

## **Executive Council**

Minutes

Oct. 27<sup>th</sup>, 2016

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### **Present**

Connor Goodfellow

Gar Gar

Marc Thususka

Deanna Berry

Alex Dimopoulos

Mikayla Schaffer

Blair McCormick

### **Guest**

Lisa Petermann

#### **1.0 Call to Order**

Gar called the meeting to order at 10:00 am.

#### **2.0 Approval of Agenda**

##### **Motion**

It was moved by Mikayla and seconded to approve the agenda.

**Motion carried**

#### **3.0 Adoption of Minutes**

Oct. 20<sup>th</sup>, 2016

##### **Motion**

It was moved by Connor and seconded to adopt the minutes from the 20<sup>th</sup> of October.

**Motion carried**

#### **4.0 Reports**

Reports were given by Connor, Mikayla, Alex, Gar and Blair.

#### **5.0 Action Items**

**5.1 Create benefits document for CASA and ASEC Memberships** – Mikayla (ongoing)

**5.2 Complete a clear job description for the Advisor Role** – Gar (ongoing)

**5.3 Develop Terms of Reference for Awards Selection Committee** – Alex (ongoing)

**5.4 Police Checks – All** (ongoing)

#### **6.0 Business Item**

**6.1 Approval of Academic Council Rep** – Alex

Alex had provided a list of all the academic council reps that were approved prior to council commencing. Alex is looking to approve Diana Rodriguez as a new member of the academic council.

##### **Motion**

It was moved by Connor and seconded to ratify Diana Rodriguez as a member of Academic Council.

**Motion carried**

#### **7.0 Discussion and Information Items**

**7.1 Classroom Talks** – Rachel

Rachel presented feedback from elections that classroom talks are one of the most effective ways to promote elections etc. Rachel suggested EC prepare classroom talks and give away coffee to promote the appointment process for the board. The EC agreed to assist and reach out to their instructor contacts. Blair suggested using Cameron on the board who is also an instructor. Connor suggested that Alex take the lead on this and that a follow-up meeting is scheduled.

### **7.2 WEAL Editor Position – Blair**

Blair explained the current 1 year contract position of the WEAL Editor. Blair's recommendation is to move the role into a 3 year contract to ensure growth of the department and long-term leadership. The EC were in favor of the contract extension.

### **7.3 ASEC – Mikayla**

Mikayla discussed issues that have risen within ASEC. Mikayla discussed the option of removing SAITSA from ASEC's membership. She will move up her evaluation of the organization for presentation to the board as soon as possible. Blair suggested reaching out to NAIT. Blair explained the need to have a thought-out exit plan and strategy of alternatives to present to the board.

## **8.0 Questions/Adjournment**

Gar adjourned the meeting at 10:54 am.