

Executive Council

Minutes

March 24th, 2016

Present

Joshua Bettle

Deanna Berry

Thao Nguyen

Brigitte Matheson

Absent

Kimmi Nguyen

Marc Thususka

Blair McCormick

1.0 Call to Order

Brigitte called the meeting to order at 9:36 am.

2.0 Approval of Agenda

Motion

It was moved by Thao and seconded to approve the agenda.

Motion carried

3.0 Adoption of Minutes

March 10, 2016

Motion

It was moved by Thao and seconded to adopt the minutes from the 10th of March.

Motion carried

4.0 Reports

Reports were given by Brigitte, Thao and Josh.

5.0 Action Items

5.1 Complete Reports to submit to Exec Drive – All (complete)

5.2 Send list of your committees to Blair – Josh, Kimmi (ongoing)

5.3 Plan to do Conference Requests with incoming EC – All (ongoing)

6.0 Business Items

6.1 Conference Request (Craig CMW Toronto) – Brigitte

The conference request was reviewed previously to the meeting via email with Marc.

Motion

It was moved by Josh and seconded to approve the Conference Request for Craig Walsh to attend CMW Toronto in good faith that the total amount on the request is corrected by Craig.

Motion carried

7.0 Discussion and Information Items

7.1 Transition Expectations – Brigitte

Brigitte and Deanna reviewed the intentions and changes to transition process this year. Deanna is to confirm how many hours the new EC can work in April. Further instructions and information on the EC retreat will be provided by Blair on his return.

8.0 Questions/Adjournment

Brigitte adjourned the meeting at 10:11 am.