

## **Executive Council**

Minutes

March 10<sup>th</sup>, 2016

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### **Present**

Joshua Bettle

Deanna Berry

Thao Nguyen

Blair McCormick

Kimmi Nguyen

Brigitte Matheson

Marc Thususka

### **1.0 Call to Order**

Brigitte called the meeting to order at 9:38 am.

### **2.0 Approval of Agenda**

#### **Motion**

It was moved by Josh and seconded to amend the agenda to include item 6.2 to discuss Calgary Transit.

It was moved by Josh and seconded to approve the amended agenda

**Motion carried**

### **3.0 Adoption of Minutes**

March 3, 2016

#### **Motion**

It was moved by Thao and seconded to adopt the minutes from the 3<sup>rd</sup> of March.

**Motion carried**

### **4.0 Reports**

Reports were given by Brigitte, Thao, Kimmi, Josh and Blair.

### **5.0 Business Items**

#### **5.1 Conference Request (Rachel B COCA) – Blair**

Blair explained the interest in having Rachel B attend COCA this year. She has taken on a leadership role with the COCA organization.

#### **Motion**

It was moved by Kimmi and seconded to approve the Conference Request for Rachel B to attend COCA.

**Motion carried**

#### **5.2 Amended Building Committee TOR – Blair**

Blair reported on changes to the Building Committee Terms of Reference. The President and the Executive Director will now be able to approve costs up to \$25000.

#### **Motion**

It was moved by Josh and seconded to approve the amendments to the Building Committee Terms of Reference that change signing authority for costs up to \$25000.

**Motion carried**

### **5.3 Capital Asset Request (V204 Upgrades) – Blair**

Blair presented the upgrades and need for changes in V204. The EC discussed.

#### **Motion**

It was moved by Thao and seconded to approve the Capital Asset Request for V204 upgrades in the amount of \$19,107.00.

**Motion carried**

### **5.4 Flex Time Extension Request (Rachel P)**

Blair presented the request for an extension on flex time usage for Rachel Paris. She will not have any time to take her flex time prior to May and due to her contract, she will not be granted many vacation days before September. The request was to move 10 days of flex time accumulated to be used in June and August.

#### **Motion**

It was moved by Josh and seconded to approve the flex time extension for Rachel Paris.

**Motion carried**

## **6.0 Discussion and Information Items**

### **6.1 Orientation Collaboration – Thao**

This item will be discussed in detail after an official meeting with SAIT's orientation team takes place. There are long term plans to collaborate with SAIT on orientation.

### **6.2 Calgary Transit – Josh**

Josh asked the EC for guidance on next steps with Calgary Transit and their plans to change bus routes around SAIT. The EC discussed and decided that next steps would include going to SAIT for support, pursuing representation on the consultation committee, and arranging communications to students.

## **7.0 Questions/Adjournment**

Brigitte adjourned the meeting at 10:31 am.