



*ELECTIONS*

# 2018 EC Election NOMINATION PACKAGE

Packages are to be submitted by the deadline to:  
Governance & Advocacy Office  
Senator Burns - NN118

## Questions about Elections?

### **Jennifer Dotchin**

Chief Returning Officer, Chair of Political Committee

Email: [saitsa.elections@edu.sait.ca](mailto:saitsa.elections@edu.sait.ca)

### **Rachel Paris**

Manager, Governance & Advocacy

In-person: NN 118

Email: [rachel.paris@edu.sait.ca](mailto:rachel.paris@edu.sait.ca)

### **Adam Boechler**

Coordinator, Governance

In-person: NN 118

Email: [adam.boechler@edu.sait.ca](mailto:adam.boechler@edu.sait.ca)

## IMPORTANT DATES

Depending on when you submit your nomination package, you will fall within either the 1<sup>st</sup> or 2<sup>nd</sup> nomination period. It is important to adhere to the deadlines for your specific nomination period.

	<b>Nomination Period #1</b> February 1 <sup>st</sup> – 28 <sup>th</sup>	<b>Nomination Period #2</b> March 1 <sup>st</sup> – March 7 <sup>th</sup>
<b>Nomination Package Due</b>	<p><b>Deadline: February 28<sup>th</sup> – 12pm (noon)</b> Drop off @ NN118</p> <p><i>Note: Packages dropped off after 12pm will be placed in the 2<sup>nd</sup> Nomination Period</i></p>	<p><b>Deadline: March 7<sup>th</sup> – 12pm (noon)</b> Drop off @ NN118</p> <p><i>Note: Packages will not be accepted after the deadline.</i></p>
<b>Candidates' Meeting</b>	<p><b>February 28<sup>th</sup> – 5pm</b> V128 – Campus Centre Basement</p>	<p><b>March 7<sup>th</sup> – 5pm</b> V128 – Campus Centre Basement</p>
<b>Candidate Profiles</b>	<p><b>March 1<sup>st</sup> – 12pm</b> Submit to: <a href="mailto:saitsa.elections@edu.sait.ca">saitsa.elections@edu.sait.ca</a></p>	<p><b>March 8<sup>th</sup> – 12pm</b> Submit to: <a href="mailto:saitsa.elections@edu.sait.ca">saitsa.elections@edu.sait.ca</a></p>
<b>Candidate Photo and/or Video</b>	<p><b>March 1<sup>st</sup> – MB216</b> Timeslot TBD @ Candidates' Meeting</p>	<p><b>March 8<sup>th</sup> – MB216</b> Timeslot TBD @ Candidates' Meeting</p>
<b>Panel Night</b>	<ul style="list-style-type: none"> <li>March 13<sup>th</sup> – 6pm @ the Odyssey – Campus Centre</li> </ul>	
<b>Voting Polls Open</b>	<ul style="list-style-type: none"> <li>March 14<sup>th</sup> – 8am</li> <li>Voting link sent to SAIT student emails</li> </ul>	
<b>Voting Polls Close</b>	<ul style="list-style-type: none"> <li>March 15<sup>th</sup> – 4pm</li> <li>Reminder email send to all those who have not yet voted</li> </ul>	
<b>Poster Tear Down</b>	<ul style="list-style-type: none"> <li>March 15<sup>th</sup> – 4pm @ V204 – Campus Centre</li> </ul>	
<b>Expense Form &amp; Receipts Due</b>	<ul style="list-style-type: none"> <li><b>No later than 4pm on March 15<sup>th</sup></b></li> <li><i>Prior to March 15<sup>th</sup> – receipts &amp; form are to be submitted to: NN118</i></li> <li><i>On March 15<sup>th</sup> – submit receipts &amp; form to: V204</i></li> </ul>	
<b>Results Announced</b>	<ul style="list-style-type: none"> <li>5pm @ the Gateway</li> </ul>	

<b>CANDIDATE INFORMATION – all information is required – please print CLEARLY</b>	
First Name:	Phone #:
Last Name:	SAIT Email:
Student #:	Program:
Emergency Contact Information (name & phone #):	

<b>Position you are running for – select one</b>
<input type="radio"/> President <input type="radio"/> Vice President External <input type="radio"/> Vice President Academic <input type="radio"/> Vice President Student Life

<b>CAMPAIGN MANAGER &amp; TEAM (if applicable)</b>	
Candidates are allowed, but not required to, have a campaign manager and/or campaign team with a maximum of 10 members. Please attach a separate sheet with all team members' details if the space provided is not sufficient.	
<b>Campaign Manager</b>	<b>Team Members</b>
First Name:	<b>1.</b> First & Last Name:
Last Name:	Student #:
Student #:	<b>2.</b> First & Last Name:
Program:	Student #:
SAIT email:	<b>3.</b> First & Last Name:
Phone #:	Student #:

**CANDIDATE DECLARATION – initial beside each statement to indicate that you understand and accept the terms.**

	I understand that, if elected, I will be required to take a minimum of one course a semester to maintain student status, but I will not be able to take a full course-load. Being an Executive is a full-time commitment that requires travel, evening and weekend work. If elected, my term will run from May 2018 – May 2019.
	I am in good standing with SAIT. I understand that SAITSA will contact SAIT records department to corroborate this claim.
	I understand that if elected, I will be subject to a Calgary Police background check.
	I have read and will abide by the current SAITSA Election policies and procedures.
	I understand and accept that I am responsible for all election-related material used in my campaign.
	I recognize that I am responsible for my campaign manager and/or team and their conduct while they are campaigning on my behalf.
	I will notify the Political Committee if my campaign plans/message changes.
	I am aware of all mandatory meetings, deadlines and important dates associated with this election.
	I understand that I may be disqualified if I do not attend and participate in mandated events.
	I will conduct my campaign with integrity, fairness and respect of others.

I, the undersigned, having been duly nominated as a candidate for the position of \_\_\_\_\_  
[President, VP Academic, etc.], have read and understand all the documents presented to me in the Executive Council nomination package. I agree to conduct my campaign with integrity, fairness and respect of others.

**Printed Name:**

**Signature:**

**Date:**

**Nominators - minimum of 50 required - must be SAITSA members**

A nominator is a SAITSA member who has signed a nomination form of a nominee (potential candidate). The process of signing a nomination form indicates that the nominator recognizes the right of the nominee to participate as a candidate in SAITSA's elections.

We, the undersigned, nominate \_\_\_\_\_ *[name of nominee]* for the position of \_\_\_\_\_ on SAITSA's 2018/2019 Executive Council.

**Please Print Clearly**

	<b>First &amp; Last Name</b>	<b>Student #</b>	<b>Signature</b>
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**Please Print Clearly**

	<b>First &amp; Last Name</b>	<b>Student #</b>	<b>Signature</b>
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**Please Print Clearly**

	<b>First &amp; Last Name</b>	<b>Student #</b>	<b>Signature</b>
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**Please Print Clearly**

**ADDITIONAL SIGNATURES – NOT REQUIRED**

	<b>First &amp; Last Name</b>	<b>Student #</b>	<b>Signature</b>
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**For SAITSA Internal Use Only**

<b>Received By (name):</b>	
<b>Date:</b>	
<b>Time:</b>	