

## Board of Directors

Minutes

Monday, Jan 11<sup>th</sup>, 2016

---

### Present

Gurinderpal Brar	School of Business	Voting Member
Alexander Ho	School of Business	Voting Member
Alex Dimopoulos	School of Business	Voting Member
Connor Goodfellow	School of Construction	Voting Member
Israel Camacho Maya	School of Business	Voting Member
Jacy Letendre	School of Construction	Voting Member
Jeromy Deleff	School of Business	Voting Member
Mikayla Schaffer	School of Business	Voting Member
Aly Torres	School of ICT	Voting Member
Muna Saeed	School of ICT	Voting Member
Denis Ram	School of ICT	Voting Member
Alessandro Stoppa	School of Energy	Voting Member
Joshua Nguyen-Bettle	SAITSA VP External	Voting Member
Kimmi Nguyen	SAITSA VP Academic	Voting Member
Brigitte Matheson	SAITSA President	Voting Member
Thao Nguyen-Bettle	SAITSA VP Student Life	Voting Member
Sarah Walker	School of ICT	Voting Member
Rebekka Lenz	School of Hospitality and Tourism	Voting Member
Jame Vy	BOG Representative	Ex-Officio
Blair McCormick	SAITSA Executive Director	Ex-Officio
Deanna Berry	SAITSA Office Manager	Ex-Officio
Rachel Paris	Governance and Advocacy Manager	Ex-Officio
Lisa Petermann	BOD Neutral Chair	Ex-Officio

### Video

Mauricio Jimenez	School of Business	Voting Member
------------------	--------------------	---------------

#### 1.0 Call to order

Lisa called the meeting to order at 6:00pm.

#### 2.0 Approval of Agenda

##### Motion

It was moved by Rebekka and seconded to approve the agenda.

#### 3.0 Health and Dental Plan

Bryan from Gallivan and Associates reviewed the current student health and dental plan and how the website works. The BOD showed interest in making changes to the vision portion of the plan. The Finance Board Committee have been asked to look into this.

#### 4.0 Adoption of Minutes

##### Motion

It was moved by Mikayla and seconded to adopt the minutes from December 7<sup>th</sup>, 2015 with an amendment to Jame's title.

**Motion carried**

## 5.0 Individual Reports

Kimmi, Thao, Josh and Brigitte briefly updated the BOD on current activity above and beyond their written reports.

It was reported by Brigitte that a project management team (MHPM) was hired for the new SAITSA Building Project. She also reminded the BOD of the SAIT Selfie initiative.

## 6.0 Committee Reports

Reports were given by committee representatives to briefly update the BOD committee activity and progress. The Finance Board Committee were asked to look into the student health and benefit plan. The Student Space Expansion Advisory Committee are still looking for one additional BOD applicant. See huddle for written reports.

## 7.0 Action Items

7.1 Review TORs for Strategic Planning Committee – All (complete)

7.2 Define Alumni Network (by 1<sup>st</sup> meeting in Feb) – Governance Committee (on-going)

## 8.0 Business Items

8.1 Approve TORs for Strategic Planning Committee – Jame

### Motion

It was moved by Kimmi and seconded to approve the TORs for the Strategic Planning Committee.

**Motion carried**

8.2 Approve SAITSA Annual Report – Rachel

### Motion

It was moved by Josh and seconded table the annual report approval until the next meeting and to still review what we have today.

### Motion

It was moved by Aly and seconded to amend the motion to include completing the Annual Report as an Action Item and for BOD members to review before approval at the next meeting.

**Amending motion carried**

8.3 New Bylaws to Take Effect – Sarah

### Motion

It was moved by Sarah and seconded to approve the new bylaws with the following concessions:

- Meetings will continue to take place twice a month until the summer semester begins, at which point meetings will be held once a month
- Current BOD members' terms (not the EC) will be extended until the next incoming BOD members are ratified (Sept/Oct 2016)
- Committees will stay as-is (as they were established in the beginning of the academic year)

**Motion carried, Aly and Maya abstained**

## 9.0 Information/Discussion

9.1 How do you like Huddle? – Deanna

The BOD showed interest in finding an alternative to using Huddle. The BOD provided feedback to Deanna and asked that she and Blair look into other options.

9.2 CASA Overview and Update – Rachel

Rachel explained the purpose of CASA (our Canada wide advocacy and lobby organization) and where SAITSA fits into this. The BOD showed interest in sending members to attend the CASA conference.

The BOD discussed and decided to look into future opportunities for members to attend and to look into having the EC or a member of CASA train the BOD at a future event.

**9.3 ASEC Overview and Update – Rachel**

Rachel explained the purpose of ASEC (our Provincial level advocacy and lobby organization) and where SAITSA fits into this. SAITSA will be hosting an ASEC conference Feb 26-28.

**9.4 Elections – Rachel**

Rachel informed the BOD of the upcoming EC elections. Voting days will happen March 10<sup>th</sup> and 11<sup>th</sup>. BOD members will have to declare their intent to run in the elections by our next BOD meeting. As a reminder, SAITSA staff will remain impartial during this time.

**9.5 Classroom Talks – Rachel**

Rachel informed the BOD that the best way to get students to participate in elections is through classroom talks. Please email Rachel if you are able to join her for classroom talks or if you plan on talking to your own classes.

**9.6 Board Successes – Muna**

Muna congratulated the board on all their achievements thus far and projects still to come.

**9.7 Winter Retreat Prep – Deanna**

Please inform Deanna if you are unable to attend any portion of our retreat on January 23<sup>rd</sup>. An agenda will be distributed on Thursday January 14<sup>th</sup>.

Lisa adjourned the meeting at 8:07pm

---

BOD Chair: Muna Saeed

---

Approval Date

---

BOD Vice-Chair: Mikayla Schaffer