

ELECTION COMPLAINT FORM

If you believe a candidate has contravened any of the rules governing the election, please complete and submit this form along with any supporting documents (photos, 'screen shots', etc.) to the Political Committee at saitsa.elections@edu.sait.ca. Forms will be accepted up to twenty-four hours after the closing of polls.

The Political Committee will not disclose the source of the complaint to the candidate in question; in order for a complaint to be considered by the committee however, complaints cannot remain anonymous to the committee. Frivolous and vexatious complaints will not be tolerated. If you are unsure whether the behaviour in question is indeed a violation please refer to the Election Policies & Procedures, Bylaws and/or Code of Conduct & Ethics of the organization available at www.saitsa.com.

In order to make an objective decision, the Political Committee will contact the candidate in question to gather information regarding the alleged violation. The Political Committee will inform the complainant and candidate once a final decision has been made; the committee strives to resolve all complaints within two business days.

The following information is required for a complaint to be considered by the Political Committee. Incomplete forms will not be considered.

COMPLAINANT CONTACT INFORMATION

Today's Date:	
Full Name:	
Phone Number:	
SAIT Email Address:	

COMPLAINT

Nature of Complaint:

Please describe the perceived violation you have witnessed. Be sure to be as specific as possible. Photos/screen shots, etc. can be attached to the email.

Name of candidate:**Time & Date of violation:****Location of violation:****Names of other witnesses:****Description of infraction/violation (what happened):****Nature of Violation:**

How has the candidates' action(s) violated the integrity of the elections?

What specific policy, procedure or bylaw do you perceive to have been violated?

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ACTION	DATE & TIME/NOTES	ACCOUNTABLE
Complainant Contacted		
Candidate Contacted		
Investigation Findings		
Final Decision of Committee		
Further Action Required/ Recommendations		