



Present:

Gar Gar	President	Voting Member
Mikayla Schaffer	Vice President External	Voting Member
Alex Dimopoulos	Vice President Academic	Voting Member
Connor Goodfellow	Vice President Student Life	Voting Member
Mitch Holt	BOD Chair	Voting Member
Joshua Bettle	BOD Vice Chair	Voting Member
Cameron Hodgins	Director	Voting Member
Daniel Caine	Director	Voting Member
Ha Nguyen	Director	Voting Member
Harsha Bhamidipati	Director	Voting Member
Hayli Hinchey	Director	Voting Member
Herlina Siagan	Director	Voting Member
Ian Buenaventura	Director	Voting Member
Joshua Eway	Director	Voting Member
Naomi Movilla	Director	Voting Member
Tanya Pittis	Director	Voting Member
Vanessa Williams	Director	Voting Member
Rachel Paris	SAITSA Manager, Governance and Advocacy	Ex-Officio
Martin Cruz	SAITSA Coordinator, Governance and Compliance	Ex-Officio
Blair McCormick	SAITSA Executive Director	Ex-Officio
Jessica Polivchuk	Neutral Facilitator	Ex-Officio

Regrets:

Jessica Beddow	Director	Voting Member
David Morales	Board of Governors Student Representative	Ex-Officio

Not in attendance:

Donavin Nichols	Director	Voting Member
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Guests:

Lisa Petermann	SAITSA Advisor
Brian Boechler	Regional Director, Client Services, Gallivan & Associates

1.0 Call to order

J. Polivchuk called the meeting to order at 6:02 pm.

2.0 Conflict of Interest Check

No conflicts of interest noted.

3.0 Approval of Agenda

Motion:

Move to add a Business Item 9.5 Environment Sustainability Ad-Hoc Committee.

J. Bettle/ M. Holt
Motion carried

Motion:

Move to approve the agenda as presented with the addition of Business Item 9.5.

C. Hodgins/ C. Goodfellow
Motion carried

4.0 Adoption of Minutes

Motion:

Move to approve the BOD Meeting Minutes from the November 14th Regular Meeting and November 21st Special Meeting of the Board.

H. Nguyen/M. Holt
Motion carried

5.0 Health & Dental Plan Presentation

B. Boechler, Regional Director, Client Services from Gallivan & Associates presented an overview of the services that the current SAITSA Health & Dental plan offers to students and the coverage details. Some of the key points from his presentation:

- SAITSA's Health & Dental student fee is lower than the average cost across all institutions. SAITSA's Health & Dental plan costs \$235.00, whereas the average is at \$275.02.
- Gallivan & Associates strives to ensure that accessing the plan and reimbursement for claims is quick and easy. There is an on-site health and dental plan office located at SAIT, a website for students to access, and also an app that students can use anytime, anywhere.
- Students have utilized the claim through pay-direct, e-claim, and paper claims.
- Website has received more than ten thousand visitor over the past year.

6.0 Individual Reports

Verbal report was provided by G. Gar, M. Schaffer, A. Dimopoulos, & C. Goodfellow. Written reports have been circulated prior to the meetings.

7.0 Committee Reports

C. Goodfellow reported on behalf of the Campus Life Committee as Chair. The committee reviewed the Terms of Reference and will be presented to the Board in the upcoming regular meeting. The committee also deliberated on a process of how to distribute the funds allocated to improve campus life.

R. Paris reported on behalf of the Governance Committee as Chair. The committee reviewed policies 18, 19, and 20. The committee also discussed Bylaw 7.7.1 and 10.2, which is an on-going action item. The Board of Governors Student Representative position appointment process was also discussed. There were several action items that came up which will be completed by members if the committee and the Governance and Advocacy Team. The Governance Committee's next meeting is scheduled for January 23, 2017. R. Paris also noted that A. Dimopoulos resigned from his position on the committee.

8.0 Action Items

8.1 Change procedures for Programming Fund

R. Paris noted that the changes to the Programming Fund procedures is currently on-going and have been forwarded to the Governance Committee for discussion and approval.

8.2 Correct bylaws 7.7.1 and 10.2.

Correction to bylaws 7.7.1 and 10.2 are currently on-going.

9.0 Business Items

9.1 Ratification of New Committee Members

Committee membership changed since it was last ratified due to the appointment of new Directors, and the appointment of student-at-large applicants. New Committee memberships are as follows:

Finance Committee

G. Gar, Chair
B. McCormick, Executive Director
D. Berry, Recording Secretary
C. Hodgins
A. Dimopoulos
J. Eway
V. Williams
A. Rakhmetova, Student-at-large

Governance Committee

R. Paris, Chair
G. Gar
B. McCormick (as needed)
M. Holt
T. Pittis
J. Bettle
N. Movilla
H. Bhamidipati
M. Schaffer

Campus Life Committee

C. Goodfellow, Chair
J. Beddow
D. Nichols
D. Caine
H. Nguyen
W. Lin, Student-at-large

Student Space Expansion Advisory Committee (Ad-Hoc Committee)

B. McCormick, Chair
D. Berry, Recording Secretary
R. Bigelow
G. Gar
D. Morales
H. Hinchley
H. Siagan
I. Buenaventura
J. Leal, Student-at-large

Motion:

Move to ratify the new committee members.

M. Holt/A. Dimopoulos
Motion carried
1 abstention

9.2 Executive Director Compensation Review

Motion:

To move to invite L. Petermann to the table

J. Bettle/N. Movilla
Motion carried

Motion:

To move the meeting in-camera.

A. Dimopoulos/G. Gar
Motion carried

B. McCormick, R. Paris, and M. Cruz left the room

Motion:

To move the meeting ex-camera

C. Goodfellow/A. Dimopoulos
Motion carried

Motion:

Move to have a 5 minute recess

J. Bettle/N. Movilla
Motion carried

B. McCormick, R. Paris, and M. Cruz joined the meeting after the recess concluded.

9.3 Executive Council Mid-Review

L. Petermann reviewed and explained the process on how the Executive Council Mid-Review was conducted. She presented the feedback that each Executive Council received to the Board.

9.4 Adoption of New Executive Council Report Template

C. Goodfellow presented the new template to the Board. The new reporting template will focus on creating a streamlined Executive Council reporting to the Board.

Motion:

Move to adopt the new Executive Council Report Template

C. Goodfellow/ N. Movilla
Motion carried

9.5 Strike an Environmental Sustainability Ad-hoc Committee

Motion:

Move to create an Environmental Sustainability Ad-hoc Committee.

J. Bettle/C. Goodfellow
Motion carried
1 abstention

10.0 Information/Discussion

10.1 Election Results Events

R. Paris noted that the election results events in past elections have just been an announcement and no event afterwards. She asked members of the Board if they have any suggestions to make the results night more enticing for students to attend and to create excitement for the newly elected officials for SAITSA. Several suggestions came from discussion but R. Paris noted that if anyone else have any ideas they would like to share to send her an email.

11.0 Questions/Adjournment

A. Dimopoulos noted that he is looking for members of the Board to participate in the Instructor Excellence Awards Selection Committee. The information about the awards and the committee is available on the SAITSA website. The deadline for nominations/applications is on February 15, 2017, after which the committee will their first meeting and the final selections have to be made by March 01, 2017.

J. Polivchuk adjourned the meeting at 9:02pm.