

## SAITSA Students' Legislative Council

Minutes

Monday, September 15, 2014

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### **Present**

Israel Camacho Maya	School of Business	Voting Member
Mauricio Jiminez	School of Business	Voting Member
Nitin Parswani	School of Business	Voting Member
Peter Guan	School of Business	Voting Member
Suzanne Ngo Likaa	School of ICT	Voting Member
Jared Stock	SAITSA President	Voting Member
Joshua Bettle	SAITSA VP External	Voting Member
Kimmi Nguyen	SAITSA VP Academic	Voting Member
Thao Nguyen	SAITSA VP Student Life	Voting Member
Andrew Crossett	BOG Representative	Ex-Officio
Matthew Armstrong	SLC Alumni Representative	Ex-Officio
Lindsay Wye-Palmer	Recording Secretary	Ex-Officio
Katie Hope	SAITSA Policy and Governance Coordinator	Ex-Officio
Mike Hambly	SLC Neutral Chair	Ex-Officio

### **1.0 Call to order**

Mike called the meeting to order at 6:18pm.

### **2.0 Approval of Agenda**

9.5: Heads and Beds Tax Pursuit was removed; 8.1: Removal of Office was moved to 4.0; 9.7: Governing Documents on Website was added to the agenda

### **Motion**

It was moved by Suzanne and seconded to approve the amended agenda

**Motion carried**

### **3.0 Adoption of Minutes**

August 11, 2014

Two corrections were made to the minutes: Action Items 7.5 and 7.6 were both changed from 'complete' to 'ongoing'

### **Motion**

It was moved by Maya and seconded to adopt the corrected minutes from August 11, 2014

**Motion carried**

### **4.0 Removal of Office**

Maya announced that an SLC member has missed two consecutive SLC meetings, and as per SAITSA Bylaws he would like the council to discuss whether or not this member should be removed from the SLC.

### **Motion**

It was moved by Joshua and seconded to move to an in-camera session

**Motion carried**

This matter was further discussed.

### **Motion**

It was moved by Joshua and seconded to move out of the in-camera session

**Motion carried**

### **Motion**

It was moved by Maya and seconded to vote by secret ballot

**Motion carried**

Lindsay distributed the ballots. Lindsay and Katie left the room to count the ballots.

Maya announced that the results of the secret ballot were to keep the SLC member on Council.

### **Motion**

It was moved by Maya and seconded to accept the results of the secret ballot vote.

**Motion defeated**

### **Motion**

It was moved by Maya and seconded to destroy the ballots by shredding

**Motion carried**

## **5.0 Individual Reports**

Reports were given by Jared, Joshua, Kimmi, Thao and Andrew. Jared announced that he will give the financial report at the end of the month.

## **6.0 Vibrant Communities Calgary Secondary Suites Presentation – Franco Savoia**

Franco gave a presentation to the SLC about the issue of secondary suite legalization in Calgary. He then received questions from the SLC.

## **7.0 Ad-Hoc Committee Reports**

Reports were given by Maya and Joshua.

## **8.0 Action Items**

- 8.1 Attend convocation meeting and suggest SAITSA involvement at convocation – Thao**  
(Ongoing)
- 8.2 Look into AGM – what other schools are doing/bylaw inclusion/when to hold it, etc.**  
(Complete)
- 8.3 Send email to SLC re: Aero Centre and Mayland Heights representatives – Joshua** (Ongoing)
- 8.4 Have Finance Board review how SAITSA shares financials with SLC** (Ongoing)
- 8.5 Review Finance policies and confidentiality issues re: sharing financial info** (Ongoing)

## **9.0 Business Items**

### **9.1 Letter to City Council on Notice of Motion for Secondary Suites – Joshua Bettle**

Joshua presented a letter to the SLC. It was written to Calgary City Council by the student executives at the University of Calgary, and SAITSA has been asked to sign it. It is in support of secondary suite legalization in Calgary. The SLC briefly discussed the matter, but ultimately decided that they would like to discuss the letter-writing campaign first.

### **Motion**

It was moved by Thao and seconded to table this matter until after the discussion in 9.3: Letter-Writing Campaign

**Motion carried**

## **9.2 Finance Policies and Procedures – Katie Hope**

Katie read through the changes to the Finance Policies and Procedures. The SLC discussed the changes.

### **Motion**

It was moved by Josh and seconded to table the matter until the next SLC meeting

**Motion carried**

## **9.3 Letter-Writing Campaign – Joshua Bettle**

Joshua mentioned that in order to raise awareness on SAIT campus of the secondary suite issue in Calgary, he'd like to hold a letter-writing campaign. The SLC discussed the matter.

### **Motion**

It was moved by Joshua and seconded to move forward with the letter-writing campaign as amended after input from the SLC

**Motion carried**

The SLC decided to re-visit the matter discussed in 9.1.

### **Motion**

It was moved by Joshua and seconded to approve SAITSA signing the letter in support of secondary suite legalization once SEC were satisfied with changes made to the letter, and reviewed with the University of Calgary

**Motion carried**

## **9.4 Finance Policies and Procedures – Israel Maya**

Maya brought up concerns with the SAITSA Finance Policies and Procedures, with specific regard to the SLC Chair pay. It currently says that the SLC Chair should be paid \$100.00 per meeting, but there is some confusion regarding the issue. The SLC discussed.

### **Motion**

It was moved by Joshua and seconded to pay the SLC Chair \$100.00 per meeting, as per current SAITSA Finance Policies and Procedures

**Motion carried**

## **9.5 Governing Documents on Website – Israel Maya**

Maya mentioned that he would like the SAITSA Elections Policies and Procedures to be posted to saitsa.com. The SLC discussed.

### **Motion**

It was moved by Maya and seconded to post the SAITSA Election Policies and Procedures to saitsa.com

**Motion carried**

## **10.0 Information/Discussion**

### **10.1 Announcement – Katie Hope**

Katie announced that she will be leaving SAITSA to work for a Calgary city councillor. She will be transitioning her current projects over to the appropriate individuals.

### **10.2 Policy Brief on Secondary Suites – Katie Hope**

Katie mentioned that she has emailed out the policy brief to the SLC, and asked everyone to go over it.

### **10.3 Governance Report (Draft) – Katie Hope**

Katie presented the draft of the governance report, and mentioned that she hopes to have a final copy before she leaves SAITSA.

**10.4 SLC Retreat – Katie Hope**

Katie reminded the SLC that the SLC Retreat is October 4<sup>th</sup> and 5<sup>th</sup>, and encouraged everyone to ensure they will be able to come.

**11.0 Questions/Adjournment**

**Motion**

It was moved by Suzanne and seconded to adjourn the meeting at 9:53pm

**Motion carried**



SLC Chair: Israel Maya

Approval Date

SLC Vice-Chair: Peter Guan