



Regular Meeting of the Board of Directors

Minutes from the Monday, August 14, 2017

V206 Trojans Boardroom – Campus Center

Present:

Alex Dimopoulos	President	Voting Member
Rachel Moerschfelder	Vice President External	Voting Member
Alysson Torres - Gillett	Vice President Academic	Voting Member
Connor Goodfellow	Vice President Student Life	Voting Member
Mitchell Holt	BOD Chair	Voting Member
Joshua Bettle	Director	Voting Member
Cameron Hodgins	Director	Voting Member
Daniel Caine	Director	Voting Member
Ian Buenaventura	Director	Voting Member
Joshua Eway	Director	Voting Member
Naomi Movilla	Director	Voting Member
Martin Cruz	Coordinator, Governance and Compliance	Staff
Joy Bowen-Eyre	Neutral Facilitator	Ex-Officio

On Call:

Donavin Nichols	Director	Voting Member
Harsha Bhamidipati	Director	Voting Member
Hayli Hinchey	Director	Voting Member
Rachel Paris	SAITSA Manager, Governance and Advocacy	Staff

Regrets:

Ha Nguyen	Director	Voting Member
Herlina Siagan	Director	Voting Member
Tanya Pittis	Director	Voting Member
Blair McCormick	Executive Director	Staff

Absent:

Jessica Beddow	Director	Voting Member
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1.0 Call to order

J. Bowen-Eyre called the meeting to order at 6:00PM.

2.0 Conflict of Interest Check

No conflict of interest noted.

3.0 Approval of Agenda

C. Goodfellow would like to remove Presentation Item #5.0- Recognition of Territories and move Business Item #9.2 to Information/Discussion prior to In-Camera.

A. Torres-Gillett would like to add Business Item #8.5 – VP Academic Additional Course Request. A. Torres-Gillett

A. Dimopoulos would like to add Business Item #8.6 – President Additional Course Request.

Motion:

Move to approve agenda as amended.

**J. Bettle/C. Goodfellow
Motion carried**

4.0 Adoption of Minutes

A. Torres-Gillett noted that SAIT Orientation is on September 1st.

Motion:

Move to approve the minutes from the July 6th Regular Meeting of the Board.

M. Holt/A. Dimopoulos
Motion carried

5.0 Individual Reports

A. Dimopoulos, R. Moerschfelder, A. Torres-Gillett, and C. Goodfellow provided a verbal report to the Board. The written reports that were submitted have been circulated. A. Dimopoulos read the Executive Director's report on behalf of B. McCormick.

B. McCormick would like the Executive Director report to be removed from future agendas. B. McCormick will still be present at Board Meetings; however, the Executive Director report will be presented by the President during his report as the Executive Director reports to the Executive Council.

The Board asked for continued communication between the Board and B. McCormick.

Motion:

Move to remove the Executive Director report from Board of Director Meeting until April 30, 2018

A. Dimopoulos/N. Movilla

The Board discussed the motion.

Motion:

Move to call the question.

Motion defeated
3 in-favour/7 against/1 abstention

6.0 Committee Reports

A. Dimopoulos presented a report on behalf of the Finance Committee. A written report has been submitted and circulated prior to the meeting.

M. Holt presented a report on behalf of the Governance Committee. A written report has been submitted and circulated prior to the meeting.

C. Goodfellow presented a report on behalf of the Campus Life Committee. The committee tried to meet over the summer but time and schedule of all members has been a challenge. A meeting was called but quorum was not met; those in attendance discussed Welcome Week and other upcoming event. The next meeting is scheduled for August 21st.

A. Dimopoulos presented a report on behalf of B. McCormick who is the Chair for the Student Space Advisory Committee. The committee has not met since the last Regular Meeting of the Board.

J. Bettie presented a report on behalf of the Environmental Sustainability Ad-Hoc Committee. The committee has not met since the Academic Year concluded.

7.0 Action Items

7.1 Executive Council – Agenda Package posted online (B. McCormick)

A. Dimopoulos reported on behalf of B. McCormick and noted that this action item has been completed.

7.2 Board of Directors Meet & Greet feedback & recommendations submitted to T. Pittis (Board)

M. Cruz and C. Goodfellow noted that T. Pittis has met with R. Paris and C. Goodfellow. The action item has been completed.

7.3 Present 2017-2018 Operating Budget to the Board (A. Dimopoulos)

The action item will be completed upon presentation in the later part of the meeting.

7.4 Inform A. Torres-Gillett if interested in volunteering for SAIT Orientation Day (Board)

A. Torres-Gillett asked for more Board Members to notify her if interested in volunteering for SAIT Orientation

Day. Another email reminder will be sent out to the Board. This action item is still on-going but would like to be crossed out for the next meeting.

- 7.5 Inform A. Torres-Gillett if interested in in being a member of SAIT's Academic Council (Board)**
A. Torres- Gillett is looking for more applicants from different programs. A. Torres-Gillett encouraged the Board to apply or inform those who may be interested. This action item is still on-going but would like to be crossed out for the next meeting.

Motion:

Move to take a recess and return back by 7:35PM.

**A. Torres-Gillett/J. Bettie
Motion carried**

The meeting was called back to order at 7:46PM by J. Bowen-Eyre.

8.0 Business Items

8.1 Vice President Student Life Goals Presentation & Approval (C. Goodfellow)

C. Goodfellow presented his goals as Vice President Student Life for 2017-2018. C. Goodfellow noted that the Office of the Vice President Student Life would have two goals this year. As a returning Executive, he noted that the Vice President Student Life goals for 2016-2017 were too much and it proved to be challenging to complete. The Vice President Student Life will focus on two key goals this year, which are to improve SAITSA's Clubs system user experience and increasing student input and involvement in the creation of SAITSA events.

17-18-06 Motion:

Move to approve the Vice President Student Life's Goals for 2017-2018 as presented.

**N. Movilla/ J. Bettie
Motion carried
1 abstention**

8.2 Road Map – SAITSA's Governance Review (R. Paris)

M. Holt presented on behalf of R. Paris in regards to the Governance Review - Road Map, a document that Watson Advisory forwarded to SAITSA from the review conducted over the past couple of months. At the July Board meeting, some Directors indicated that they had not read the Road Map prior to the meeting and therefore did not feel it responsible to approve something they were not well versed on. As some items were time-sensitive, the Board was provided an overview of those items specifically and they were approved so not to delay progress. The August Board meeting will hopefully result in the approval of the remaining recommended action items. The Road Map is presented as submitted by Watson Advisory.

17-18-07 Motion:

Move to approve the Road Map for SAITSA's Governance Review as presented.

**A. Torres-Gillett/C. Goodfellow
Motion carried**

8.3 Motion Tracking Number (M. Cruz)

Meeting minutes are considered to be records and are used to maintain an accurate historical records of an officially convened meeting of the Board of Directors. It also provide reliable record of proceedings to those who were not in attendance during the meeting. Motion tracking numbers will ensure that substantial motions can easily be tracked down when archived for research purposes and tracking to determine when the action was carried. Tracking the motions will also be helpful for the development of the Board's forward calendar, filling out forms for affiliated businesses, and research. Motion numbers will act as "serial numbers" for approved actions.

17-18-08 Motion:

Move to adopt the Motion Tracking Number.

A. Torres-Gillett/J. Eway
Motion carried

8.4 Vice President Academic Additional Course Request (A. Torres-Gillett)

As per Bylaw 8.4.3, members of the Executive Council are only allowed to take one course per semester during their terms. A. Torres-Gillett requested to take an additional course for the upcoming semester.

17-18-09

Motion:

Move to approve Vice President Academic's request to take an additional course during the Fall Semester.

D.Caine/J. Bettle
Motion carried
1 abstention

8.5 President Additional Course Request (A. Dimopoulos)

9.0

As per Bylaw 8.4.3, members of the Executive Council are only allowed to take one course per semester during their terms. A. Dimopoulos requested to take an additional course for the upcoming semester.

17-18-10

Motion:

Move to approve President's request to take an additional course during the Fall Semester.

R. Moerschfelder/N. Movilla
Motion carried
1 abstention

10.0 Information/Discussion

10.1 2017-2018 SAITSA Operating Budget (A. Dimopoulos)

A. Dimopoulos presented SAITSA's 2017-2018 Operating Budget. During the February Regular Meeting, the Board approved for the change of the organization's fiscal year to end June 30th of every year synchronous to SAIT's fiscal year. The Executive Director in consultation with department managers prepares the budget based on the priorities set by the Strategic Plan and the Executive Council. The budget is submitted to the Finance Committee for approval.

10.2 CASA/ASEC Advocacy Priorities (A. Dimopoulos/R. Moerschfelder)

A. Dimopoulos and R. Moerschfelder presented the advocacy priorities within the three level of government, primarily from the federal lobby group, Canadian Alliance of Student Organizations (CASA) and from the provincial lobby group, Alberta Students' Executive Council (ASEC). Both have attended multiple conferences set by both CASA and ASEC over the summer months representing the interest of SAIT students. R. Moerschfelder also noted the advocacy priorities for the upcoming municipal elections.

10.3 Treaty Land Recognition/Acknowledgement (C. Goodfellow)

C. Goodfellow noted that he is currently working on getting in touch with the Chinook Lodge to incorporate treaty land recognition at Board meetings.

10.4 In-Camera

Motion:

Move to the meeting in-camera.

R. Moerschfelder/N. Movilla
Motion carried

J. Bowen-Eyre, M. Cruz, and noted guests were asked to leave the room. Directors who called in were asked to be disconnected.

Motion:

Move the meeting out-of-camera

J. Bettle/N. Movilla
Motion carried

11.0 Questions/Adjournment

M. Holt adjourned the meeting at 9:17pm.



BOD Chair

Approved Date:

President

