent loudness that the library has recently attracted. The library is supposed to be a quite study space for students. There has been a recent trend of students renting out study rooms to watch videos/play games. The Executive Council discussed the idea of students being able to rent classrooms that aren't being used.

The Fall Reading Week interviews are nearly complete, 3 interviews are left to be conducted with Fall Reading Week committee members. 85 SAIT instructors have completed the fall reading week survey. The month which Fall Reading Week would take place is still up for discussion.

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## 5.2 VP Academic

T. Pittis

2 Min

Report as submitted.

T. Pittis and J. Beddow sit on the Intercultural Strategy Group Committee. T. Pittis is in the process of figuring out the challenges faced regarding communication for intercultural SAIT students.

The Saitsa Awards classroom talks are going well. More awards classroom talks have been scheduled for this week. The Mobile Kiosk agreement has been signed by T. Pittis and M. Thususka and have received feedback from the instructor. The instructor would like to sign this agreement in person.

## 5.3 VP External

G. Koehler

2 Min

Report as submitted.

G. Koehler has been consumed with working on CASA items due to a deadline for his work to be complete for CASA by today. Once today has passed he will be able to focus on municipal issues and getting a student reception in the atrium of city hall organized. Our collaboration with New West Public Affairs is going well. They have provided us a bullet point summary of their work for Saitsa. The issues tracker is updated bi-weekly. After today G. Koehler will also be focusing on ASEC bylaw revision as these revisions are going towards membership of AGM at the beginning of March. G. Koehler is working on the Sexual Violence presentation for on the hill and is collaborating with the Saitsa Marketing team.

### Motion

To move in camera with the Executive Director and R. Paris at 10:10a.m.

**G. Koehler**

**Motion carried**

### Motion

To move out of camera at 10:14a.m.

**G. Koehler**

**Motion carried**

## 5.4 VP Student Life

J. Beddow

2 Min

Report as submitted.

The SAIT Rainbow Crosswalks will be retouched before Calgary Pride. The Leadership conference going well. The Leadership Conference Committee has booked some SAIT representatives to speak Pride is coming up, GSIC is having reception on same day as Bequoin Soundclash. M. Thususka is reaching out to band playing on same day as Rainbow Reception to see if we can compromise regarding conflicting events. J. Beddow will be at the open house most of the day. She also did some cool videos for journalism students; she was a part of an interview for pride and awards. J. Beddow had a chat about the recent Calgary municipal move to ban conversion therapy.

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## 5.5 Executive Director Report as submitted.

M. Stromme

2 Min

The Admin team is moving back into V204, the move-in date is Tuesday, February 25<sup>th</sup>. The Marketing and Communications team is going through a transition. S. Collins is preparing for her MAT leave and H. Zaman (previous Clubs Coordinator) has been hired one to replace her during her MAT leave. The Marketing team will be moving to their new office space on Monday, March 9<sup>th</sup>. Student Experience department will be giving M. Stromme an update next week. R. Paris just got back from her vacation and is now heading into Elections season.

## 5.6 Director of Business and Development Report Report as submitted.

January was open 6 less operational days, the Saitsa Operations still did \$12,000.00 more combined sales than last year. Average cheques went up by 0.52 cents. The Gateway sales have gone up. Station Market and Express sales gone up. YYC Hot Chocolate Fest is taking place and the Odyssey Coffeehouse has entered with a Pistachio Rose Hot Chocolate. Odyssey coffee beans is now being sold in the Marketplace. In one week, the Odyssey will be selling jams made by the SAIT Culinary students.

## 6.0 Action Items (maximum of 2 minutes each)

### 6.1 R. Valencerina to email the Saitsa Board of Directors regarding scheduling Directors SAIT Open House

Complete, 3 Board of Directors members will be working the SAIT Open House.

## 7.0 Unfinished Business

## 8.0 Discussion and Information Items

### 8.1 Ombud's Proposal Review

T. Pittis

2 Min

### 8.2 EC Involvement at the Instructor and Support Recognition Reception

T. Pittis is looking for supporting from the EC for the Instructor and Support Recognition Reception which is taking place on March 24<sup>th</sup> from 4:00pm-6:00pm. This reception is to celebrate instructors for their leadership and hard work. T. Pittis would like the EC to assist with announcing the recipients and winners for the awards. This event is subject to date change due to B. Donaldson taking a vacation during this time.

### 8.3 Procedure Changes to Election

R. Paris presented the changes the Saitsa Political Committee would like to make for the Elections Policies and Procedures. They are looking to change the promotional video length from 90 seconds to 120 seconds. They would also like to change the 100-word profile to be converted to a form that each candidate to fill out (Marketing and Communications would be on this project). The Political Committee is working on a more effective candidates meeting presentation which will address things that are appropriate to campaign on.

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## 9.0 In-Camera without staff

EC

2 Min

### Motion

To move in camera with staff at 10:33am

***J. Beddow***

**Motion failed**

### Motion

To move in camera with the Executive Director at 10:34am

***G. Koehler***

**Motion carried**

## 10.0 Questions/Adjournment

R. Morstad

2 Min

*Adjourned by general consent at 11:07a.m.*