

## **Executive Council**

Minutes

March 9<sup>th</sup>, 2017

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### **Present**

Connor Goodfellow

Deanna Berry

Alex Dimopoulos

Mikayla Schaffer

Marc Thususka

### **1.0 Call to Order**

Mikayla called the meeting to order at 10:02 am.

### **2.0 Approval of Agenda**

#### **Motion**

It was moved by Connor and seconded to amend the agenda to include 7.2, 7.3 and strike 5.2.

**Motion carried**

### **3.0 Adoption of Minutes**

March 2<sup>nd</sup>, 2017

#### **Motion**

It was moved by Alex and seconded to adopt the minutes from the 2<sup>nd</sup> of March.

**Motion carried**

### **4.0 Reports**

Reports were given by Connor, Mikayla, Alex, and Blair.

### **5.0 Action Items**

**5.1 Create benefits document for CASA Memberships** – Mikayla (ongoing)

**5.2 Complete a clear job description for the Advisor Role** – Gar (removed)

### **6.0 Business Item**

**6.1 Conference Request Amiccus-C Marketing** – Blair

Blair explained the professional development opportunity and networking opportunity for staff to attend this conference. Considered the premiere conference for student association staff. This request is for Sherwin and Albert to attend.

#### **Motion**

It was moved by Alex and seconded to approve the conference request for the Marketing team to attend Amiccus-c.

**Motion carried**

**6.2 Conference Request Amiccus-C Operations** – Marc

This request is for both Jocelyn and Alex to attend the Hamilton conference.

#### **Motion**

It was moved by Connor and seconded to approve the conference request for Operations to attend Amiccus-C

**Motion carried**

### **6.3 Conference Request Coffee Fest – Marc**

This request is for both Jocelyn and Alex to attend Coffee Fest in Portland over a weekend. One of the best conferences in North America for coffee. This would be a great opportunity for product development and looking into options for our own coffee roasting operation.

#### **Motion**

It was moved by Connor and seconded to approve the conference request for the Operations team to attend Coffee Fest.

**Motion carried**

### **6.4 Conference Request AMPA (Lambie) – Blair**

This conference is in Calgary for Lambie. This is a low cost conference with only fees. The conference focuses on the print and magazine industry.

#### **Motion**

It was moved by Alex and seconded to approve the Conference Request for Lambie to attend AMPA.

**Motion carried**

### **7.0 Discussion and Information Item**

#### **7.1 Instructor Excellence Selection Committee Results – Alex**

Alex announced the instructor award winners. This will be kept confidential until the awards night.

#### **7.2 HR Discussion – Blair**

#### **Motion**

It was moved by Connor and seconded to move in-camera.

**Motion carried**

#### **Motion**

It was moved by Alex and seconded to move out of in-camera.

**Motion carried.**

#### **7.3 SAITSA HQ – Blair**

Blair spoke to an opportunity to change the design to the building by adding more space (in a new form). Both the administrative office space and student service area has been compromised in the current design. The proposal is to make the 2<sup>nd</sup> floor completely clubs and services and the 5<sup>th</sup> floor offices and storage. Blair indicated that this was still an affordable building. The EC showed support in expanding the student service space.

Mikayla adjourned the meeting at 10:45 am.